

## Idaho Association of Counties Adult Misdemeanor Probation Administrator Association

**Date:** September 9, 2018

**Time:** 3:00 pm to 6:00 pm

**Place:** Nampa Civic Center, South Banquet Room

**President Welcome:** Stacy Brown

### **Introduction of Members:**

Jennifer Homberg – Twin Falls, Stacy Brown – Boundary, Keith Hutcheson – Kootenai, Joe Powell – Latah, Shawn McDowell – Nez Perce, Tracy Corwin – Butte, Aletia Straub-Workman – Custer, Kristi Rogers – Bonneville, Amber Pruitt – Mini-Cassia, Deserae Jones – Jerome, Tracey Martin – Gooding, Sindy Parker – Gooding, Bonnie Williams – Bonneville, Ron Stultz – Bonner, Dion Heller – Bonner, Linda Boguslawski – Lincoln, Amanda Leader – Boise, Jeff Breach – Canyon, Christina Iverson – ISC, Skip Clapp – Valley

**Review/Approval of Meeting Minutes:** Motion from Skip Clapp to approve the meeting minutes from June 5, 2018 meeting. Jeff Breach second the motion, the motion passed.

**Review/Approval of Meeting Expenses:** Motion from Jennifer Homberg to pay for the meeting, Ron Stultz seconded, the motion passed.

**Review/Approval to Pay for IJJA Awards:** Motion from Jennifer Homberg to pay for the trophies, Jeff Breach seconded, motion passed.

Stacy Brown indicated we needed to amend the agenda order. Motion from Jennifer Homberg to amend the order to have Darci Haug present first, Carol Martin second, motion passed.

**IJJA Report:** Darci Haug reported that 65 adult misdemeanor probation officers are IJJA members, 32 received scholarships for the conference and 39 attended the conference. Darci indicated the training for adult misdemeanor tracks at the IJJA was quality and presented training on important topics such as pre-trial services, what the difference is between pre-trial and probation. Darci thanked the IACAMPAA for supporting to IJJA. Darci stated that the collaboration between IJJA and IACAMPAA has strengthened the IJJA conference and hoped that the partnership would continue.

**Election VP:** Jennifer Homberg volunteered to continue to remain the VP if no one is interested. Shawn McDowell volunteered; Jennifer made a motion for Shawn to be VP, Keith Hutcheson second the motion the motion passed.

**Website for the IACAMPAA:** Moved to next agenda.

**LSIR Data:** Christina Iverson reported it is important for counties to be consistent collecting data and use it in the same manner for the LISR. She asked the administrators to continue to work with their staff to continue to input the LISR data efficiently and correctly. Consistency of the averages for LSIR scores was done well. Accurate data that can be quantified establishes a better argument for funding. Also continued data will deliver population distribution of risk that can be compared between IDOC and Adult misd probation. Adult misd probation population scores are a little higher than IDOC. Jeff Breach indicated it was likely due to probation departments only scoring LSIR on intake and IDOC likely does updated LSIR and while they continue on probation with IDOC the score decreases.

Christina reported that the administrators have the ability to use Odyssey to determine what average LSIR scores are. This information can be used to share with treatment providers, judges etc to increase funding or make changes in their programs to better deal with the population.

Christina indicated near the end of December work would begin on quality control program for the LSIR trainers. They will determine issues and how to train new probationer officer prior to POST. Stacy Brown asked if every district has trainers? Christina said yes.

**Defensive Tactics Recertification Training:** Stacy Brown indicated It appears all the counties have had the opportunity to train, except the 5<sup>th</sup> district, but Jennifer Homberg has contacted Rob to get that scheduled. Feedback has been positive. Stacy reported that the AMP Training Council is looking at adding de-escalating training to the defensive tactics, also CIT (Crisis Intervention Training). Jennifer indicated the Rob does a good job of tailoring the training to the needs for the probation departments. Stacy indicated the value of consistency of the training and tailoring to the needs of departments is necessary for AMP.

