



BINGHAM COUNTY

Is Recruiting for the Position of

SOLID WASTE LEAD

June 11, 2021

Salary: Starts at \$16.16 per hour – Hiring Step DOQ/DOE
Full time, County Benefits Included
Closing Date: Open until Filled

Pay Grade: N14

FLSA Designation: Non-Exempt

Purpose Of Class/Primary Function

The principal function of an employee in this class is to supervise and manage the operations and daily activities of the solid waste Transfer Station facility for Bingham County. Provide and supervise employees in delivering friendly and professional customer service to the public; screen loads to be dumped for foreign objects and toxic and hazardous materials according to the Central Transfer Station rules and regulations; and operate heavy equipment to perform skilled work in the moving of Municipal Solid Waste in the transfer station and solid waste compactor. Additionally, work requires the proper handling for disposal of Non-Municipal Solid Waste for transport to the county landfill. The work is performed under the direct supervision of a Solid Waste supervisor. The principal duties of this class are performed in an outdoor environment and include working in adverse weather conditions and dangers involving the use of heavy equipment and potential exposure to hazardous materials. The Solid Waste Lead may be utilized, as needed, as a truck driver for the purpose of hauling solid waste from the county's solid waste transfer stations to the appropriate in-county and out-of-county facilities.

Essential Duties and Responsibilities (will vary by assignment)

- Supervises long-term and daily work assignments and operations of the transfer station;
- Monitors work assignments for quality, completion, and safe work practices;
- Supervises, trains and evaluates the work of employees;
- Maintains records, documentation, and logs related to transfer station operations;
- Provide Satisfactory Customer Service, including but not limited to friendly and professional verbal directions, answering questions, & providing clear explanations, as well as providing immediate physical assistance to customers in the proper disposal of municipal solid waste;
- Perform scheduled and assigned maintenance at the Central Transfer Station, including regular and daily litter pickup within the perimeters of the Central Transfer Station compound and roadway entrance, including shoulders of the driveway;
- Monitoring to ensure the proper placement of solid waste in the designated disposal areas of the Central Transfer Station;

- Wear required Personal Protection Equipment and abide by regulatory work safety standards in the performance of daily work duties;
- Satisfactorily work attendance and punctuality;
- Satisfactorily complete required training classes and attend meetings as directed;
- Operate a variety of vehicles and heavy equipment including, but not limited to, hook-lift truck, front end loader, track loader compactor, and related heavy and specialized equipment, according to Central Transfer Station rules and regulations;
- Inspect loads for hazardous materials and separate hazards according to central transfer station rules and regulations;
- Separate and remove foreign objects (i.e. batteries, refrigerator compressors, propane tanks, tires, air conditioners, and other designated hazardous materials) from loads to be dumped according to Central Transfer Station rules and regulations;
- Separate, remove and dispose of hazardous liquids (i.e. gas, oil, paints, antifreeze, etc.) according to central transfer station rules and regulations;
- Move, compact & dispose of waste, burn woodpile, plow snow, sweep compound & weight scales, and other assigned duties;
- Perform maintenance checks and minor service work on equipment utilizing hand and power tools;
- Contact supervisor(s) and service providers for major equipment maintenance when necessary;
- Perform all work duties and activities in accordance with County policies, the Central Transfer Station Solid Waste Operational Plan's procedures and Minimum Performance & Safety Practices.

Other Duties and Responsibilities

- Perform general maintenance activities including painting, sign-making, snow removal, and generally keeping the area clean;
- Perform other related duties as required.

Competency Requirements

Knowledge of:

- Employee supervision, training, evaluation, and disciplinary principles and techniques;
- Record keeping practices and procedures;
- Methods, materials, procedures, and standard practices of safe heavy equipment operation in a solid waste transfer station environment, and related duties;
- Heavy equipment operation and basic maintenance;
- Customer service methods, techniques, and objectives;
- Emergency procedures and practices related to solid waste transfer station environment;
- Hazardous and non-acceptable waste rules and regulations and related safety practices;
- County employee & solid waste transfer stations rules and regulations;
- Equipment and tool operation and maintenance practices;
- Federal (OSHA) and State regulations and County policies regarding safe work practices relating to use of personal protection equipment, hand and power tools, slopes, heavy equipment and solid waste transfer station operations.

Ability to:

- Supervise, train, and evaluate, employees;
- Operate heavy and other motorized equipment, including but not limited to, waste compactors, front end loaders, motor vehicles, ATVs, backhoes, and related equipment as assigned;
- Operate hand and power tools safely;