Idaho Association of County Recorders and Clerk
2019 IACRC Executive Committee Meeting
Boise Centre // Boise, Idaho
February 6, 2020

Kristina Glascock called the meeting to order at 9:04 am.

The following clerks were present for roll call:

Ada County Clerk, Phil McGrane
Adams County Clerk, Sherry Ward
Bannock County Clerk, Jason Dixon
Bear Lake County Clerk, Cindy Garner
Bingham County Clerk, Pam Eckhardt
Blaine County Clerk, Jolynn Drage
Boise County Clerk, Mary Prisco
Bonner County Clerk Michael Rosedale
Bonneville County Clerk Penny Manning
Boundary County Clerk Glenda Poston
Canyon County Clerk Chris Yamamoto
Caribou County Clerk Denise Horsley
Clearwater County Clerk Carrie Bird
Elmore County Clerk Shelley Essl
Franklin County Clerk Camille Larsen
Fremont County Clerk Abbie Mace
Gem County Clerk Shelly Tilton
Gooding County Clerk Denise Gill
Idaho County Clerk Kathy Ackerman
Jefferson County Clerk Colleen Poole
Latah County Clerk Henrianne Westberg
Lemhi County Clerk Brenda Armstrong
Lewis County Clerk Alesia Winner
Lincoln County Clerk Brenda Farnworth
Madison County Clerk Kim Muir
Minidoka County Clerk Tonya Page
Nez Perce County Clerk Patty Weeks
Oneida County Clerk Lon Colton
Owyhee County Clerk Angela Barkell
Payette County Clerk Betty Dressen
Power County Clerk Sharee Sprague
Shoshone County Clerk Tamie Eberhard
Teton County Clerk Kim Keeley
Twin Falls County Clerk Kristina Glascock
Valley County Clerk Doug Miller
Washington County Clerk Donna Atwood

(36 members in attendance)

The following visitors joined the association meeting:

- State Tax Commission: George Brown, Alan Dornfest, Gary Houde and Tom Katsilometes
- Secretary of State's Office: Secretary Lawrence Denney, Chad Houck, Chief Deputy Secretary of State, Foster Cronyn, Director of Operations
- State Controller's Office: Brandon Woolf, Joshua Whitworth, Chief Deputy State Controller and Brian Benjamin, Deputy Chief of Staff
- Idaho Association of Counties: Kelli Brassfield, Sara Westbrook, Seth Grigg

President Kristina Glascock welcomed everyone and opened the meeting.

Financial Reports: Secretary/Treasurer Sharee Sprague presented the financial report advising the Association fund balance as of December 31, 2019 is $49,377.06, actual revenues are $30,558.96 and actual expenditures to date are $7,861.20.

Approval of Minutes: Sharee Sprague, Secretary/Treasurer
Sharee reported that the draft minutes were posted to the i/o forum on January 24, 2020 and following comments, amended minutes and a summary of changes were posted on the forum on January 31, 2020. Upon conclusion, a motion to approve the September 25, 2019, IACRC Business meeting minutes was presented by Michael Rosedale with a second by Donna Atwood. Following audible call, motion passed.

Idaho State Tax Commission: Alan Dornfest provided the following dates for Budget and Levy Training;

- Latah 4/28
- Couer d'Alene 4/29
- Idaho Falls 5/5
- Pocatello 5/6
- Twin Falls 5/7
- Boise 5/21

Alan advises that the Commission is working on a replacement for Gary Houde. Mr. Dornfrest reports that the format of the trainings is still unknown, but will most likely primarily focus on rule changes in the morning and answers to pending questions from the morning will be addressed in the afternoon. Mr. Dornfest advised of the Governor's Executive order to reduce rules of which over half of said rules address the budget and levy process. Mr. Dornfest reports that the rules committee meetings will be postponed pending final determination.

Mr. Dornfest advises that Kathleen Ireland is sending legislative tracking information regarding budget & levy options and recommends that you reach out to their office if you are not getting them.

George Brown advised that there are several Taxing District mapping issues and the Commission will be focusing more time working with the Counties on that this year.

Gary Houde addressed the Association recognizing the importance of the working relationships with IACRC. The group recognized Gary for his years of service and unending support provided to the Clerks.

2020 Census: Carolina Valderrama-Echavarria, Partnership for Idaho with the US Census Bureau (US Dept. of Commerce Bureau of Census. Ms. Valderrama-Echavarria advised that Idaho is on track to get another Federal legislative representative by 2030 and each census counts!! Ms. Valderrama-Echavarria reports the count starts March 23, 2020 and mailers will be going out beginning March 12th. Ms. Valderrama-Echavarria explained that the data is aggregate and is never compiled together to protect the anonymity. How and where the data is stored is not shared with anyone so that it cannot be compromised. Ms. Valderrama-Echavarria reports that AARP is assisting with the Senior count. Ms. Valderrama-Echavarria advises the Census Bureau is connecting with a Complete Count Committees and hiring locally. Ms. Valderrama-Echavarria explained lottery process for hiring and best practices for

applying and that Census workers go through an extensive background check. Ms. Valderrama-Echavarria advised that people who live in different countries or study abroad should complete their census information relative to their physical location on April 1st. Kristin Cundiff, IAC Director of Operations, discussed Census Count Committees which is comprised of different shareholders. SOS Denney is a co-chair. Ms. Valderrama-Echavarria advised that they are looking to have local complete count committees.

