

**Idaho Association of Counties
Adult Misdemeanor Probation Administrators Association**

Date: 04/12/23

Time: 1:00PM MST

Location: Twin Falls County Juvenile Probation and Zoom

Meeting opened at 1:00pm by Shawn Hill

Introductions: Amanda Leader, Shawn Hill, Shawn McDowell, Skip Clapp, Mark Gough, Jodir Fuller, Teresa Espedal, Keith Hutcheson, Stacy Brown, Kelli Brassfield, Taunya Jones, Jeff Breach, Aletia Straub Workman, Jennifer Homberg, Sarah Reynolds, Darin Burrell.

Action Items:

Review/Approval of 2/2/23 Minutes: A motion was made by Skip Clapp to approve the 2/2/23 meeting minutes as written. The motion was seconded by Shawn McDowell and was approved unanimously.

Approval of Meeting Expenses (lunch): A motion was made by Shawn McDowell to approve of the 4/12/23 meeting expenses. The motion was seconded by Jennifer Homberg and was approved unanimously.

Review Budget Report & Balance Sheet & Unpaid Dues: The current budget report and balance sheets were reviewed. There are 10 counties who have not paid their dues and Shawn Hill will be reaching out to them.

Future of the supervision of case management system—questions, comments, concerns: Taunya Jones from the Idaho Supreme Court stated that an email was sent by Nate Poppino to share that the current Odyssey Supervision Module will be retired in the near future. Taunya shared that ISC wants to know other options are available for supervision modules. The timeline for replacement is tight because a RFP must be done. The RFP should be released next month. The target date for selecting a vendor is 8/31/23. The vendor will be chosen by ISC. They anticipate having demonstrations available for misdemeanor probation and pretrial services to view and offer feedback. The current supervision module was free to ISC and ISC wants to continue to provide it for free but while current funds will pay for initial implementation, they do not have a funding stream identified for long term costs. They do not have specific details on an implementation timeline but do know they have to identify a vendor by the end of 2023 and the funds have to be spent by 2026. They hope we will be able to continue to access data from Odyssey and that data from Odyssey will be transferred to the new program.

The email from Nate Poppine was sent on 03/22/23 at 3:31PM with the following message:

This message is being sent to all trial court administrators, administrative district judges, treatment court district managers and coordinators, misdemeanor probation administrators, pretrial administrators, elected clerks, county commissioners, and to representatives of the Idaho Association of Counties.

The Idaho courts are in the process of transitioning to cloud-based software and data storage to provide improved remote access, enhanced performance, greater security and more efficient maintenance.

The current supervision case management system used by treatment courts, misdemeanor probation offices and pretrial service offices is the Odyssey Supervision Module. This system is part of our broader Odyssey case management system. However, the current Supervision Module has limited remote functionality and is no longer receiving configuration changes from its developer. The developer plans to retire the module in the near future.

The Administrative Office of the Courts (AOC) is exploring other options for a cloud-based supervision case management system for use by treatment courts, misdemeanor probation offices, and pretrial service offices.

The Idaho Supreme Court has secured funding to cover a portion of the costs of the new system. Due to procurement requirements associated with this funding, the AOC will use a Request for Proposal (RFP) process to select a vendor. We anticipate moving forward very soon with this RFP to meet commitment and spending timelines.

The current Supervision Module was provided as part of the Odyssey case management system package, at no additional cost to the Court. We do expect the full costs of our supervision case management system will change under a new solution, whether that solution is provided by the current vendor or not. While reviewing bids, the AOC will also examine the best long-term funding option for this service.

We will share more information on this project as it becomes available, though certain questions related to the RFP we may not be able to answer while it is in progress. Later in the process, we will seek feedback on possible new systems from current Supervision Module users. **If you have questions at any point, please contact Taunya Jones at tjones@idcourts.net.**

Misdemeanor Training Council Update & Open Position: Stacy Brown reported at the last meeting, Sam Graefe spoke about topics that will be covered at the next IJJA conference. Topics include de-escalation, male victims, drug recognition, neurobiology, and they welcome our suggestions. The quarterly training is tomorrow by Zoom from 12:30-1:30. Stacy will be retiring soon so her position on the MTC will be open. If you are interested, submit a letter of interest to Sandy Jones. Kelli Brassfield will contact Jill Nichols about placing the standards into POST policy.

Misdemeanor Probation Standards Vote: Keith Hutcheson stood for questions on the revised standards that, once approved, will be placed on the IAC website and will also be placed into a template order for each of the 7 judicial district administrative judges to sign as an order. Keith made a motion to accept the revised misdemeanor probation standards. The motion was seconded by Skip Clapp and was approved unanimously.

General Administrator Discussion-Old/New Business:

- **Redwood Toxicology T-Cups:** Discussion took place on a concern about bad batches of T-Cups from Redwood. Counties shared some of their testing procedures, pricing, and companies they work with.
- **Rule of 80 Update:** Administrators were advised the proposed update to Rule of 80 was not approved this year by the legislature. It is unknown if an effort will be made again next legislative session. All administrators were encouraged to speak with their local legislatures about the issue.

Skip made a motion to adjourn at 2:17PM. Sean McDowell seconded the motion and it was approved unanimously.

Important dates:

- MPO Academy #16 August 6, to September 1, 2023