

**Idaho Association of Counties
Adult Misdemeanor Probation Administrators Association Minutes**

Date: 4/9/2026

Time: 12:30 pm

Location: Evergreen Hotel - McCall, ID and ZOOM

Meeting opened at 12:35 pm by Shawn Hill.

Introductions: Shawn Hill, Jennifer Homberg, Jacques Lafay, Molly Harker, Skye Taylor, Sarah Reynolds, Mark Gough, Darin Burrell, Mary Reyes, Nadine McDonald, DeeDee Phillips, Ron Stultz, Devin Simmons, Mark Bell

Zoom – Jeff Breach, Amanda Leader, Keri Anderson, Andrea Gonzalez, Ivy Smith, Aletia Straub- Workman, Shawn Winston, Boone Smith, Will Hunter Ryan Grayson (late)

Action Items:

Review/Approval of Minutes: Shawn Hill to entertain a motion to approve the minutes from the 1/29/2026 meeting. Ron Stultz made the motion to approve the minutes as written. The motion was seconded by Darin Burrell. Motion passed unopposed.

Approval of Meeting Expenses: Shawn Hill to entertain a motion to approve the expenses for today's meeting. Nadine McDonald made the motion to approve the expenses. The motion was seconded by DeeDee Phillips. Motion passed unopposed.

Vote on process to fill seat on POST Council: Shawn Hill inquired if everyone received a copy of the proposed process or if they have seen it. Quick discussion on Microsoft Word for Association has expired – will have to get with IAC to correct. Shawn informed the group that Sandy Jones, ISC, AOC, Liasson, reviewed the initial proposed document and “cleaned it up” for presentation. Thanks to Sandy. He also then reviewed with others. (not clear on recording) He then proceeded to review the document verbatim with the group. He then explained once the letter is signed by the Association Presidents' it would then go to Seth Grigg, IAC Director, Kelsey Woodward, POST Council, and Support Staff at the Governor's Office, to make the appointment formalized. He requested all letters from interested Administrators by May 15, 2026, so we can have review time. The vote would take at the IACAMPAA meeting on June 1st, and this POST seat would go into effect July 1st, 2026. Shawn Hill to entertain a motion to approve process to fill POST Council seat as presented. Darin Burrell made the motion to approve the process. The motion was seconded by Mark Bell. Motion passed unopposed.

Discussion on supporting sub-committee to POST Council seat: Shawn Hill next addressed the matter of the sub-committee to support the POST Council seat. He stated he suggested that the committee should consist of two (2) Detention Administrators, two (2) Juvenile Probation Administrators, and two (2) Misdemeanor Probation Administrators, stating there could be more, but at least two (2) in order to

support the individual who fills that POST Council position. The reason for this is that there are administrators around the state that serve as all three (3), but we have some that serve as two (2). The sub-committee would be there to help the individual in the POST Council seat to represent all three (3) disciplines fairly and efficiently. Shawn Hill to entertain a motion to establish a supporting sub-committee to POST Council seat. Keri Anderson made the motion to approve the sub-committee. The motion was seconded by DeeDee Phillips. Motion passed unopposed.

Shawn advised that if anyone was interested in serving on the sub-committee to hold-off until after the June 1st Administrators meeting to see who is nominated.

Vote on Vice President: - Shawn Hill addressed that Amber Prewitt, current Vice President of the Association had reached out to him had verbalized that she was ready to step down and move on from the position. It was sent out state wide that if anyone was interested in the Vice President position. Two individuals responded – Keri Anderson and Ryan Grayson. Shawn stated that this was new to him, so if he was out of line, if anyone in the room would let him know. He asked for the room to do a “show of hands for anyone in favor of Keri or Ryan, and ask for the individuals on-line to type in the chat box on Zoom who they would like to vote for. The individual who had the most votes would be elected to take over the position of Vice President. Comment made by DeeDee Phillips, that each should have a speech as to what they would bring to the team. Shawn stated the problem is that Keri is attendance by Zoom and Ryan has not been able to make it. Comments about slam dunks, pizza and recess. Shawn moved on to take the vote. Those in favor of Keri Anderson - eleven (11) on line votes and eight (8) in person votes. Those in favor of Ryan Grayson – zero (0) on line votes and zero (0) in person votes. The vote was unanimous, Keri Anderson to replace Amber Prewitt as the new Vice President of the IACAMPAA. Shawn Hill asked if she had an acceptance speech, she stated she would type it in the chat.

Non-Action Items:

Confirmation of President per By-laws: That the President’s position should have been voted on at the January meeting to continue as President. It is a non-action item, so I just need to confirm myself as President. He stated yes, he would be willing to continue on as President.

