

***Idaho Association of Counties Juvenile Justice Administrators***  
**Meeting Agenda—February 2<sup>nd</sup> 2023**  
**Riverside Hotel**  
**2900 W Chinden Blvd,**  
**Garden City, Idaho 83714**  
**9:00 a.m. MST**

**Open Meeting & Welcome by President: Dixie Tate**

**Introductions: Dixie Tate**

Zoom: Ivy Smith, Stacy Brown, Ashley Lezamiz, DeeDee Philips, Boulder, Trent Bodily, JD Shaw, Brian Walker, Doug Hall, JD Storm, Shannon Carter, Stace Gearhart, Todd Mauger, Joe Langdon, Shannon Carter, Kari Portales, Tom Fite, Brian Beck, Shane Boyle

In person: Shawn McDowell, Amanda Leader, Lael Hansen, Alison Tate, Jessica Barawed, Chad Jacobs, Will Hunter, Ron Stultz, Devin Simmons, Aletia Straub Workman, Elda Catalano, Dahlia Stender, Alicia Baptiste, Holly Walund, Linda Hoss, Eric Sheffield, Bryan Alexander, Shawn Hill, Mark Gough, Mario Umana, Darin Burrell Dixie Tate, Carol Johnson, Monty Prow, Jose Martinez, Mike Davidson, Paul Shephard, Kelli Brassfield, Jason Stone, Kevin Sandau, Nadine McDonald, Skip Clapp, Brent Reinke, Tim Howley

**Action Items:**

**Review/Approval of December 7<sup>th</sup> 2022 Meeting Minutes –Dixie Tate**

- Darin Burrell motioned to approve, Ron Stolz seconded, all approved.

**Approval of meeting expenses- Dixie Tate**

Lael Hanson motioned to approve meeting expenses, Kevin Sandau seconded, all in favor.

**Advance JPO Certification – Amanda Leader –**

- Amanda shared Juvenile Probation does not have a current Advance Certification as Misdemeanor Probation. Amanda would like the opportunity for Juvenile Probation to have an Advance JPO Certification. In order to do so steps need to be taken.
  - 1<sup>st</sup> step is to propose talking points to present to the Juvenile Training Council for recommendations to qualify for Advance JPO Certification. The talking points can mirror the Adult Misd talking points.
  - 2<sup>nd</sup> step is to come up with Matrix to discuss for hours and training. Adult Misd also has Matrix we can mirror.
  - 3<sup>rd</sup> step is taken to the Juvenile Training Council Subcommittee where the recommendations and matrix will be vetted prior to being presented to the POST Training Council.

- 4<sup>th</sup>. Once approved by POST Training Council, it will go to the Legislature to be written in the IDAPA. The next changes to IDAPA are in 2025. Could follow under “Emergency Rewrite” changes which could be sooner than 2025.
- Concern was previously presented in regard to someone in the field having years of experience but no college degree would not be able to apply for Advance Certification. Overall POST rule that cannot be changed.
- Workgroup formed with Amanda Leader, Dixie Tate, Shawn Hill, DeeDee Phillips, Shawn Winston and Bryan Alexander to come up with talking points and Matrix.
  - Amanda will share the talking points and Matrix from Misdemeanor.
  - No additional POST training to get intermediate certification.
  - Skip inquired if advanced academy training at POST was required in order to receive advanced certification. It was clarified that no additional training would be needed in regard to receiving advance certification through POST.
  - Amanda shared with the group documents of the Misdemeanor Matrix of hours and training required to receive Advance Certification. Amanda also shared with the group the Misd talking points.
  - Amanda will send documents information to Carol to send to group.
  - The work group will make appropriate changes to the Matrix and Talking Points and send it out to the group. Once agreed it will be submitted to Training Council. Jason Stone encouraged the group to keep Leahann Romero in the group so she can help streamline the process. Leahann has immediate access to POST. It may help with the training Council and full Council to put the standards and certifications together. Tom Fitte from Lemhi County asks about the Advance Certification through Misdemeanor Probation. He told the process on how to apply.

