

Idaho Association of Counties Juvenile Justice Administrators
Meeting Agenda—April 12th 2023
Twin Falls County Juvenile Probation
650 Addison Ave W., Ste 3100, Room 3A,
Twin Falls, Idaho 83301
9:00 a.m. MST

Open Meeting & Welcome by President: Dixie Tate

Introductions: Dixie Tate

Zoom: Kelli Brassfield, Stacy Brown, Todd Mauger, Matt Olsen, Elda Catalano, Leahann Romero, Ron Stulz, Eric Sheffield, Jessica Barawed, Seth Scott, Skye Taylor, Ray Bullington, Dee Dee Philips, Britany Herrgesell, Aletia Straub, Holly Walund, Sean Brown, Monte Prow, Alicia Baptiste, Jason Stone, Chad Jacobs, Bryan Alexander, Jose Martinez, Kari Portales, Jeremy Roth, Mark Bell

In person: Shawn McDowell, Amanda Leader, Shawn Hill, Mark Gough, Mario Umana, Darin Burrell, Dixie Tate, Carol Johnson, Kevin Sandau, Ashley Lezamiz, Brian Walker, Stace Gearhart, Teresa Espedal, Jodie Fuller, Paul Shephard, Skip Clapp, Shawn Hill,

Action Items:

Review/Approval of February 2nd Meeting Minutes –Dixie Tate

- Darin Burrell motioned to approve, Shawn Hill seconded, all approved.

Approval of meeting expenses- Dixie Tate Lunch to be split with Misdemeanor is \$312.50

- Kevin Sandau motioned to approve meeting expenses, Brian Walker seconded, all approved

Advance JPO Certification Approval of Matrix and Talking Points

– Amanda Leader –

- Amanda presented Matrix and Talking Points for Advance Certification. Amanda is asking for approval of Matrix from JJ Administrators. She explained that POST requires college degree for Advance Certification. She also discussed possible costs and impact to counties depending on their county structure, certification can be used for pay raises, continued education and professional growth. Amanda explained the Matrix will make college credit mandatory to include required juvenile justice experience but JJ experience or military training alone will not count.
- The 2 proposed changes will occur in the IDAPA 11-11.01 in 2025. The changes include to add Juvenile Probation Officer and the Juvenile Probation Certification Matrix.

- Dixie had questions in regard to Matrix in regard to college credits, years of experience and POST training hours. Kevin asks if it mirrors the Misdemeanor Matrix. Amanda explained there are some differences which include POST training hours and wording for years of experience. Misdemeanor uses Law Enforcement Experience versus Juvenile Justice Experience. Years and education are all the same. Skip asked what changes need to take place in IDAPA. Amanda explains the process. JJ Administrators vote on Matrix and talking points, then it goes to POST Training Council, then to POST Council, then to Legislature.
- Britney asked about multiple decrees and experience in regard to criminal justice field. Dixie explained it will use the highest-level degree. Britney also asked about having experience in the criminal justice field not specific to juvenile justice. Amanda explained it can be a criminal justice degree as long as in the juvenile justice field. Matt asked about the college credits; Amanda indicated you have to have at least 5 college classes or 15 credits plus the required experience and POST training you can obtain an Advanced Certificate. Matt had concerns about requiring the college credits in lieu of individuals who have specialized training in Juvenile Justice field who have no college credits or a degree but cannot obtain an advance certificate. Dixie noted you can have college credits not related to any specific field. Matt explained having college credits that do not obtain to Juvenile Justice does not improve skills as a probation officer. Leahann indicated the Administrators should work with Jordyn Ketchum for direction in regard to the Matrix and use other disciplines that have been approved. Kevin inquired of Leahann about a Matrix that does not include the college credit requirement. Leahann suggests following up with Jordynn to ask follow-up question prior to voting on Matrix. Stace suggested looking at the law enforcement vs juvenile justice experience in regard to SRO's that are interested in becoming Juvenile Probation Officers. Amanda reported Matrix must be approved prior to April 26th in order to be approved by 2025. Shawn Hill asked if we can vote to approve Matrix but stipulate for changes in the future. Leahann reported that she emailed Jordynn. Jordynn reported "As Juvenile Justice Administrators you can make the Matrix whatever we want, college credits is not required by IDAPA, but all other disciplines except for one ask for college credits". Kevin made a motion to accept the Matrix for advance certification as proposed. Motion seconded by Mario Umana... Matt asked for discussion for clarification on the Motion. Matt asked if the Motion has the ability to include further discussion about training Matrix and what qualifies or is the Motion to accept the training Matrix as stated without the opportunity to amended it at a later date? Kevin indicated the Motion is to accept it with the understanding with opportunities to amend it. Kelli Brassfield reported changes can be made to the proposal up until it is published, which is prior to POST councils last meeting before the last publication date. Matt inquired about the process for discussion and changes. Dixie suggested that any changes