Amada Leader reported that during the training there was a lot of dead time and the CIT would be good to fill that time. Perhaps split the training into two classes in two 4 hour trainings. Shawn McDowel indicated it would be a good idea to have other trainers trained for Defensive tactics. Stacy reported that CIT is not going to be an hour class at POST. Carol indicated that continued CIT training is a good idea. It was suggested to see if defensive tactics or CIT training could be done at the IJJA conference.

**Odyssey:** Christina Iverson reported that Districts 6 and 7 are going live on October 7. The question is what about follow up training? What does Odyssey look like post go live? Would refresher training would be useful? Amber Pruitt indicated training on reports would be helpful. Amanda Leader stated that data entry training is needed. Christina indicated that all of us should have the business process to go over to help with data entry. Christina stated that some issues, like drugs missing from the drop down list, can be changed per agency.

Skip Clapp asked if a survey would be useful to determine training needs? Christina responded that she can produce a survey to determine training/issues. Shawn McDowell asked if that survey could be distributed to probation officers? Christina said it could.

Christina reminded District 6 7 that one day training was necessary prior to the go live and asked to get that set up if it has not been done yet.

**Substance Abuse Funding:** Christina Iverson reported that funding has not been released from Health and Welfare yet. She stated that the data we compile will help to prove the case for funding. Amanda Leader asked if someone can champion the needed cause of AMP substance abuse funding. Christina indicated that JRI controls that funding but the money gets set by legislators. Data is the key to prove the case for funding.

Skip Clapp suggested we may need to start inviting other stake holders such as Seth Griggs, a representative from Health and Welfare and IDOC to our meetings. Perhaps strengthening those relationships will add support for AMP funding.

**Misdemeanor Training Council Update:** Stacy Brown reported that the cafeteria food is much improved for academies. She also indicated that POST has hired a new Director. Stacy stated that revenue is about 392,000 with a budget to spend about 60,000. Stacy reported that we are hoping to move that up to 90,000 which will help boost up training.

Jeff Breach reported about the JTA/curriculum. Jeff reported that from the job tasks that were identified by the IJA that information was used to change curriculum to train on the tasks/duties that are actually practiced in the community. He stated that the goal is to eliminate redundancy and inconsistency in classes at POST. Jeff estimated the rewrite of the curriculum will affect the length of classes and the academy. Christina indicated the goal to get this done by 2020.

Next academy is April 2, 2019.

**Judiciary Survey-Probation Collaboration:** Christina Iverson – There is a committee, Misd sentencing committee that represent to all the districts of Idaho. Recently a survey was sent out to all magistrates in the state. Most Judges indicated they do not get misd strategies from probation department. Several judges indicated they would like more information about probation practices. Administrators indicated that some meet regularly or on a quarterly basis to keep judges informed. Some indicated it is an informal process and meet when needed. Carol indicated she meets with judges individually once a year.

Christina indicated they are going to present information to the magistrate during their yearly conference; the next one is in April. The idea would be to help judges be informed of practices and open communication between judges. There is also an idea to set up an adult misd probation month. This may help agencies to identify abilities, issues, restrictions and strengths. The administrators indicated that it would be a good idea and could help resolve issues.

**Budget:** Skip Clapp reviewed the budget. There was a discussion to increase the Meeting Expenses line from \$1,600 to \$3,000. There was a motion and a second to increase the Meeting Expenses line to \$3,000. The motion was approved. Skip Clapp indicated he will contact IAC and request that line item be increased.

**General Administrator Discussion-Old/New Business.** Skip Clapp reported that the Rule of 80 for Adult Misd. Probation/Juvenile Probation/Juvenile Detention would not go before legislation this year. IDJC

announced they could not carry the bill in August. By the time the new estimated cost to the counties was completed there was not availability to present to the IAC Legislative Committee to get support to have elected officials to vote on during their IAC in September.

It was decided to not have a meeting in December 2018. The next meeting will be at the IAC Clerk's and Commissioners Conference in February 2019 at Boise, ID.

Linda Boguslawski motioned to adjourn Jennifer Homberg seconded the motion. The motion passed.