

About IAC

Sara Westbrook, Director of Governmental Affairs

Kelli Brassfield, Policy Advisor



Creation

- Most IAC affiliate organizations predate IAC
- IAC Incorporated nonprofit in 1976 by CEOs to coordinate among all of the county officials to improve county government
- Think of IAC as the glue between the various affiliates
- IAC different than neighboring state associations of counties



Mission

- Promotes county interests
- Encourages ethical behavior
- Advocates good public policy on behalf of Idaho counties
- Supports best practices
- Provides education & training to assist Idaho county officials in performance of public service



Vision

- Be the most trusted source for county government policy information; and
- The leading source of knowledge for county officials.



Values

- Conducts affairs in professional, accountable manner acting with highest integrity
- Knowledgeable, resourceful, & credible
- Adhere to values at all times.



BOARD of DIRECTORS



Make Up of Board

- Elected executive board
- Elected member from each affiliate
- Elected member from each IAC district
- Elected NACo representative
- Elected WIR representative
- Two immediate past presidents



Executive Committee

President:
Dotti Owens,
Ada Coroner



Secretary/Treasurer:
John David Davidson,
Blaine Treasurer



Vice President:
Vic Pearson,
Franklin Prosecutor



**Immediate Past
President:**
Chris Goetz,
Clearwater Sheriff

Purpose

- Establish long-term strategic plan (3-5 years) & shorter term priorities ensuring progress
- Set policy and positions
- Monitor resources through budget process
- Promote IAC
- Select, support, & evaluate Executive Director
- Ensure legal & ethical integrity



STAFF



Seth Grigg

Executive Director

As the Executive Director, Seth is responsible for carrying out the organization's strategic objectives as set by the IAC Board of Directors. In this capacity, Seth provides overall strategic and operational oversight of IAC's staff, member service programs, financial programs, and legislative advocacy.

sgrigg@idcounties.org



Kristin Cundiff

Director of Professional
Development and Events

Kristin is responsible for developing, implementing, and evaluating IAC's education, professional development, and training programs for county officials, including planning all meetings and educational events for the IAC and its affiliates; overseeing IAC's mentorship program; and providing administrative support to the Executive Director in areas of IAC Board planning and development.

kcundiff@idcounties.org



Amanda Steinmetz

Director of Finance and Administration

Amanda is responsible for developing IAC's financial management strategy; working with an outside CPA firm to prepare tax returns and the annual audit; assisting in the development of IAC's strategic goals; providing administrative and managerial support for IAC's payroll, employee benefit, accounts receivable, accounts payable, investment and IT activities; oversees the IAC Unemployment Fund; and assists the Executive Director in the development of the organization's strategic goals. The position supervises the Operations Specialist and the Administrative Assistant.

@asteinmetz@idcounties.org



Mindy Linn

Operations Specialist

As the Operations Specialist, Mindy provides operational support to ensure efficient operation of Idaho Association of Counties. Reporting directly to the Director of Finance and Administration, this position supports the Director of Finance and Administration and IAC staff through a variety of tasks.

mlinn@idcounties.org



Jessica Roth

Communications and Marketing Manager

Jessica is responsible for coordinating and developing publications including *County Focus*, IAC's quarterly magazine. She also produces IAC's e-Newsletter, *The County Connection*, and manages IAC's social media channels. Jessica is responsible for overseeing IAC's Corporate Partner Program and works to build and maintain relationships with current corporate partners while procuring new commitments to grow the program.

jroth@idcounties.org



Sara Westbrook

Director of Governmental
Affairs

As the Director of Government Affairs, Sara assists the Executive Director in overseeing IAC's policy development and legislative advocacy efforts, relationships with Idaho's Congressional Delegation, the Governor and other executive branch agencies, Idaho's legislature, and in the development of the organization's strategic goals.

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Kelli Brassfield

Policy Advisor

Kelli provides policy advice and support to the Executive Director, Director of Governmental Affairs, the IAC membership, and IAC affiliate organizations. Kelli carries out policy research, analysis, and reporting; drafts proposed legislation; reviews legislation; and lobbies and presents testimony before state legislative bodies. The policy advisor provides direct staff support to various IAC standing and steering committees.

kbrassfield@idcounties.org



Kenny Huston

Graduate Research Assistant

Kenny assists IAC's policy team in carrying out research, analysis, program evaluation, and reporting. Currently, Kenny is working to develop a new IAC publication on county fiscal facts. During the legislative session, Kenny will issue reports of policy data necessary to achieve IAC's legislative priorities, and inform IAC members, legislators, and external stakeholders of the effect of proposed policy on Idaho counties.

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Carolyn Carder

CAT Case Manager

Carolyn's duties encompass a broad range of responsibilities for the overall operation of the CAT fund. She supports the Board of Directors and is the first point of contact for the program. She provides extensive customer support in all aspects of case work; from initial case review through the processing of payments of all medical bills received from the counties, as well as providing reporting and statistical support for the counties and IAC.

