

Idaho Association of County Coroners

Annual Meeting Boise, Idaho

October 1, 2015

Present:

Dottie Owens	Ada County	Cody Funke	Idaho County
Sue Warner	Adams County	Warren Keene	Kootenai County
Ronald Hodges	Benewah County	Mike Ernst	Lemhi County
Pam Garlock	Boise County	Perry Larson	Lewis County
Kathryn Rose	Bonner County	Lucky Bourn	Minidoka County
Tara Parsons	Butte County	Aaron Tines	Owyhee County
Duayne Sims	Caribou County	Mark Rose	Power County
Craig Rinehart	Cassia County	Lonny Duce	Shoshone County
Brenda Laird	Clark County	Tim Melcher	Teton County
Vicki Armbruster	Custer County	Nathan Hess	Valley County
Jerry Rost	Elmore County		
Bonnie Burlage	Fremont County		

Also present:

Jeanie Harris Gem County Deputy Coroner

Meeting was called to order at 8:10 am by Vicki Armbruster, President. The Pledge of Allegiance was repeated by all present.

Minutes:

Minutes of the February 5, 2015 were emailed to everyone prior to this meeting and copies were made distributed to the group today for review. There were no corrections and the minutes were approved as written.

Treasurer's Report:

The Treasurer's report was presented with the following board recommendations.

1. That the budget be changed to add \$ 400.00 dollars to the annual conference line item for the 2015 budget.

2. IAC has requested an increase in the Administration Fee. They have requested an increase to \$ 7, 500.00 a year and the Board has suggested giving them \$ 5, 000.00. The Board also is requesting an Audit to be done.

Vicki Armbruster noted that our ICA representative Kristin Cunduff was contacting Dan Chadwick at IAC to see if they would accept our offer of \$5,000.00 along with the audit. Kristin let the group know that Dan has counter offered a figure of \$5,500.00. He did suggest that the extra monies could come from the training fund. Kristin further explained how they arrived at this figure. Currently IAC is doing our budget, keeping our records, setting up the 2 conferences each year, and making arrangements for food and speakers. They also have the Lobbyist power that we sometimes need with legislation.

Discussion from the group indicated some concern over using the training fund for this fee. The original \$1.00 dollar received from Idaho Death Certificates was earmarked for training only and could possibly be a problem if we used it for other reasons.

Several options were discussed including having someone from our own organization or an outside agency do the budget. No one volunteered

Others were concerned about having our yearly fees increased. Pam Garlock did bring up the point that in the past the conference fee had been raised to \$ 75.00 per conference but recently it had gone back to the previous amount. Most of our counties have already set their budget so we should check to see what we are actually paying for us to attend the conferences. Kristin offered to research further into what the association has voted on in the past. A motion was made was to table any further discussion until we have more information from Kristin, second, motion passed.

By-Laws Changes:

Pam Garlock presented the proposed by-laws changes recommended by the board.

Article III Section 1 paragraph 1, remove the sentence that says that the executive board not be from within the same Idaho Association of Coroner's District.

Rationale; The executive board can be made up of members from any district.

Article III Section 4 paragraph A, a typo error in the first sentence, should read. The President shall(1) preside **over** all meetings of the Coroner's Association;

paragraph B, (4) should read (3) shall be the chairperson of the Education Committee and (4) Shall ensure all training and hours of meetings of the Coroners Association are forwarded them to the Idaho Association of Counties.

paragraph C, line 1 remove the extra word shall

Section 5, should read, The **seven** additional members of the Board of Directors for the Coroners Association shall be elected as follows; (6) members shall be elected from each of the Idaho Association of Counties districts for a term of one(1) year. The seventh member shall be elected "at large" from any district for a term of 1 year. ETC.

Section 7, delete the first 2 and one half lines and replace with the following, The members of the Coroners Association shall elect a representative to the Idaho Association of Counties legislative Committee to serve a term of two (2) years. The election for this position shall commence in the year 2015 at the annual meeting for a one (1) year term, and shall occur in each even-numbered year thereafter for a term of two (2) years. Also an alternative with the same qualifications as the representative shall be elected for a two (2) year period to attend the meetings of the Idaho Association of Counties Legislative Committee, should the regular representative be unavailable and shall complete the unexpired portion of the term of the regular representative should he/she be unable to do so.

