



## Idaho State Association of County Coroners Business Meeting Minutes

Riverside Hotel, Boise, Idaho | September 28, 2017

### Members Present

Dotti Owens, Ada County  
Sue Warner, Adams County  
Ron Hodge, Benewah County  
Michael Gardner, Bingham County  
Pam Garlock, Boise County  
Rick Taylor, Bonneville County  
Tara Parsons, Butte County  
Craig Rinehart, Cassia County  
Brenda Laird, Clark County  
Chad Workman, Custer County  
Jerry Rost, Elmore County  
Bonnie Burlage, Fremont County  
John Buck, Gem County  
Cody Funke, Idaho County

LaVar Summers, Jefferson County  
Warren Keene, Kootenai County  
Mike Ernest, Lemhi County  
Perry Larson, Lewis County  
Keith Davis, Lincoln County  
Lucky Bourn, Minidoka County  
Joshua Hall, Nez Perce County  
Aaron Tines, Owyhee County  
Keith Schuller, Payette County  
Mark Rose, Power County  
Kelli Garcia, Shoshone County  
Tim Melcher, Teton County  
Scott Carver, Valley County

### Members Absent

Kim Quick, Bannock County  
Chad Walker, Bear Lake County  
Russ Mikel, Blaine County  
Robert Beers, Bonner County  
Mick Mellett, Boundary County  
Wesley Walker, Camas County  
Vicki DeGeus-Morris, Canyon County  
F. Darrin Sims, Caribou County  
Vincent Frazier, Clearwater County

Ron Smellie, Franklin County  
Steve Spence, Gooding County  
Gerald Brant, Jerome County  
Cathy Mabbutt, Latah County  
Rick Davis, Madison County  
Brad Horsley, Oneida County  
Gene Turley, Twin Falls County  
Bowe Von Brethorst, Washington County

### Others Present

Kristin Cundiff, IAC Director of Operations  
Nickie Campbell, Elmore County  
Verline Gullick, Boise County  
Anthony Hafen, Gem County  
Jeanie Harris, Gem County  
Rindy Quijas, Boise County  
Lois Rinehart, Minidoka County

Nicole Romero, Ada County  
Teresa Ryska, Owyhee County  
Larrin Sant, Lincoln County  
Mary Jean Schuller, Payette County  
Max Sprague, Power County  
Jonathan Yearsley, Nez Perce County  
Debra Wright, Bingham County

### I. Call to Order

President Sue Warner called the meeting to order at 1:30 pm on Thursday, September 28, 2017.

## **II. Education Committee Report**

Burlage reported that the ISACC Education Committee met on September 27. The next ISACC Education Committee meeting will take place in Salmon from November 11-12. The committee will visit potential sites to hold future ISACC meetings.

The next ISACC Conference will take place in conjunction with the IAC Midwinter Conference in February at the Riverside Hotel in Boise. IAC will send out information as we get closer.

ISACC has a new logo and has started using it on conference materials and other ISACC publications. The Education Committee has decided to order polos with the association logo that will be available in February to all members.

ISACC sent 8 coroners and 12 deputies to the IAC&ME Annual Training Symposium in Las Vegas this past July. The Education Committee will open up the 2018 IAC&ME Annual Training Symposium for 20 people, with priority given to the coroners.

Owens is working on the ISACC State Coroner Manual. It is almost finished and will be sent out to the coroners when it is finished.

## **III. Board Meeting Report**

Warner reported that the ISACC Board of Directors met on September 27, immediately following the ISACC Education Committee. The board discussed the possibility of adding to MDI Log a way to notify the Department of Education if there is a suicide that might affect students in an area. There will be a cost associated with adding this feature and the Board has approached the Department of Education.

Owens has been working on bringing a couple of grants to ISACC, but has discovered that the grants can't be awarded until ISACC has an Employment Identification Number (EIN) through the Federal Government. IAC is in the process of helping to get the EIN.

The board encouraged all ISACC members to attend the IAC Midwinter Conference in February and attend their business meeting.

ISACC is working on a form that members can submit to the Education Committee when they receive continuing education hours outside of ISACC. The form can be submitted and approved by the Education Committee. Warner reminded the group to hold onto all their ABMDI certificates and they will need to be turned in when you renew your certification in five years.

## **IV. IAC Board Meeting Report**

Garlock attended the IAC Board Meeting on September 27. She provided a brief overview on the meeting and will be sending some potential legislation to Owens that might impact the BOE.

