

**Idaho Association of Counties
Adult Misdemeanor Probation Administrators Association Minutes**

Date: 6/1/2026

Time: 12:30 pm

Location: Nampa Civic Center - Nampa, ID and ZOOM

Meeting opened at 12:35 pm by Shawn Hill.

Introductions: Shawn Hill, Jennifer Homberg, Andrea Gonzalez, Shawn Winston, Roy Bullington, Mary Reyes, Jeff Breach, Shawn McDowell, Mackenzie Williamson

Zoom – Sarah Reynolds, Ron Stultz, Amber Prewitt, Evie McCreary, Amanda Leader, Ivy Smith, DeeDee Phillips, Darin Burrell, Sandy Jones, Darcie Haug, Will Hunter,

Action Items:

Review/Approval of Minutes: Shawn Hill to entertain a motion to approve the minutes from the 4/9/2026 meeting. Mary Reyes made the motion to approve the minutes as written. The motion was seconded by Jeff Breach. Motion passed unopposed.

Approval of Meeting Expenses: Shawn Hill to entertain a motion to approve the expenses for today's meeting. Jeff Breach made the motion to approve the expenses. The motion was seconded by Mary Reyes. Motion passed unopposed.

Vote on continuation of process for Service to Commitment Award: Shawn Hill explained what the current process for the Service to Commitment Award for the IACAMPAA was. That everyone receiving a nomination would receive an award. That approximately a year ago it was agreed that the process would be put in place with the understanding that it would be reviewed in a year. The time has come to see if this is something the Association wants to continue or look at another process for the award. Shawn inquired as to any feedback from the members. Comments were made by the members on the number of nominations this year. Questions on number of nominations per department, it was explained that any nomination was to receive an award. Shawn inquired on any feedback from anyone member on line. No further feedback or inquiry was given. Shawn Hill to entertain a motion to approve continuation of process for Service to Commitment Award for another year, and Association can re-evaluate at that time. Jeff Breach made the motion to approve the process and to re-evaluate in a year. The motion was seconded by Andrea Gonzalez & Amber Prewitt. Motion passed unopposed.

Vote on Administrator nominee - POST Council seat: Shawn Hill advised that in the Juvenile Administrators meeting in the morning, there was only one letter submitted by he-himself, as a nominee for the POST Council seat. There was a vote which passed at the meeting. There was only one nominee letter again submitted by a Misdemeanor Administrator, Shawn Hill. Shawn to entertain a motion to vote the Administrator nominee to the POST Council seat. DeeDee Phillips made the motion to elect Shawn

Hill as the Administrator to represent Misdemeanor Probation, Juvenile Probation, and Juvenile Detention on the POST Council. The motion was seconded by Shawn McDowell. Motion passed unopposed.

Shawn explained the process of the POST Council seat. Stating that it was a four-year term appointed by the Governor. Shawn created a shell letter with the President of both Associations names on it, and once it has been signed by both, the letter then goes to Seth Griggs, Executive Director of IAC, who in turn then will work with Kelsey Woodward, from POST. Kelsey will then work with a designee from the Governor's office to get the appointment taken care of. This will go into effect July 1, 2026, the next POST Council meeting will in September 2026.

Shawn Hill next addressed the matter of the sub-committee to support the POST Council seat. He stated the suggestion was that the committee should consist of two (2) Misdemeanor Probation Administrators, two (2) Juvenile Probation Administrators, and two (2) Juvenile Detention Administrators, stating there could be more, but at least two (2) in order to support the individual who fills that POST Council position. The reason for this is that Administrator on the POST Council will be representing three (3) different disciplines, and can act as an advisory board, can review POST Council agenda items to make sure all the disciplines have a voice on the council. Shawn Hill advised from the Juvenile Administrators meeting in the morning, he has three (3) names for the sub-committee. Shawn McDowell, he will be representing all three (3) disciplines. Todd Mauger, he will be representing Juvenile Probation. Seth Scott, he will be representing Juvenile Detention. Nadine McDonald, will be representing both Misdemeanor and Juvenile Probation. At this time, they have met all six (6) individuals needed to create the sub-committee, but advised that if there are additional individuals who would like to be part of the sub-committee, now would be the time to speak up and volunteer. No other volunteers, Shawn Hill will send out an e-mail within the next two (2) weeks to find a date maybe in August to meet. Shawn stated that Ashley Dowell, Director IDJC has advised that the Governor's office is sometime slow on appointments and he doesn't hear anything by mid-August, to reach out to Kelsey Woodward so she can follow up. If the appointment to the POST Council is made by the next POST Council meeting in September, he plans on attending that meeting in person.

