*Idaho Association of Counties Juvenile Justice Administrators*

*Meeting Minutes, June 4, 2018*

*Best Western University Inn, Moscow Idaho*

**President Welcome/Introductions**

President, Skip Clapp opened the meeting at 9:00 a.m.

Introductions of those in attendance. See sign-in sheet.

**Review and Approval of April 17, 2018 Meeting Minutes**

*Skye Taylor moved to approve the minutes of April 17, 2018, seconded by Steve Jett. All in favor. The motion passed unopposed.*

**Approval to Pay for Meeting Expenses**

*Nadine McDonald moved to approve and pay for the meeting expenses; seconded by Janelle Schneider. All in favor. The motion passed unopposed.*

**Rules review: 10A/10B**

Skip Clapp discussed the rules process changes and stated that because of feedback from our association, they decided to hold off on Rule 10A/B. There was some confusion on the rules, the difference between rules and who qualifies as legal guardian and guardian in the receiving county. The advisory committee is working on this and will need some feedback. They will also address concerns with any other rules. Send concerns or comments to Skip. Rule 10A and 10B are still in place with no changes at this time. Director Harrigfeld recommended sending input directly to Taunya Jones.

The Supreme Court is coming out with mandatory forms, they will be addressing rules at the same time. Director Harrigfeld added that we want consistent forms for all judges to use. There is a short timeframe for input, send your comments in this week if possible.

**IDJC** **Report**

Director Harrigfeld talked about the YES settlement and if anyone has family guidelines or operational definitions on how we work with families please provide them to be included in the YES update. She sent out talking points for Rule of 80. The plan is to continue to push forward in the next legislative session. Renee Waite introduced the new District Liaison, Zlata Myr, who will be taking Jim Crowley’s place. The IJOS board is working on a separate program for tracking diversion, if it moves forward only one person per county would have access to information. They are getting a survey out soon to assist with this. The recidivism definition changed for this year. Odyssey rolled out later, so the information is not pulling over. If the county was on Odyssey as of October of last year forward, it is pulling over. Lael Hansen stated that Ada County does not enter diversion in iCourts or Odyssey.

Alan Miller introduced Jose Martinez as the new program manager. The Commission is holding their meeting this week.

Skip Clapp stated that he was given the directive to get a hold of Mr. Griggs (IAC). He has attempted but has not been successful. He plans to have contact with him and the Director this week.

Bill Lasley, Power County Commissioner, stated that elected officials in 2016 voted to support the Rule of 80 legislation with a joint resolution. The biggest concern at that time was including dispatchers. He’s had some conversations with senators and some have strong opinions. He is going to visit with some of those individuals and get them better informed.

Director Harrigfeld offered to give Commissioner Lasley the talking points created to share with others and to have a consistent message throughout. In 2016 there was an actual breakdown of costs for the counties. This needs to be updated. Every county needs to get their number of employees, salaries, etc submitted for recalculation. Director Harrigfeld added that IDJC human resources will assist and compute these into a spreadsheet. Send all information to Pablo Coblentz with IDJC. She asked Renee Waite to have DL’s assist in getting information from those counties that don’t participate.

Commissioner Lasley stated that the benefit of Rule of 80 is mostly for staff not necessarily for administrators. Director Harrigfeld stated that it’s to acknowledge that we have a credible system, for all the work we do and the importance of our work, that our system is as important as all other criminal justice systems, and getting that message across.

**Probation Standards Update**

Matt Olsen had an opportunity to do a side by side comparison on the probation standards for IAC; however, diversion was not addressed in the new standards. He and Commissioner Lasley are scheduled to meet with IAC at 2:30 tomorrow where they will present a copy of the standards and the side by side comparison. It will show the new standards strengthen the standards and raise the level of practice, as well as help put together policy and procedures. He said he is not sure if they have a vote on this tomorrow or not. If they don’t he suggested getting with our commissioners and going over the standards. Commissioner Lasley stated that voting will take place on Thursday and if not, then in September. Director Harrigfeld stated that September is past time for the rule changes, everything has to be in by August.

Lael Hansen suggested Matt work on a diversion policy to add to the standards. Matt said he thinks the group can come up with one at lunch and present it with the standards. The Director added that diversion is at the discretion of the Prosecuting attorney and it’s different in all counties as to how it is handled. Diversion was in the old standards. Shawn Hill suggested including a statement, “If a county utilizes diversion, then they will have a policy on how to monitor and supervise Diversion cases.” Commissioner Lasley will do the introduction and explain the perspective on why we need updated standards.

The Director stated that she felt it was better if they (IAC) not feel pressured, we should give them all the information and take time to go over everything, then talk to us and then vote in September or implement at a later date. Matt said Commissioner Lasley will get some feedback for us so we know what their concerns are, and we can develop appropriate responses.

**EPICS Training**

Shawn McDowell talked about the EPICS model (Effective Practices in Community Supervision) and how it came about. The presenters will continue to do quality assurance once the program is completed and will become internal (site coaches). Amy Guier uses the EPICS model with juveniles and Marshall Evans uses it with adults. Both presenters explained their roles and how the program works for the target population of high risk offenders. It’s designed to use cognitive behavioral interventions. They review goals, agency referrals, and homework/interventions every time they meet with clients. The training is offered by the University of Cincinnati. It is currently being implemented with both juveniles and adults in Nez Perce County. On the program website they are piloting a version with families. Shawn stated it creates purposeful contact with offenders (counseling relationships). For phase 2 of this program, trainers will come here to work with staff. It’s beneficial to have motivational interviewing skills for implementation of this program.

**Training requests**

Skip Clapp discussed building a format for requesting funds, the training committee is in charge of this. We have $5000 in our training budget. Some ideas for use of the funds is bringing in trainers and contributing for IJJA speakers. It was agreed that the whole group would be making the decisions on training requests. It was suggested to modify the JJC funding request form to meet our needs for requesting funds. All funds will be on a reimbursement basis if requesting funds for meals, travel, and/or hotel, as IAC issues the checks. All funding requests should be submitted to the secretary and requests will be addressed at the following in person meeting, otherwise, email votes will be accepted. Approvals will be by majority vote. Steve Jett asked about the new open meeting laws and if they apply to our association. Director Harrigfeld suggested getting a legal opinion on open meeting law requirements. Renee Waite will send out the JJC training request form to be modified.

There was discussion on general guidelines for trainings and setting up priorities for training requests.

**Old/new business**

Lael Hansen gave an update on YES. They are working on the parent engagement piece. They are reviewing budgets, Medicaid budget is huge vs what IDJC has budgeted; everything is on the YES website. There are some changes going on with Medicaid, Lael will send information to Dahlia when it becomes available. Director Harrigfeld discussed the settlement agreement and the process of developing a complaint mechanism/process for parents. She stated that DBH is a volunteer service while Juvenile Justice is mandated and court ordered. The Director is looking for ideas on how to address this. IDJC is under the lawsuit criteria; however, the counties are not in the lawsuit.

Elda Catalano talked about the YES program and how CMH is moving to close 20-511A’s in District 3. It was suggested to continue ordering them to ensure services. Matt Olsen said this is not happening in D6 or D7.

Skip Clapp reminded everyone that elections are coming up in September, Skip Clapp and Stacy Brown have both completed their election term as President (detention) and Vice-President (probation). Dahlia’s term as secretary may also be up.

**Human Trafficking—HT 101**

Paula P. gave a presentation on human trafficking.

Steve Jett will obtain the power point for distribution to the association membership.

*Janelle Schneider moved to adjourn the meeting; seconded by Stacy Brown. Motion passed unopposed.*

The meeting closed at 1:50 p.m.