need to be brought to Amanda or herself. Kevin reported to move forward as written then talk with POST about what is required. Next Post council meeting dates June 8th 2023, September 7th 2023 and December 7th 2023. Skip suggested accepting proposal as is with recommendations to the POST training council. Amanda reported per Jordynn Ketchum the re-write is in 2025. Emergency rewrites can happen. Director Monty Prow indicated that POST Council will only hear one option but possibly Juvenile Training Council can work out details. He agreed that Administrators should support the proposal with changes but to stay within timeline. Kevin suggested we talk to Commissioner Brent Reinke who chairs the POST Training Council to see if changes can be made at a later date. Skip reported the Juvenile Training Council will want backing from the Administrators for any changes. Jason Stone suggested the group make the Motion to get it to Juvenile Training Council to pass that we support advance certification. Matt supported the concept but struggled with the college credits vs specialized courses. He wanted to schedule a meeting for a one agenda item to discuss Matrix. Brian agreed that action needs to happen today so that the issue is not put past 2025. Dixie indicated we have a motion and second. Moved to vote, all in favor....no opposed in meeting. Poll on zoom indicates 83% in favor 2% abstained.

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- **POST Training Council open Seat plan – Dixie Tate and Shawn Hill**

- Shawn Hill updated on POST Training Council open seat plan. Shawn contacted Rep Marco Erikson via email in regard to the open seat explaining that POST Council has voted on the seat and it needs representation legislatively. Rep Erikson is committed to run the bill.

Non-Action Items:

- **Update Rule of 80 – Brian Walker**

- Brian updated on rule of 80. Brian indicated part issue the bill did not pass was the bill got hung up in the Senate. Brian spoke with Rep Erikson who worked with the Chair of the Commerce and Human Resources, Rep James Holtzclaw, who had to leave for a couple of weeks for a death in the family. Rep Erikson had to move to the vice-chair Matt Bundy. There was contention on the House side with the bill with at least 20 to 30 votes against the bill. The contention was with the costs to the state and how will it affect budgets and why are they adding positions. As it got close to the end the Speaker said the House will not hear the bill until the bill is fixed. Brian is concerned that if we run another bill next year it won't go. Brian opinion is we hold off at least for another year to see new people are elected. Shawn Hill asked about Rep Erikson running bill next year to only include supervisors and the fiscal impact it would have to the state. Brian indicated Rep Erikson would run a bill but Brian is concerned that the same people will hear the bill and not support it. Kelli indicated that

she does not believe running a bill next year will be beneficial. Kelli visited with Rep Holtzclaw who was not happy he was not included in the last interim group. Holtzclaw committed to Kelli he will put together a work group to continue the conservation. His big concern was the definition of who should be included in rule of 80. Kelli indicated we have more work to be done and it may not be ready for next year. Director Prow commended Brian on his hard work. Brian reported this is not over. Jodi Fuller asks if it would help to have a conversation with local people and Senators from their area. Brian encouraged the group to inform their locals of the importance of the bill. Amanda wanted to know about changing job title or job description. Brian reported that it will cause disruption in the state. It is specific to job description. Dixie agreed that waiting a year would be more beneficial and thanked Brian for all his effort in making this happen. Brian indicated he agrees with Kelli and there still be a working group that stays working to keep doors open so the conversation does not get lost. Kelli will be contacting Rep Holtzclaw in the next month in case there is a potential for legislation,