**Non-Action Items:**

- **Update Rule of 80 – Brian Walker**
  - Brian shared that meetings have taken place with Murphy Olmstead, Don Drum, Jamie Neill with the Governor’s Office and Jared Larsen to discuss and finalize a statement of purpose with numbers to be added for IDJC. The statement of purpose and draft have been sent to Rep Erickson and Senator Cook. Waiting for the finalization of a clean version of the Bill with a new Bill number. Murphy is working with all the players, 911 Communications, IDJC, our group and IAC, to ensure there is support and that the Bill will go to committee to get started. Everyone is working together to make it happen. Monty Prow acknowledges Brian for all his hard work. Brian encourages everyone to make sure pay attention to their Legislative page and to watch for a new Bill number. Brian will send info to Carol who will disseminate information out to group.

- **Update HB500 – Kelly Brassfield – Brent Reinke**
  - Bill went before the Justice & Public Safety Committee. Rep Erickson was unable to attend said meeting but present at the meeting was Kelly Brassfield (IAC), Commissioner Reinke, Jason Stone and Director Prow to cover any questions. Erica Marshall from the Idaho Justice Project presented to the Justice & Public Safety Committee. Continued concerns about bill and is 44 pages long. There is a new draft but Kelly has not received it but possibly the bill is scaled back. Biggest concern is accountability to the case and the fiscal impact. Possible elimination of all prior fees as well.
  - There is no formula draft to determine how replacement money would come back to the counties to make them whole. Possible use of IDJC reversion money to make counties whole but it will not cover H&W and all other entities this bill effect. As well, IDJC may not always have reversion funds. Does not see bill moving forward and was not well received from counties.
  - Commissioner Reinke reports the bill was not well received. He shared they haven't found any funds to replace the funds that will be taken away. He reports counties have more dependable funding source than the state. Commissioner Reinke indicates to watch the legislation and if possible, members may have to testify should it get a hearing. The bill is not a bill unless it has made it to a Routing Slip (RS) where it will go to legislative services. Legislative Services will draft the RS and then Erickson will have to sign a document to have the Chair of the Committee give it a hearing. It does not become a bill until after the hearing but only if the hearing approves the legislation. The information in the bill prior to the RS hearing is all confidential.
  - Director Prow reports IDJC is against removing anything that removes resources. The Bill would remove funds but no plan on how they will replace funds to pay counties as it does not come with a trailer bill on how to replace funds. Not a favorable bill with most agencies. Kelley asked if any counties are in support of the bill. Skip explains how last year they compiled data but the concern is where the funds will cover county funds. Kelly reports they have data but the question is where the funds will come from to replace it and other stakeholders it will impact. Reinke reiterated it is not a bill, it just as idea. Nadine indicated that last year a small group with her and Brian had a conversation with Erickson and Marshall in regard to the bill, concerns were brought to them by the group but there was no response from Marshall. Then a poll was sent to the Administrators where information was requested from the Administrators, however, Administrators did not have access to some of the information they requested. Dixie asks how many Administrators support the idea 500. No response from anyone. POLL on Zoom indicates 2 people support the bill and 2 people don't support the bill. Tim Howley addresses the group with concern about the messages to judges and how they cannot be trusted and this bill takes it away from the Judge's discretion. Kelly

indicates the only provisions left in the proposal was for Restitution and Breach of Contract. Darin Burrell reports Erickson's intent is to help families. Nadine indicates national movement pushing towards this.