Shawn Hill reviewed the names of the nominees for the Commitment to Service Award:

- Norma Naranjo – Canyon County
- Justin Collins – Bonner County
- Joel Eilers – Gooding County
- Clinton Peck – Kootenai County
- Mike Todd – Jerome County
- Derrick Gordon – Kootenai County
- Seven Johnson – Kootenai County

Shawn advised that there was still time to get your nominees in for the award.

Non-Action Items:

Supervision Transfers – COS extension process: Mary Reyes discussed that her county struggles when they have multiple cases for supervision, from different counties and their own county, keeping track of fees when their own case expires. Then having to carry the out of county case and accessing the COS process. She was looking to see how other counties are applying the process. She gives example of trying through the Clerk's Office of the two (2) counties without success. Shawn inquires of the Administrators on their experiences – feedback from different experiences. It seems most jurisdictions are having similar issues with COS.

Discussion – Developing Misdemeanor Excellence Award: Shawn Hill wanted to have a discussion about developing an award above the Commitment to Service Award, noting that the Juvenile Administrators have their Commitment to Service Award as well as the John Shuler Award. He further explained who John Shuler was as far as Juvenile Justice in the State of Idaho. He asked for feedback on the award idea. Inquiries from Administrators He explained his idea is more like the Johns Shuler award a life-time achievement award, that you receive only once. He said Tammy Adkins kind of gave him the idea for the award and stated why, but stated he is not suggesting naming the award after her. Jeff Breach stated he thought it was a great idea, but not to name it after a current employee. Shawn stated that he was not indicating there is not someone in the state that is not worthy of the award being named after, but it could start out being called the Misdemeanor Probation Excellence Award. At some point in the coming years, it could possibly be named after someone. Amber Prewitt gave comments approving the idea. Discussion on this award should be received by only one recipient, and how the process should work. Shawn reviewed on how Juvenile Administrators vote on the John Shuler Award. The award process for Misdemeanor would be nominee names submitted to the Administrators for a vote. If only one name submitted that individual would receive the award. Names need to be submitted to the Secretary no later than mid-July to give time for the award to be made. The award would be presented at IJJA.

Nominations for IACAMPAA President: Shawn Hill addressed the fact that his term as President is coming to an end and he is willing to continue serving as President if no one else is wanting to step up or is nominated. Review of the By-laws, it was determined that the vote would take place at the December meeting and the new President would take over at the first meeting of the new year. Nominations for President needed to be in by the September 2026 meeting.

Treatment Court Admissions: Sandy Jones stated she is presenting on behalf of Darci Dickinson from the ISC. Darci is a statewide Treatment Court Managers. Darci sets on the Behavioral Health Treatment Court Implementation Team, one of the teams' projects is trying to speed up admissions into treatment courts. Her request is for those who participate in misdemeanor treatment courts, and she is asking for input on how or when probation violations get filed. Darci is looking at a proposed process using a memo or progress report type process in lieu of a PV, which would speed up the

admissions process to be more aligned with National Standards. Sandy is going to forward a memo from Darci and to advise that this process was coming.

General Administrator Discussion-Old/New Business:

Amanda Leader inquired into the Legislature cutting funding for Navigator/Odyssey. Sandy Jones advised that ISC has been trying to figure out what to do with Navigator. She stated that there has not been any funding cut, that there was concern approximately a year ago about the Court Technology fund, that is the fund that supports the electronic record system in Navigator. That fund has rebounded significantly. The issue is that, what is Tyler Technologies going to do with the current version that is being used will be discontinued at some point. Tyler Technologies has not committed to a time frame on when they will be discontinuing and the ISC is looking at other options currently. Amanda inquired further if Sandy had a date for the new I-Court Portal. Sandy responded that they have been doing some testing, but she did not have an exact date.

Mackenzie Williams asked on behalf of Keri Anderson about the First Amendment Auditor training. When individuals would like it to air. Shawn Hill suggested the sooner the better.

Important Dates:

Misdemeanor Training Council meetings - June 24th, September 23rd, December 16th 2026 @ 1:00 pm – 4:00 p m.

Next Administrators meeting - September 15th, 2026 Nampa Civic Center/IJJA, December 3rd, 2026 @ Ada County Juvenile Probation

Misdemeanor Training Council quarterly training – July 29th, October 21st, 2026 @12:30 – 1:30 pm

POST Misdemeanor Academy – August 3rd – August 28th, 2026

Adjournment: 1:23 pm – Shawn Hill to entertain a motion to adjourn the meeting. Jeff Breach made the motion to adjourn the meeting. Mary Reyes seconded the motion. Motion passed. Meeting Adjourned.