Election Committee: Ada County Clerk, Phil McGrane, provided a summary for the Election Committee. Following discussion, the association consented to schedule the Election Conference in the same time frame as the last one. Phil requested active participation to assist with the conference even if you are not on the Election Committee. Phil provided contact and sticker pricing for the Women's Suffrage Commemorative I VOTED tickers advising that 123 Decal is making stickers ½ price.

Lawerence Denney, Secretary of State: Secretary of State, Lawerence Denney, presented with Chief Deputy Secretary of State Chad Houck, and Secretary of State Director of Operations, Foster Cronyn. Secretary Denney explained the promise of grant funding and match requirements. Secretary Denney authorized counties to expend the $2,500.00 funds with a guaranteed reimbursement. Secretary Denney explained that voters can change affiliation up to Election Day, however that may be different at the next election. Secretary Denney advised that he is working on a Campaign finance training manual for counties using the State manual with minor updates to address statute references and frequently asked questions. Secretary Denney advised that he has hired an Election Director who will start beginning of April and will be coming around to receive training from the ground. Chief Deputy Secretary Chad Houck provided campaign finance information and fielded questions. Foster Cronyn provided vendor and cost information for scanner printers that are compatible with Tenex and could be purchased with the $2,500.00 authorized by the Secretary. Foster advised they are working toward compatible bar code scanner options. Foster advised that they are working with 14 ALFA Counties to continue to test and work through Tenex implementation modules and that the UAT environment is 14 days ahead of the ALFA County environment. Foster reported that they just completed 35 software updates in Tenex and suggested trying the UAT environment if the ALFA environment is not working. Foster advises that he will provide release notes after every update. Foster reported that they are scheduling live training and counties will have access to their live data during training. Foster discussed Go Live Date options confirming that they still have some bugs to rectify and if unable to resolve, will find a work around and will not delay the implementation unless critical error issues are present. Foster will re-evaluate detail plan and communicate with Clerk's for viability. Foster explained they are utilizing Social Security information using similar bank security which requires whitelisted equipment and hope to roll out within the next couple of days. Foster reported that Tim Hurst and Brett Brandon will write-up an emergency contingency plan to protect voting. Foster advised that UACOVA Secure delivery options are in the works.

Recording Committee: Lincoln County Clerk, Brenda Farnworth, advised that they are in the process of finalizing regional Deputy Recorder Training and discussed training topics. The Association agreed to reserve $1,000.00 to allow Brenda travel to all trainings for consistency and provide light refreshments.

Judicial Committee: Power County Clerk, Sharee Sprague, reported that the Supreme Court would email materials and information from Monday's meeting to all Clerks. Sharee reported that the Judicial Committee is working with the Supreme Court to reconfigure the financial report and requested that the Clerks report their suggested changes and thoughts to a member of the Judicial Committee for consideration.

Indigent Committee: Minidoka County Clerk, Tonya Page, reported that the Department of Health and Welfare is working on qualification training and shared new legislation information.

Budget/Audit Committee: Boise County Clerk, Mary Prisco, provided training on Candidate Campaign Finance Reporting and the Sunshine Law. Mary will post her PowerPoint on i/o group.

State Controller's Office: State Controller, Brandon Woolf, appeared and presented a new website that will provide transparency to taxpayers. Controller Woolf advises that the website address is Transparent.idaho.gov and averages 30,000 visitors and contains 54,000 different use pages. Controller Woolf advises that the website was developed for restoration of public trust, instigate a cultural change, deter fraud, increase accountability and validate data that drive decisions. It will be one website portal for all data in Idaho. Controller Woolf reports they are discussing options to move the Legislative Services reports to their site as well. Controller Woolf advises that it is important to shine the light on how we are utilizing tax dollars and be very transparent and they are interested in partnering with IACRC.

IAC Update and Q&A: Kelli Brassfield advised that the legislation to change the write in deadline is getting amended and moving forward. The City election bill will go to print on February 7, 2020, with changes. The Magistrate Commission bill is moving forward without anticipation of problems and the Court fees bill will be introduced on February 7, 2020 followed by full hearing. Sara Westbrook advised that the Marriage License bill in on hold pending verification of ACLU concern regarding undocumented applicants and Federal Court cases allowing for undocumented marriage. Sara advises that the Idaho Attorney General agrees with IACRCs concern regarding the current statute, however, removing the requirement also raises issues. President Glascock requested directive from the Attorney General to protect the counties. Seth Grigg provided an update on the consolidated election bill advising there was discussion on the stance that IACRC should take on the matters. Following discussion, President Glascock called for a vote on the stance we should take as an organization in favor of supporting May and November election consolidation with 18 in favor and 12 against.

Online Notary: The group discussed online notary and interest in training. Robin Aberasturi from Alliance Title advised that the vendors just got temporary rules in hand and the underwriters are

working on writing rules. It was advised that it is the Notary's responsibility to register with the Secretary of State and to use the appropriate technology. Once a document is signed and notarized time stamped, it becomes valid and if printed before recording it is no longer a secure document and requires separate affidavit for validation as the printing kills the authorization.

The meeting was adjourned at 12:31 PM

Approved:

Kristina Glascock, President

Attest:

Sharee Sprague, Secretary/Treasurer