***Idaho Association of Counties Misdemeanor Probation Administrators Association***

Meeting Minutes

**Date:** April 7, 2021

**Time:** 1:00 – 3:00PM MST

**Location:** Boise Mariott SpringHill Suites and Zoom

Meeting opened at 1:02PM by President Shawn Hill.

**Introductions:** Amanda Leader, Tim Howley, Shawn Hill, Shawn McDowell, Stacy Brown, Sarah Swanson, Ivy Smith, Wade Dishion, Evie McCurry, Jesse Houdeshell, Jennifer Homberg, Skip Clapp, Dion Heller, Kelly Chatterton, Aletia Straub Workman, Jeff Breach, Tracey Martin, Sandy Jones, Linda Boguslawski, Ron Stultz, and Kelli Brassfield.

**Approval of 2/4/21 Minutes:** A motion was made by Sarah Swanson to approve the 2/4/21 meeting minutes as written. The motion was seconded by Ron Stultz and was approved unanimously.

**Approval of Meeting Expenses:** A motion was made by Tim Howley to approve of today’s meeting expenditures. The motion was seconded by Linda Boguslawski and was approved unanimously.

**MTC Budget:** We have not been able to pay vendors directly for our training requests. This problem has finally been addressed with a resolution. This year we have a verbal agreement to be able to spend $30,000 for IJJA and other training requests.

**Higher Certifications Update:** On 2/4/21 Jennifer Homberg and Keri Anderson made a presentation to a POST Council subcommittee and it was approved and sent to the POST Council on 3/4/21. The Council approved and it will soon be added to IDAPA.

I**JJA Misdemeanor Probation Award Nominations:** We would like to present one award and plaque for each district for dedication, leadership and teamwork. Nomination letters should include examples of the nominee’s contributions to the field of adult misdemeanor. Nominations should be sent to Sandy Jones by 7/31/21.

**General Administrator Discussion, old/new business:**

**Standards Committee:** This committee is waiting for IDOC to update their best practices and standards and then would reconvene and discuss updating our standards. Skip Clapp is chair of this committee.

**Bylaws Committee:** Stacy Brown will chair this committee. This committee will review the IACMPAA bylaws and come up with recommendations for changes, if needed. Those who volunteered to be on the committee also include Shawn Hill, Jennifer Homberg and Sandy. Jones.

**First Responded Overdose Rescue (Naloxone) Kits**: These can be obtained through your local district health departments. Kits will include a first aid tactical kit, CPR rescue mask, disposable gloves, disposable face masks, alcohol prep pads, two biohazardous sharps vials, Deterra drug deactivation pouch, and resources. For more information about the overall project, check out <https://www.idahoharmreductionproject.org/>

A motion to adjourn was made at 1:31pm by Ron Stultz and was seconded by Shawn McDowell. The motion approved unanimously.

**Important dates:**

* Adult Misdemeanor Probation Academy July 6-July 30, 2021
* Next IACMPAA Meeting June 7, 2021 Coeur d’Alene or Zoom
* The September IACMPAA meeting will be in Twin Falls.