- **POST Training Council Update Recruitment and Process – Commissioner Brent Reinke**

- Commissioner Reinke reports who is currently on the Juvenile Training Council Members and vacancies that need filled. Member include Jay Davis, Captain from Blaine County Sheriff's Office; Scott Johnson, IDJC Deputy Administrator; Skip Clapp, Valley County Juvenile Probation. There is open Detention Administrator position that needs a recommendation. Training Council is working on by laws and a few modifications. Director Prow appoints each training council member; the Training Council Board appoints the Ex-Officios. Current Ex-Officio's members include Andre McKay, POST Academy; Leon Romero, POST Academy; Cary Hawn, District 6 Trial Court Administrator; Sean Brown, Southwest Juvenile Detention Administrator, and Jason Stone, IDJC. Recommendations and Feedback are welcome for more Ex-Officio's. Commissioner Reinke serves on Misdemeanor Training Council and Idaho Supreme Treatment and Problem-Solving Court Council. Shawn Hill recommends Brian Walker to the appointment of the Juvenile Training Council Detention Administrator seat. Dixie request that the group email Brent Reinke for any other recommendations. Prow request recommendations through email. Commissioner Reinke gives email address at [brent.reinke@co.twin-falls.id.us](mailto:brent.reinke@co.twin-falls.id.us). Once email recommendations received, Commissioner Reinke will submit Director Prow. Commission Reinke also opens up recommendations for Ex-Officio members. Skip also reports anyone interested send letter and resume to Director Prow.

- **IDJC Updates – Director Prow Jason Stone, Holly Walund**

- Director Prow shared information and handout in regard to Idaho Juvenile Justice by the Numbers. Director talks about his IDJC handouts. Chart shared with IAC, Commissioner Reinke's Committee, and JFAC committee. IDJC agency head that represents counties. Shawn Hill inquires about the chart and the difference between Diversion and Probation. Director Prow reports Probation and Diversion used to be combined but now are broken out separately.
- Director Prow reports two items in budget the 4.1 million dollars for round two of assessment centers for 3 primary functions; Additional resources for more assessment centers across the state, additional resources for the current assessment centers and ongoing sustainability support for the assessment centers. Approximately 6.1 million dollars to modifications to the footprint of the Lewiston facility to support a non-secure side for voluntary placements. IDJC already spends approx. 1.5 million for residential SUDS placements. H&W has residential needs placements for

their population and child protection needs. Shawn McDowell asks about the no-secure placement but has concerns to the Sheriff's Dept and the impact to juvenile detention. McDowell is in support but believes IDJC needs to put in front of his Commissioners so they are aware of possible increase in staff. Director Prow reports residential substance abuse treatment center is a goal but the foster care placement is still being worked through H&W but talks of short-term placement. H&W are talking about residential placements are being denied need another placement. Director Prow indicates it will help with ancillary services to keep costs down. A total of 16 beds 4 to 6 for residential SUDS and the rest for H&W population. IDJC will be seeking input from stakeholders that support mental health, Juvenile Justice Foster care populations.

- 3 Technology updates moved over to 100 % smart vault. IJOS 2.0 is rolling out, with late summer early fall using the odyssey model. Not sure if the roll out will only include a few counties or just go with the entire state. Epic initiative to better provide stakeholder with resources. Looking at a login or not login on IDJC website that will provide better information for resource and access State information. IDJC will finalize, late spring, summer, probation, detention, contract provider rules to take to the Legislature next year.
- Holly Walund PowerPoint with the handouts in regard to Youth Crisis Centers what they do, and how they are different from the Assessment Centers. As well as a handout in regard to Youth Assessment Centers and what they do. Holly Walund gave updates in regard to Youth Assessment center with 8 awards across state and they are in various stages. Four centers are actively open and accepting referrals. State requires quarterly from each center. Last quarter (Oct 1 to Dec 31) 61 youth referrals from the centers that are accepting referrals overall.
- Bannock county just purchased a building. 40% spent on the grant. Working with company called Soapbox making a 3-minute animated video for stakeholders to talk about what Assessment Centers are and what it can do for the community. Will make an abbreviated video for LE which will be about 30 seconds.
- Youth Crisis Centers in District 3, District 4, District 5, District 7 – each receiving \$1.1M. Awardees are:
  - D3 – Southwest District Health, also has Assessment Center
  - D4 – Pathways of Idaho
  - D5 – Proactive Behavioral Health
  - D7 – Badger Inc.
- IDJC and H&W are actively working on developing a Medicaid reimbursable rate for the Crisis Center, and youth specific standards and how they will fit in the larger Behavioral Health network of providers.
- Jason Stone announces IDJC has approved Associate Division Administrator for the COPS Division. Liza Crook has been offered the position and will start on 02/06/23 and will take direct oversight and management and coordination of the behavioral health unit and the team