Article V Section 3, line 4 typo error should read **represent**

Article VI Section 1, line 1 should read, The Coroners Association shall have a **minimum of** two (2) meetings per year.

Line 4,The annual meeting of the Coroners association shall occur in the **Fall** of each year. The semi annual meeting of the Coroners Association shall occur in February of each year in conjunction with the Idaho Association of Counties legislative Conference. Notices of the annual meeting shall be mailed to each member not less than **forty five (45)** days prior to the meeting.

Section 2, delete the first sentence. Then should read, The Coroners Association Board of Directors shall have four (4) meetings per year. The meetings shall occur quarterly. Two (2) of these meetings shall occur in conjunction with the Idaho Association of Coroners Annual and Legislative Conference.

Section 3, Is a new section and should read, The President may call a special meeting of the Coroners Association at any time with the approval of the Board of Directors.

Section 4, shall read The minutes of each meeting of the Membership or Board of Directors shall be distributed to all members of the Coroners Association and the Idaho Association of Counties within **thirty (30)** days after the conclusion of the meeting.

Article VII section 2, delete the first sentence and add The Bylaws of the Coroners Association shall be reviewed no less than every three years with the first review being in 2015.

section 3, should read, The most recent edition of Robert's Rules of Order shall govern the meetings of the Coroners Association and it Committees.

Pam will mail out the changes then 30 days prior to the next meeting she will mail then again and we will have 15 days to make a change before the meeting. If there are no changes they will be voted on at the next meeting.

There was some discussion about having all of the board members only having a 1 year term and could that possibly mean that all of the board would be new at the same time. It was suggested to have some of the board members elected to a two (2) year term to stagger the number of new members on the board. Pam did explain that typically the turnover does not happen all at once and there has been a rotation without having all new members at once.

Committee Reports:

Education: The education committee has met several times to discuss the options for training and education. There was a discussion at the board meeting about the Las Vegas training. Several felt that it was not as good and was mostly a review for most everyone. Tim Melcher did talk about taking the ABMDI test and highly recommended it and it meets the national standard. Kitt Rose reported that 23 Coroners and 10 deputies attended the Las Vegas training last July. The goal was to have the 12 new coroners go but only 7 attended. Kitt is planning to contact those who didn't attend to see if they had any type of education and to let them know that it is set up for them to get the education they need as a new coroner.

The education committee has recommended that within the next 5 years all of the coroners in Idaho become ABMDI certified. So the education committee made a decision to not send anyone to the Las Vegas Conference and instead put on an ABMDI course. This will be a 3 day course in either March or April of 2016 and the remaining 2 days will be in the fall for a total of 5 days and the test will be after the 2 days in the fall. The education committee feels the education monies should be used for this course since it is the "Gold Standard" and we should push to make this happen. The education committee will be meeting in November to set up the details for the course. This will be for Coroners not deputies at this time. The Association will be paying for the lodging, travel, and testing and maybe meals. Several members felt that this would be much easier to attend rather than Las Vegas. There was also a discussion about having the classes in different parts of the state so not everyone is doing the traveling. This an additional training beside the two conferences we already have. Some of our classes in our regular conferences may also be part of the ABMDI test preparation.

Kitt also gave us a brief overview of the training that we will be doing today and tomorrow. This will involve the simulated school shooting and will be lead by the FBI personnel.

In February 1st and 2nd 2016 will be in Boise at the Riverside Hotel. The Board will met the night before. Dr. Christianson from Quantico will be here to give a program, she is a Forensic Anthropologist who spoke at Las Vegas in July. She will be doing a bone identification portion. Also we will start the ABMDI sign up and class. A motion was made to pay the expenses for Dr. Christianson to come in February to speak seconded, motion passed.

In the fall October 10th, 11th and 12th of 2016 the meeting will be in Idaho Falls and the education committee is in the planning stage and this will include the ABMDI training.

The decision by the board is to rotate the Fall meeting around so not the same people will be traveling long distance every time.