MTC Council new Administrator announcement/meeting update: Shawn Hill passed the announcement on to Keri Anderson, as the Chairman of the MTC. It was announced that Shawn Hill was the newest member to Council. She announced the new upcoming training on First Amendment Auditors. She informed the group that the Council approved some reimbursement for training, and reminded everyone that if you want to go to training and would like to be reimbursed you can submit the requests. It was inquired as to what kind of quarterly training was happening virtual or in person. She gave the quarterly training dates.

Discussion on AI Transcribing Program/Device – Plaud Note Pro: Shawn Hill turned the discussion over to Mary Reyes – she described the program as Plaud, stating it was a small device that can transcribe the meeting. It offers up to 300 hrs. for

free. The device costs \$189.00, if additional minutes are needed, the option would be \$8.39 per month for 1200 minutes, or unlimited for \$19.99. The problem is that there is a limit on the range (16.4 ft) that the microphone/speaker will pick up. Shawn advised that Kelly Elkington, Secretary for the IJJA, uses the recording function on Zoom, and then transfer it to Microsoft, it will transcribe the meeting minutes for you. Shawn stated he was going to stop by his office and have him show him how to do that. The whole goal was to find ways to better support the Secretaries of the Associations, and acknowledged that not everyone is tech savvy. He stated that it may not work for both Associations, it could be purchased for IACAMPAA if needed. IAC has been very easy to work with, but he was unsure if it was necessary. Comments – if there was a free method that that should be explored.

Discussion on the need for a new Secretary in the up-and-coming year. He informed the group that the President elect will be able to appoint a new Secretary. He has reached out to Andrea Gonzales to see if she would be interested. He also asked if anyone else is interested as well.

Verify September IACAMPAA September meeting: Shawn Hill stated that we met as part of IJJA and the year before that we cancelled the meeting due to confusion and lack of time. He had reached out Brian Beck, President IJJA – and requested if they would be willing to share their lunch meeting time with our Association. Brian agreed to the time share at the IJJA Conference, September 15th & 16th, during the lunch time. Stated that during the September meeting we would need to approve the new budget and believes we are on track for Officers, and believes Keri Anderson is covering the rest of Amber Prewitt term as V.P., so in September we would ask for nominations as Vice President. If there were none Keri would just continue on if she wanted to, and come the first meeting of next year there would be a vote on the Vice Presidency.

Aletia Straub-Workman addressed an issue for IJJA. There are MPO scholarships available, so when filling out IJJA memberships, please indicate if they are an MPO or JPO, to know which funding source to use. She reminded individual about the Commitment to Service award nominations. Conversation about process for nominations. Whether to continue with all nominees receiving an award or not. Will be placed on the June meeting agenda to vote on. Question, was the nomination only for Administrators or for MPOs. It is open for anyone. The question was also asked if the nominees/winner have to be a member of IJJA – they do not. To receive a scholarship, they do. They have to be a certified MPO to receive a scholarship, but on the Juvenile side they have to be a member of IJJA to receive the award. The John Schuler award is for anyone working n Juvenile Justice and you do not have to be a member.

There was a question on the September meeting – clarification.

General Administrator Discussion-Old/New Business:

Shawn inquired as to whether or not if everyone saw Sandy Jones's email on the DNA/Fingerprinting. Shawn inquired if there was any feedback that needed to be discussed, about the suggestion that Sheriff's Office would be the best place for collections. He read the bill this morning and stated it for felonies, not just for sex offenders, and certain other crimes that need DNA collection. He inquired of Sandy if it

pertained to both Juvenile and Adult. Sandy replied that only if the Juvenile is charged as an adult on sex offense/waived. Idaho state Police are currently trying to identify substations, where collections can take place. The concern is that not all of the Sheriff's Offices in Idaho are on board with the idea of there offices' being designated as collection sites. This is not a brand-new law just that some new misdemeanor laws have been added to the law. This is currently a felony statute. Felony P & P is currently handling collections.

Important Dates:

Misdemeanor Training Council meetings June 24th, September 23rd, December 16th 2026 @ 1:00 pm – 4:00 p m.

Next Administrators meeting June 1st, 2026 @ Nampa Civic Center, September 15th, 2026 Nampa Civic Center/IJJA, And December 3rd, 2026 @ Ada County Juvenile Probation

Misdemeanor Training Council quarterly training – April 29th, July 29th, October 21st, 2026 @12:30 – 1:30 pm

POST Misdemeanor Academy – August 3rd – August 28th, 2026

Adjournment: 1:19 pm – Shawn Hill to entertain a motion to adjourn the meeting. Ron Stultz made the motion to adjourn the meeting. Mark Bell seconded the motion. Motion passed. Meeting Adjourned.