will manage 10 million. IDJC decided to make a 2<sup>nd</sup> unit that encompasses standards and training and core protections to include POST. Position filled by Leahann Romero on 02/06/2023. Alicia Baptiste is the new Supervisor for the DL's. District 5 DL Liaison interviews closed on Monday where three interviews will take place. Chad Jacobs meets every two weeks for the detention Standards. Sean Brown is the chair and minor modifications will be made to the detention standards. Darin acknowledges Jason for all his hard work.

- **Other Business**

- Amanda reports the minimal training that was online is an amazing training. Amanda will schedule more online training and will pick random dates and times. Encourages everyone to attend. Apologizes about her calendar and invites but will have her staff help coordinate training. Dixie reports the minimal facts training is excellent and reiterates the importance of the training. Eric Sheffield asks about training detention staff and would like information in regard to the training. Amanda will send out an info sheet.
- Amanda talks about the CIT training Crisis Intervention Training is a 40-hour training. 300 of Boise police officers have had the training. Week long training and has to be done in a week. Opportunity for 1<sup>st</sup> responders or others to learn how to deal with someone in crisis without using use of force. Shawn Hill went through the training. All misdemeanor, IDOC and felony probation are required to take the training. IACJJA has funds to cover costs for the training.
- Amanda and Alison reports on a vulnerable population registry through the 911 operators. This registry in Ada County is for people who have a disability (i.e., Autism, Dementia, or someone with a disability that L.E. should be aware) will provide L.E. information on that person and could provide resources for the person for a better response. Most are attached to address and not the person. Sheriff's office has the venerable population form for a person to complete to put in their system for appropriate response if called.
- Linda Hoss had 2 instructors complete the ARCON training and it was a success. All of her staff have had at least 8 hours of ARCON Training. It's more useful and practical for detention. Linda Hoss will be retiring and Eric Sheffield will be the new incoming Director. Lael reports she had one probation officer go through ARCON. Valley County will set up through Sheriff's Dept. Skip reports there is no trainings set up though the Juvenile Training Council as cost and time has not been identified. Counties can get in line with their regional coordinators to get trained. Shawn McDowell has 2 people do the training. Very expensive to train. Eric Sheffield reports he has 4 instructors trained and they can look at training other counties.
- Skip looked up his minutes from 2015 in regard having a seat on the POST Training council. Skip believes it should be back up for discussion. Shawn Hill indicates that the POST Training Council voted and it passed

that they supported the seat. However, it needs to be legislative change. Shawn Hill suggests the group pursue in getting the legislative change. Shawn Hill acknowledges Skip for bringing up POST Training Council seat position and proposes that Shawn Hill, Dixie Tate, Darin Burrell, Brian Walker work with Rep Erickson to work on a bill for representation to the POST Training Council and to put a plan in place to move forward. Director Prow requests that IAC in in involved in the process.

- Eric Sheffield reports a correction in regard Kootenai County ARCON instructors...Instructors received their High Liability Endorsement through ARCON.

- **Motion to adjourn Mario, Elda seconded, all approved.**

### **Important dates:**

**Next IACJJA Meeting**

**April 12<sup>th</sup> 2023 Twin Falls, Juvenile Probation  
June 5<sup>th</sup> 2023 University Inn, Moscow Idaho  
September 12<sup>th</sup> 2023, in conjunction with IJJA**

**Juvenile Probation Academy #23**

06/01/2023-06/23/2023

**Applications need to be submitted and accepted by 5/01/2023**

**Juvenile Detention Academy #46**

10/12/2023-11/03/2023

**Applications need to be submitted and accepted by 9/12/2023**