



**Idaho State Association of County Coroners
Business Meeting Minutes**

Riverside Hotel | 2:30 – 4:30 pm | September 18, 2025

Members Present

*Brett Harding proxy for Rich Riffle, Ada County,
*Sue Warner, Adams County
*Torey Danner, Bannock County
*Carrie Nordin, Benewah County
*Jimmy Roberts, Bingham County
*Robert Beers, Bonner County
*Shante Sanchez, Bonneville County (virtual)
*Chad Workman, Boundary County
*Tara Parsons, Butte County (virtual)
*Jennifer Crawford, Canyon County
*Craig Rinehart, Cassia County
*Chad Workman, Custer County
*Dan Chatterton, Jerome County

*John Buck, Gem County
*PJ Curtis, Gooding County (virtual)
*Cody Funke, Idaho County (virtual)
*Bruce Long, Lewis County
*Mike Ernest, Lemhi County
*Mike Piper, Lincoln County
*Sam Butikofer, Madison County
*Joshua Hall, Nez Perce County
*Aaron Tines, Owyhee County
*Theresa Lerch, Teton County (virtual)
*Will Carson, Twin Falls County
*Scott Carver, Valley County

Members Absent

Chad Walker, Bear Lake County
Russ Mikel, Blaine County
Pamela Garlock, Boise County
Wesley Walker, Camas County
Casey Batterton, Caribou County
Brenda Laird, Clark County
Dennis Fuller, Clearwater County
Nickie Campbell, Elmore County
Brenda Dye, Fremont County
Ron Smellie, Franklin County

LaVar Summers, Jefferson County
Duke Johnson, Kootenai County
Catherine Mabbutt, Latah County
Lucky Bourn, Minidoka County
Brad Horsley, Oneida County
Ethan Mittelstadt, Payette County
Mark Rose, Power County
Rick Smith, Shoshone County
Gary Jensen, Washington County

Others Present

IAC Staff

Call to Order & Roll Call - Torey Danner, Bannock County, President

President Danner called the meeting to order at 2:30 pm MT. Kelli D. Brassfield called the roll.

Minutes – 01-30-2025 (Action) - Torey Danner, Bannock County, President

Lemhi County Coroner Mike Ernest made a motion to approve the minutes from January 30, 2025, Benewah County Coroner Carrie Nordin seconded. Motion carried.

Old Business – Torey Danner, Bannock County, President

Concerns regarding last year's elections were raised, with discussion around differing interpretations of how the process was handled. President Danner emphasized that the current Board has implemented positive changes and successfully overseen an election since then. Dialogue continued around processes and expectations, and members were invited to share suggestions for improvement. Key recommendations included enhancing communication, transparency, and accountability.

Seth Grigg noted that many associations have existed for decades—some for over 100 years—and have had time to refine their processes. He encouraged members to share ideas with the Board that could help strengthen and unify the association.

Some of the suggested ideas included:

- Adding opening ceremonies (such as a color guard, Pledge of Allegiance, and welcome)
- Improving board communication (regular memos to members on association activities)
- Implementing a more formal election process
- Publishing committee information on the website (e.g., Education, Bylaws, Legislative)
- Appointing a parliamentarian to ensure bylaws and Robert's Rules of Order are followed

New Business:

- Elections (Action) – Torey Danner, Bannock County, President

Dist. 1: Lemhi County Coroner Mike Ernest nominated Benewah County Coroner Carrie Nordin for the District 1 board seat, Lincoln County Coroner Mike Piper seconded. Motion carried.

Dist 3: Bingham County Coroner Jimmy Roberts nominated Ada County Coroner Rich Riffle for the District 3 board seat, Gem County Coroner John Buck seconded. Motion carried.

Dist. 5: Madison County Coroner Sam Butikofer nominated Bingham County Coroner Jimmy Roberts for the District 5 board seat, Lincoln County Coroner Mike Piper seconded. Motion carried.

At large: Lincoln County Coroner Mike Piper nominated Gem County Coroner John Buck for the At-Large board seat; Lemhi County Coroner Mike Ernest seconded. Motion carried.

President Danner presented the recommended slate of officers from the nominating committee. For President: Nez Perce County Coroner Joshua Hall, for 1st Vice President: Bonner County Coroner Robert Beers, for 2nd Vice President Butte County Coroner Tara Beard Parsons.

President:

Bingham County Coroner Jimmy Roberts nominated Madison County Coroner Sam Butikofer for President, Ada County Deputy Coroner (proxy) Brett Harding seconded. Bonner County Coroner Robert Beers nominated Nez Perce County Coroner Joshua Hall, Lincoln County Coroner Mike Piper seconded.

Ballots cast - Results: Nez Perce County Coroner Joshua Hall,

1st Vice President:

Nez Perce County Coroner Joshua Hall nominated Bonner County Coroner Robert Beers, Lemhi County Coroner Mike Ernest seconded.

Madison County Coroner Sam Butikofer nominated Bingham County Coroner Jimmy Robert, Ada County Deputy Coroner (proxy) Brett Harding seconded. Jimmy is unable to hold the seat because Bannock County Coroner Torey Danner is the immediate past president. They are from the same district.

Bingham County Coroner Jimmy Robert nominated Ada County Coroner Rich Riffle, Madison County Coroner Sam Butikofer seconded.

Ballots cast - Results: Bonner County Coroner Robert Beers

2nd Vice President:

Lincoln County Coroner Mike Piper nominated Ada County Coroner Rich Riffle, Bingham County Coroner Jimmy Roberts seconded.

Bonner County Coroner Robert Beers nominated Butte County Coroner Tara Beard Parsons, Lemhi County Coroner Mike Ernest seconded.

Ballots cast - Results: Butte County Coroner Tara Beard Parsons

-Budget (Action) – Torey Danner, Bannock County, President
Kristin Cundiff reviewed the proposed budget.

Lemhi County Coroner Mike Ernest made a motion to approve the FY26 budget as presented, Bonner County Coroner Robert Beers seconded. Motion Carried.

- Committee Updates –

Bylaws Committee – Robert Beers, Bonner County

The subcommittee has been reviewing the bylaws and has quite a few suggested changes. However, it was brought to our attention that the bylaws state in article 9 section two that they are to be reviewed in even number of years. So, the committee will start reviewing them again in January. The subcommittee has collected those ideas and they will be looking at them again in January.

Other business:

Child fatality team: Please send those records when they are requested. Bingham County Coroner Jimmy Roberts is willing to do training on what the team does.

Cremation authorization fee rumors: Ada County is doing this. Ada spends a lot of time on cremations. They are charging \$40.00/cremation. This helps cover personnel.

The meeting was adjourned at 4:30 pm MT.