- **POST Update – Leahann Romero**

- Detention Academy #45 completed with 30 students being trained. First Academy held with the added extra 2 days as well as added ARCON training and full re-write of curriculum. This academy was tested with the addition and rewrite and ARCON. Students gave great feedback in regard to the curriculum and ARCON instructors as well as the 2 days that were added on. A similar format for the Probation Academy will be held in June. So far there are 8 people on the roster for the academy and 5 registered for Detention Academy in October. Applications for all disciplines need to be submitted and approved 30 days prior to the Academy start dates. Brian indicated he received great feedback on his folks that attended the Detention Academy.
- POST is working on the part-time detention officer training and currently working on curriculum. Once application is submitted and online training will be available. Once completed they can take the exam. Brian commended Leahann on the part-time training and the streamlining of the training.

- **IDJC Updates – Director Prow**

- Director Prow indicated the 3-dorm style cottage remodel at the St Anthony Facility has gone up in price but funding has been received and the completion of remodel will be done by the end of 2024 with 2 cottages remodeled by the end of 2025 with the other cottage being completed at a later date. They will be single style rooms like the other facilities.

- Lewiston Facility modernization project got approved for funding and planning will take place with BPW, IDHW and IDJC and other stakeholders for planning and expanding services. IDJC will continue to operate facility with the secure side, with a non-secure side for inpatient substance abuse and Health and Welfare needs. At least a couple of years out with kids possibly being served in 2025.
 - IDJC will have a booth at IJJA and a breakout to talk about the IJOS 2.0 rollout which will significantly improve IJOS. Lindsay Anderson will be coming to the June IACJJA meeting to provide a demo for the Administrators.
 - Probation Rules are up for update this year first public meeting will be held next week. It needs to be updated for the 2024 Legislature.
 - Family engagement survey will go out to Administrators in the next few weeks for kids reentering into the community.
 - Assessment Center funds. Holly 4.1 million was appropriated to fund and support existing centers transition from tier 1 to tier 2 as well the legislature would like to see projects replicated in more rural areas. Working on drafting grant applications for existing projects and new projects. Director Prow recognizes Jason Stone for an accommodation from Governor Little for his previous and current work in the juvenile justice field as well Al Carl Award for Child Advocacy.
 - Open seat for POST Juvenile Training Council. Jason indicated that Commissioner Brent Reinke was asking for a detention seat. Leahann reported Sean Brown is working application for the Detention Representative to submit to the Director.
 - Darin asked about who is the point person on the EPIC team/project. Director Prow will be the point person in regard.
 - Kevin made announcement that Paul Shephard has resigned from Twin Falls County Detention Manager will start Monday working for IDJC in the COPS Division taking Liza Crooks former position.
- **Webinar – Dealing with Challenging Staff Members**
 - Webinar was shown to group in regard to Dealing with Challenging with Staff Member.
- **Other Business**
 - Dixie announced that the IACJAA Detention Vice President and Secretary are up and nominations will be accepted.
 - Alicia Baptist announced the D5 position was reopened due to the applicant hired fell through. The position closes April 23rd 2023
 - Discussion with Commissioner Reinke in regard to the Advanced Certification Matrix and whether two proposals could be brought to the Juvenile Training Council or just an and/or within the Matrix. The concern being that individuals who have been in the field, based on the 13+ years, on the proposed Matrix are not recognized for their training and experience. Commissioner Reinke indicated it is best for the

Administrators to agree on one proposal to be presented at the Juvenile Training Council. It was agreed that Amanda would change the matrix and send out a survey to vote on the change. The proposed change is not to make college credits mandatory, rather to allow for a combination of college credits and/or POST training credits.

- **Dixie made the Motion to adjourn, Brian seconded the Motion, all approved.**

Important dates:

Next IACJJA Meeting

**June 5th 2023 University Inn, Moscow Idaho
September 12th 2023, in conjunction with IJJA**

Juvenile Probation Academy #23

06/01/2023-06/23/2023

Applications need to be submitted and accepted by 5/01/2023

Juvenile Detention Academy #46

10/12/2023-11/03/2023

Applications need to be submitted and accepted by 9/12/2023