



- | | |
|----------------------------|--|
| <i>7:30 am - 8:00 am</i> | Registration |
| <i>8:00 am - 8:30 am</i> | <p>Welcome, Introductions, and About IAC</p> <p>Why does IAC exist and how can it help you on your journey as an elected official? This session gives attendees an overview of Idaho Association of Counties, including programs and services, events and training, governance of the association, and ways to get involved.</p> |
| <i>8:30 am - 9:45 am</i> | <p>Foundations and Structure of County Government</p> <p>This session explores the history of Idaho's counties, including the Constitutional and statutory basis for counties. Participants will gain an understanding of the authority that has been granted to counties.</p> |
| <i>9:45 am - 10:00 am</i> | Break |
| <i>10:00 am - 11:30 am</i> | <p>Roles and Responsibilities of Idaho's County Elected Officials</p> <p>During this course, participants will dive into the roles and responsibilities of each elected position in the county, as well as the importance of the relationship between the offices.</p> |
| <i>11:30 am - 12:15 pm</i> | Boxed Lunch |
| <i>12:15 pm - 1:15 pm</i> | <p>Openness in Government 1: Idaho's Open Meeting Law</p> <p>In 1974, the Idaho State Legislature enacted the Idaho Open Meeting Law that was designed to ensure transparency throughout governmental entities in Idaho. This session will review the law and provide answers to some of the frequently asked questions on this topic.</p> |
| <i>1:15 pm - 1:45 pm</i> | <p>Openness in Government 2: Idaho's Public Records Law</p> <p>The Idaho Public Records Law is intended to provide transparency to the public by allowing access to records of public entities. This session will provide direction to attendees on what records are classified as public, exceptions to the law, and the responsibilities counties have to provide the public records.</p> |
| <i>1:45 pm - 2:00 pm</i> | Break |
| <i>2:00 pm - 3:00 pm</i> | <p>Care and Nurturing of the Prosecuting Attorney Roles and Responsibilities, Continued</p> |



3:00 pm - 3:15 pm

Break

3:15 pm - 4:15 pm

Ethics in Government

This session will focus on the three primary statutes governing ethics in government: the Bribery and Corrupt Influence Act; the Prohibition Against Contracts with Officers Act; and the Ethics in Government Act. Attendees will participate in hypothetical scenarios to learn how and when they might encounter ethical “gray areas.”

4:15 pm - 5:00 pm

Introduction to Personnel Management

During this course, participants will learn about the state and federal laws that affect personnel administration in Idaho. The session will also explore how to hire, manage, discipline, and fire your employees without setting off liability land mines.

2020 FCOI Training Dates and Locations

Wednesday, November 11

Twin Falls, Canyon Crest Event Center

Thursday, November 12

Idaho Falls, Residence Inn

Friday, November 13

Pocatello, Clarion Inn

Monday, November 16

Coeur d’Alene, Best Western Plus Coeur d’Alene Inn

Tuesday, November 17

Moscow, Best Western Plus University Inn

Thursday, November 19

Boise, Riverside Hotel

Monday, November 30

Virtual Session