



**BONNER COUNTY**  
**HUMAN RESOURCES**

1500 Highway 2, Suite 337, Sandpoint, Idaho 83864

Telephone: (208) 265-1456

Fax: (208) 265-1457

**Position:** DIRECTOR, PLANNING  
**Department:** PLANNING  
**Starting Pay:** \$83,782 Annual  
**Closing Date:** UNTIL FILLED

**Position Summary:**

**Summary:** Performs a variety of advanced professional and responsible administrative, technical and supervisory duties related to organizing, directing and coordinating the planning and zoning functions of Bonner County. Serves in the official capacity as the administrator of land use and building regulations and county floodplain administrator. Facilitates Planning & Zoning Commission land use functions.

**Other Information:** Work involves highly advanced professional work in a wide variety of situations wherein the incumbent typically determines his/her own practices and procedures, and is responsible for developing policies and objectives for the planning function. Involves a high degree of complexity, as incumbent is typically required to solve advanced problems using legal, logical principles and standards. Communicates collaboratively with others both inside the organization, including staff, Commissioners and other County employees, as well as those outside of the organization, including those using the County's planning services, members of the public, and other government agencies. Work involves high degree of responsibility as incumbent works independently under the direction of the County Commissioners. Work is typically performed in an office environment with frequent travel throughout the county to conduct planning-related research, presentations, or related activities and occasional travel outside the county for training, presentations and advocacy on behalf of the county. Typically involves high stress related to the nature of the work, deadlines, need for accuracy, and potential for publicity inherent in the work.

**Specifications:**

Sufficient combination of advanced planning knowledge, skills and abilities so as to competently perform the essential functions of the job. Bachelor's degree in rural land use planning, regional planning or related or equivalent required.

Five years of progressively responsible experience in the field of current and advanced land use planning at a public agency or equivalent with at least four years supervisory experience.

**To Apply:** Please visit our website at <https://www.bonnercountyid.gov/departments/HR/current-openings>. Click on APPLY HERE, this will take you to our Munis Self Service system. Follow the instructions to register and apply on line for the position.

**Veteran's Status:** Bonner County will grant a preference to employment of veterans of the U.S. Armed Services in accordance with provisions of Idaho Code § 65-503 or its successor. In the event of equal qualifications for an available position, a veteran or family member who qualifies for preference pursuant to Idaho Code § 65-503 or its successor will be employed.