Legislative: Dottie Owens gave us an update on the second amendment alliance where anyone over the age of 21 can carry a concealed weapon without a permit. This will include anyone such as felons or violent offenders as long as they are off probation or parole. The sheriff's association and the prosecutors association are opposed to this legislation. Dottie will keep us informed on this as well as anyone who would like can contact their legislator with comments about this.

There is another piece of legislation that will affect court cases especially where autopsies are concerned where all audio and body camera information will be deleted after 200 days It has been tabled at this time but it is still out there.

NACO: Dottie Owens did report on going to the conference in Charlotte. She has been put on the Safety and Justice Committee. They did discuss the recent increase in pharmaceutical overdoses and that it is a huge national issue. Nationally there is no police force for this issue. DEA is working with the Ada County coroner's office on a research project. NACO is willing to help make our physician accountable if they are over prescribing. She suggested that as an Association we could get our concerns together and she would present it at the NACO meeting next July in San Diego. They would be willing to help spearhead a legislator at the national level on this issue. Several of the counties have also noticed an increase in the number of overdoses from prescription drugs. There was also a discussion about Idaho's current monitoring program and not everyone involved is reporting like they should. There is no law that says all Providers and pharmacies have to report to the board of Pharmacy schedule 2 drugs. There was some discussion about going to the board of Pharmacy and seeing if we can get the reports once everyone is reporting like they should. Dottie does have a form that Ada county uses to currently subpoena records from the Board of Pharmacy. They have used this form to get records from Medical, Mental Health and EMS as well. Vicki asked Dottie to email this form to all of the Coroners.

Kitt asked if Dottie could send out a request for information on this subject and have her put together a position paper to send out to the members of the Coroners Association so we can then vote on it. There has been very little interest by the states to come up with a good plan to monitor the problem of drug over dosage as a cause of death. It was mentioned that Idaho Vital Statics has asked us to put down on the cause of death the type of drug if that is the cause of death.

Further discussion on this subject indicated that Idaho still is having a problem with the drug monitoring program.

Nomination: Pam Garlock representing the nomination committee presented the following nominations

Kitt Rose	President
Sue Warner	Vice President
Bonnie Burlage	Secretary-Treasurer
Lonny Duce	District 1
Cody Funke	District 2
Pam Garlock	District 3
Lucky Bourn	District 4
Mike Gardner	District 5
Tara Parsons	District 6
Brenda Laird	Member-at-large
Mike Gardner	Alternate to the IAC Board
Dottie Owens	Legislative
Pam Garlock	Alternate to the Legislative

Discussion from the floor was that Lonny was going to retire soon and he nominated Ronald Hodge to replace him in District 1. nomination were closed and the new officers were elected by acclamation.

Addendum to the Treasurer's Report:

Kristin reported that she could not find in the previous minutes anywhere that the conference fee had been raised to \$75.00. She did bring back several copies of old minutes.

She did find the MOU as to the training with Vital Statics. Idaho Association of Coroners has. \$ 17,000.00 in the training fund this current year, after the expenses for training have been paid.

A motion was made by Duayne Sims to accept the counter offer of \$5,500.00 to Idaho Association of Counties and to have a time audit, seconded by Bonnie Burlage, and the motion passed. The monies will come from the general fund not the training fund.

A motion was made to add the \$400.00 to the line item for the conference yesterday from the 2015 budget. motion and second were made and motion passed.

Discussion to add a line item for the spring training specifically for the ABMDI. This would come from the training fund. The rationale is the registration fee covers the annual conference and the mid winter conference rather than taking it from the training budget. The spring training will be separate and there will not be a registration fee to cover that so taking from the training fund for expenses would be needed to pay for the meals and copy service etc. If we don't do that then we will need to have an expense line item for all of that. Kitt reminded everyone that the ABMDI training will replace the Las Vegas conference so it is considered training.

Kristin also suggested we have 2 separate budgets one for Operation and one for Training. She has offered to create the 2 budgets for us to look at. Motion was made by Kitt Rose and seconded by Pam Garlock to have 2 separate budgets one for Training and one for Operations for the Coroners Association and to set up line items as needed. Motion passed.

Discussion included Vicki did read for the benefit of everyone present what the statute says about the \$ 1.00 received from the death certificates and how we are to use it.

Meeting was adjourned at 10:35 am.

Respectfully submitted

Susan Warner Secretary