

Local Government Training

LOCATION & DATES

- October 28 // Kootenai County Fairgrounds
- October 30 // Nez Perce County Courthouse
- November 12 // Washington County - Vendome
- November 18 // Bonneville County Fairgrounds
- November 19 // Oneida County Fairgrounds
- November 20 // Jerome County Fairgrounds
- December 4 // Ada County Election's Office

TRANSPARENCY IN GOVERNMENT

7:30 am - 8:00 am **Registration**

8:00 am - 8:30 am **Welcome, Introductions, & Ice Breaker**

8:30 am - 9:30 am **Introduction to Idaho State & Local Government**
(1.0 COI Core Credit)

This course provides an overview of local government structure in Idaho as well as the organization and structure of the state government in Idaho. Participants will learn the basic roles and responsibilities of the state, cities, counties, and special purpose districts in Idaho. The session will also explore the relationships among the state and local governments.

9:30 am - 10:30 am **Idaho Open Meeting Law**
(1.0 COI Core Credit)

In 1974, the Idaho State Legislature enacted the Idaho Open Meeting Law. It was designed to ensure transparency throughout governmental entities in Idaho. This session will review the law and provide answers to frequently asked questions on this topic.

10:30 am - 10:45 am **Networking Break**

10:45 am - 11:45 am **Idaho Public Records Act**
(1.0 COI Core Credit)

The Idaho Public Records Law is intended to provide transparency to the public by allowing access to the records of public entities. This session will provide direction to attendees on what records are classified as public, exceptions to the law, and the responsibilities local governments have to provide public records.

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TRANSPARENCY IN GOVERNMENT (CONTINUED)

- 11:45 am - 12:30 pm **Networking Lunch**
- 12:30 pm - 1:45 pm **Ethics in Government**
(1.0 COI Core Credit)
This session will focus on the three primary statutes governing ethics in government: the Bribery and Corrupt Influence Act, the Prohibition Against Contracts with Officers Act, and the Ethics in Government Act. Attendees will participate in hypothetical scenarios to learn how and when they might encounter ethical “gray areas.”
- 1:45 pm - 2:30 pm **Purchasing by Political Subdivisions**
(1.0 COI Core Credit)
This course will provide a basic overview of the procurement laws in Idaho, recommended procedures and protocols, and resources for local taxing districts related to bidding and procurement.
- 2:30 pm - 3:00 pm **Local Government Financial Transparency & Reporting**
(1.0 COI Core Credit)
In this session, attendees will learn about legal requirements for financial reporting, auditing taxing district funds, financial checks and balances, and financial transparency.
- 3:00 pm **Open Discussion & Adjournment**