



## Idaho State Association of County Coroners Board Meeting Agenda

Via [Google Meet](#) | Monday, July 8, 2024

### Members

Pamela Garlock, Boise County, President  
Torey Danner, 1st Vice President/District 5 Rep  
Sam Butikofer, 2nd Vice President

Carrie Nordin, Benewah County, District 1 Rep  
Mike Ernest, Lemhi County, District 6 Rep  
John Buck, Gem County, At-Large

### Members Absent

Craig Rinehart, Cassia County, Past President  
Cody Funke, Idaho County, District 2 Rep  
Sue Warner, Adams County, District 3 Rep

Lucky Bourn, Minidoka County, District 4 Rep

### Others Present

Kelli D. Brassfield, IAC

#### I. **Call to Order & Roll Call** - *Pamela Garlock, Boise County, President*

President Garlock called to order at 11:24 am. 6 members were present and 4 were absent.

#### II. **Approval of Board Minutes - March 22, 2024 & May 24, 2024**

*Nordin moved to approve the minutes from March 22, 2024 and May 24, 2024. Ernest seconded. Motion carried unanimously.*

#### III. **Update and Approval of New Education Classes** - *Torey Danner, 1st Vice President*

Talking about standardization of courses for new coroners. We have reviewed Darin's courses. They are also ABMDI approved. North Dakota has courses as well. Reviewed the agreement from North Dakota. They will give a 15% discount. The cost would be about \$650/person for the death investigation bundle. It would be ~\$30,000 for everyone. We would like to see that if someone signs up and the association pays for it, the individual needs to either complete it or repay the association if not completed. Need to have a time frame to complete the class also. **[Link to University](#)**.

This would help us remove the barriers of not being able to attend trainings as they are virtual. This also addresses the budget issue as the association is paying for it. Maybe we offer both classes as they are both approved by ABMDI. Darrin's was ~\$1,000/person. What is the quality of the basic Las Vegas class? It is pretty basic. It is good for a brand new person but it is a little too basic for advanced coroners.

The doctor from North Dakota is willing to come to the association meetings and present.

*Butikofer moved to approve three education programs (Las Vegas, University of North Dakota and Darrin Dates) as the basic standard education for the coroners in the state of Idaho. Buck seconded. Motion carried unanimously.*

#### IV. **Bylaws Review** - *Pamela Garlock, President*

This subcommittee will meet August 5th at 11:00 am MT.

**V. General Discussion** - *Pamela Garlock, President*

There is a lot of work to do and we are moving in a good path.

Education for annual conference? We have it all lined out. Need to have a sign in sheet for the afternoon as people are leaving at lunch but are getting full credit.

Mills Adler award - Will be discussing nominations at the next meeting.

*Vice Chair Danner moved to adjourn at 12:30 pm MT, Butikofer seconded. Motion carried unanimously.*

**Mike - Can we do a group text for meeting notifications? Don't always see emails.**