

Idaho Association of Counties Adult Misdemeanor Probation Administrator Association

**Date:** December 10, 2019

**Time:** 2:15 pm to 5:00 pm

**Place:** Ada County Adult Misdemeanor, 7180 Barrister Drive, Boise, ID

**Combined lunch\Training with IACJJA – Program Implementation and Management – Ashli Sheidow**

**Vice President welcome:** Shawn McDowell

**Approval for September 2019 meeting minutes:** Joe Powell motioned to approve the meeting minutes from the September 10, 2019 meeting. Jennifer Homberg seconded the motion. The motion passed.

**Approval for meeting expenses:** Jennifer Homberg motioned to pay for the meeting expenses up to \$500 for the lunch and half the travel cost for Ashli Sheidow. Tim Howley second the motion. The motion passed.

**IJJA update:** There will be 20 MPO scholarships for the next IJJA Conference in Coeur d’Alene, ID September 20 -22, 2020. If anyone has suggestions for training topics please inform IJJA leadership.

**IACAMPAA president election:** Skip advised nominations and voting for the president position was conducted via email. Shawn Hill of Bingham County was elected as the new president. Skip Clapp motioned to accept the electronic voting process establishing Shawn Hill as the President of the IACAMPAA. Tim Howley second the motion. The motion passed.

**Continue use of original probation transfer form.** Joe Powell indicated there has been some confusion if the original probation transfer form is still needed. He stated that he has received transfers that have only included the new transfer form. Jennifer and Wade indicated we need to continue using the form to receive the needed information to supervise transferred cases. The group agreed. Skip was asked to send out the both transfer forms and remind people to use both of them when transferring a case.

**Do we need to establish a process for transferred probationers that return to the sending county for supervision:** Jennifer and Mary felt a clear agreement between counties on how we send supervision cases back to the original county is necessary. They felt a process is needed to help make sure probation COS fees are transferred and to prevent gaps of supervision for community safety. Jennifer explained the process that Twin Falls uses. Shawn Hill asked why we can’t use the same process to send the case(s) back. The group agreed that the process may be simple but needs to be clear. Mary and Shawn indicated they would put together a process and

contact Sandy Jones to see if the ISC will follow through with a process and bring it back to the IACAMPAA for review.

**Go ToMeeting equipment/subscription:** Amanda reported the cost for the subscription ranges from \$144.00 to \$192.00 a year. Which option we choose depends on are needs. Equipment needed would include a speaker/microphone and a laptop/tablet. Amanda estimated the cost for an adequate speaker/microphone to be \$229.00. Cost of a laptops very. We need to make sure all the equipment is adequate and compatible. Amanda indicated she felt it was a good use money. Shawn McDowell suggested a budget for \$1,500 for the subscription and equipment.

During the discussion it was considered if we should ask the IACJJA to share the cost of the subscription and equipment? Cyndy felt we should have our own equipment. Shawn Hill asked about use of GoToMeeting at the last meeting? Amanda indicated 6 people used it for the last meeting. Wade stated that he likes the GoToMeeting format which also allows the ability for video conference. Tim felt it would be a good idea to share the subscription with the IACJJA. That was generally agreed.

Skip Clapp motioned to allocate up to \$1500 for the subscription, laptop and speaker/microphone. The subscription may be shared with the IACJJA. Cyndy Hawkley seconded the motion. The motion passed.

**Probation departments building security:** Cyndy explained physical security at the Bannock County facility is a concern and wanted to know if other probation departments had similar circumstances. Also, she asked for suggestions about a standard. After discussing the issue it was agreed that most probation facilities do not have strong security. It appeared that most the administrators felt probation facilities should have decent security.

**Rule of 80:** Shawn Hill reported that Don Drumm, Executive Director for Persi, was directed by legislators to propose legislation to clear up classifications. Shawn felt that if the legislation passed adult/juvenile probation and detention officers would qualify for the rule of 80. County commissioners would still need to approve the Rule change for each department. Shawn will give the legislation to skip for distribution for the administrators. Skip will send out the most recent estimate cost increase to the counties if adult/juvenile probation and detention officers were to go to the Rule of 80.

**General administrator discussion-old/new business:** Shawn Hill addressed the issue of getting a person on the POST council. Shawn reminded the administrators that the Council voted to have place on the Council for a juvenile/adult administrator a few years back. Shawn McDowell and Shawn Hill will contact Seth Griggs to find out what needs to happen to finalize that place on the Council.

Jennifer reported there is a new Misd. Post Training Council member. Sandy Jones will be sending out the information on the new council member. Jennifer also reported Linda Hartgen

will be presenting new legislation to clarify probation COS and address other fees for probation monitoring. Jennifer reported that the Misd. Post council is requesting money from POST to pay for EPICS training.

The group discussed the adult misd funds managed by POST. There were questions about how the money is being used and why it is difficult to access it for training that is advised by the Adult Misd. Training council and the IACAMPAA?

Linda Boguslawski motioned to adjourn. Tim Howley second the motion. The motion passed.