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CONFERENCES & EVENTS



County Officials Institute (COI)

- Spring County Officials Institute
 - May topics: Legislative Review, Budget Training, and Financial Reporting & Accountability
- Fall County Officials Institute
 - November/December topics: About IAC, Relationships, Foundation & Structure of County Government, Roles & Responsibilities, and Transparency



Conferences

- IAC Midwinter Legislative Conference
 - End of January/Early February: IAC membership gathers in Boise and meets with Idaho legislators
- IAC Annual Conference
 - Late September: IAC membership gathers in Boise to determine proposed legislative resolutions for the upcoming year



COMMITTEES & LEGISLATIVE ADVOCACY



IAC Committees

- Four steering committees:
 - Intergovernmental Affairs
 - Justice and Public Safety
 - Public Lands, and
 - Transportation & Infrastructure
- One standing committee:
 - Legislative



Committee Chair Responsibilities

- Understand mission and function of the committee
- Stay informed on policy, politics, and research relevant to the committee's topic areas
- Consider legislative resolutions germane to the committee
- Work with IAC staff to plan agendas
- Chair committee meetings
- Appoint subcommittee meetings when needed
- Prepare and issue committee reports when needed

Intergovernmental Affairs Committee

- Chair: Jeff Hough, Bannock County Commissioner
- Vice Chair: Patty Weeks, Nez Perce County Clerk
- Germane policy areas:
 - Revenue and Taxation
 - Elections
 - Government Transparency
 - Interactions with other governmental agencies/districts
 - General Government



Justice and Public Safety Committee

- Chair: Matt Clifford, Ada County Sheriff
- Vice Chair: Brent Reinke, Twin Falls Commissioner
- Germane policy areas:
 - Law Enforcement
 - Public Safety
 - Prosecution
 - Public Defense
 - Courts
 - Juvenile Corrections



Public Lands Committee

- Chair: Wayne Butts, Custer Commissioner
- Vice Chair: Bryce Somsen, Caribou Commissioner
- Germane policy areas:
 - Public Land Payments
 - Public Land Access
 - Public Land Management
 - Natural Resources

Transportation and Infrastructure

- Chair: Todd Smith, Madison County Commissioner
- Vice Chair: Denis Duman, Idaho County Commissioner
- Germane policy areas:
 - Maintenance of county roads and bridges
 - Funding for county roads and bridges
 - Access/right of way of county-maintained roads
 - Broadband infrastructure and funding



IAC Legislative Committee

- IAC's only standing committee
 - Chair: Don Hall, Twin Falls County Commissioner
 - Vice Chair: Len Humphries, Fremont County Sheriff
- One representative chosen by each IAC district (6)
- One representative chosen by each IAC elected official affiliate organization (7)



Legislative Committee Responsibilities

- Formulate and promote the IAC legislative Package
- Coordinate the legislative activities of the affiliated elected officials' groups
- Coordinate the legislative activities of the IAC Districts
- Vigorously oppose legislation detrimental to good county government or in conflict with adopted IAC policies
- Render periodic reports to the general membership of IAC



IAC Membership Advocacy Opportunities

- Engage in committees
- Build relationships with legislators
- Support and promote IAC Legislative Package
- Monitor the IAC Bill Tracker, IAC Legislative Bulletin, and the weekly virtual updates from IAC policy staff
- Reach out to legislators to advocate for sound public policy



TECHNICAL ASSISTANCE RESOURCES



IAC Litigation Funds

- Capital Crimes Defense Fund
 - Per case deductible
 - Fund pays for one of two death certified defending attorneys
- Valuation Litigation Fund
 - Litigation assistance for expert witnesses related to property valuation
- Natural Resources Policy & Litigation Fund
 - Litigation assistance for federal land access issues



IAC Unemployment Fund

- Manage unemployment insurance assets
- Legal assistance in verifying and defending unemployment claims



Public Lands Trust

- Created by the IAC Board of Directors
- Provides a source of funds that supports IAC and its membership in the Western Interstate Region
- Funded by voluntary contributions of counties through an assessment that is based on the percentage of PILT funds received
- Funds are used for travel, dues, and other expenses authorized by the Executive Director



Property and Casualty Insurance

- Idaho County Risk Management Program (ICRMP)
- Pooled county risk insurance program
- 41 full-member counties
- 1 county property insurance only
- Created by counties, expanded to provide coverage to virtually all local governments in Idaho



Health Insurance

- Government Employee Medical (Gem) Plan
- Pooled county health insurance trust program
- 20 full-member counties
- 2 self-insured counties
- 0% premium increase for 2019



Public Surplus Program

- Public auction platform
- Provides large discounts to member counties with online auctions (particularly real estate sales)
- Specializes in streamlining tax sale process counties must perform
- [Link to Public Surplus Program](#)

Technical Assistance

- Research and analysis
- Assistance with Federal programs
- Assistance with State programs
- [IAC Website](#)



County Officials Institute (COI)

- Training program
- Designed to provide skills and knowledge to be effective leaders in county government
- County elected officials and county staff encouraged to participate
- Learn more [here](#).



QUESTIONS?