## **V. Legislation**

Warner reported that Turley is potentially planning to bring forward draft legislation that could impact the coroners office (19-4301). The major change is that coroners will be required to notify any and all deaths immediately. The ISACC Board didn't agree to support the legislation, but Warner wanted to make sure the members were aware it could come up in the 2018 session.

## **VI. Suicide Reporting**

Warner reminded the members to notify the Department of Education when a student or teacher suicide has happened. Kim Kane said only a few coroners are consistently reporting to her when this happens. As mentioned, the Department of Education has been approached about helping with the

\$2000 cost associated with adding this feature to the MDI Log. Warner mentioned that Matt McCarter could also be notified via text message if that is easier for the coroners.

## **VII. Treasurer's Report**

Cundiff reviewed the draft budget for 2018 and the ISACC balance sheet. She indicated that ISACC has very little money outside of the training fund budget, so the association might want to consider increasing their dues or the registration costs for the conferences. The training fund balance is very healthy and Cundiff encouraged the group to spend more of it on training.

*Garlock moved to approve the FY2018 budget as presented, Parsons seconded. Motion carried unanimously.*

*Schuller moved to increase the conference registration fee to \$100 starting October 1, 2018 (FY19), Garlock seconded. Motion carried unanimously.*

## **VIII. ISACC February 2017 Minutes**

*Garlock moved to approve the minutes from February 2017, Schuller seconded. Motion carried unanimously.*

## **IX. ISACC Bylaw Amendments**

The first amendment the members discussed was Article VI, Section 2. Garlock noted that she didn't think ISACC should put in the bylaws that members are required to attend the ISACC. Discussion also included that the membership could make a recommendation to amend the bylaws to include "If you have a reasonable excuse, you can petition the board."

*Laird moved to amend Article VI, Section 2 as presented to the membership, Burlage seconded. Motion carried unanimously.*

*Garlock moved to amend the bylaws to read "if a coroner can't attend a meeting, they can petition the board and still attend conference trainings," Schuller seconded. Garlock rescinded her motion before a vote was taken.*

*Garlock moved to amend Article VI, Section 2 and add "A coroner can petition the ISACC Board of Directors if a hardship occurs within that fiscal year," Schuller seconded. Motion carried unanimously.*

*Garlock moved to accept Article V, Section 3 as written in the proposed bylaws, Schuller seconded. Motion carried unanimously.*

*Buck moved to suspend Article IX, Section 1, Schuller seconded. Motion carried unanimously.*

*Bourn moved to strike "In addition to the officers set forth in Section 1 of this Article," Rinehart seconded. Motion carried unanimously.*

Kristin Cundiff, IAC Director of Operations, volunteered to review the ISACC Bylaws and include the changes listed above. Cundiff will present the amended bylaws to President Burlage for approval prior to sending to the membership. The members will vote on the amendments at the February Conference.

## **X. ISACC Board of Directors Elections**

The nominating committee for ISACC officers consists of:

District 1 - Warren Keene, Kootenai County

District 2 - Perry Larson, Lewis County

District 3 - John Buck, Gem County

District 4 - Lucky Bourn, Minidoka County

District 5 - Mike Gardner, Bingham County  
District 6 - Tara Parsons, Butte County  
Chair - Sue Warner, Adams County

The nominating committee presented Bonnie Burlage as their candidate for the ISACC President.

***Ernest moved that the nominations cease, Garlock seconded. Motion carried unanimously.***

The nominating committee presented Dotti Owens as their candidate for the ISACC Vice President.

***Ernest moved that the nominations cease, Garlock seconded. Motion carried unanimously.***

The nominating committee presented Lucky Bourn as their candidate for the ISACC Secretary/  
Treasurer.

***Gardner moved that the nominations cease, Garlock seconded. Motion carried unanimously.***

The nominating committee presented the following candidates for the remaining board positions:

District 1 - Warren Keene, Kootenai County  
District 2 - Perry Larson, Lewis County  
District 3 - Sue Warner, Adams County  
District 4 - Craig Rinehart, Cassia County  
District 5 - Mike Gardner, Bingham County  
District 6 - Tara Parsons, Butte County  
At Large - John Buck, Gem County

***Garlock moved that the nominations cease, Ernest seconded. Motion carried unanimously.***

***Garlock moved to place each ISACC Board members representing the six districts on the Nominating Committee for 2018, Gardner seconded. Motion carried unanimously.***

## **XI. Additional Discussion**

The membership agreed that the new coroners starting in 2019 will start with the basic ABMDI course that was offered over the last two years to all coroners.