

**BY-LAWS
OF
DISTRICT II, IDAHO ASSOCIATION OF COUNTIES**

ARTICLE I

Section 1. Name

This organization shall be known as DISTRICT II, IDAHO ASSOCIATION OF COUNTIES.

ARTICLE II

Section 1. Membership

Any and/or all elected County officials of any of the following Counties who are members in good standing of the Idaho Association of Counties.

Clearwater Idaho Lewis Latah Nez Perce

ARTICLE III

Section 1. Membership Fees

A committee to be appointed by the Chairman shall meet and prepare a budget to present at the fall quarter meeting to determine the amount of the annual membership fee to be voted upon at the fall quarter meeting.

ARTICLE IV

Section 1. Meetings

One regular meeting of this District shall be held during each calendar quarter of the year with the date, time and location to be designated by the Chairman. Representatives of three (3) Counties shall constitute a quorum. Notification of all regular meetings shall be sent to each member by the Secretary, at least ten (10) days prior to each meeting.

Section 2. Special Meetings

Special meetings may be called by the Chairman at any time circumstances may require. Notices outlining major topics to be discussed shall be sent prior to the special meeting.

Section 3. Agenda

Members shall consider any business presented by the Chairman or any member.

Section 4. Voting

All voting shall be by voice unless ordered otherwise by the Chairman. A majority vote by those present shall be required for decisions on all issues.

ARTICLE V

Section 1. Officers

The officers of this Association shall be:

1. Chairman
2. Vice-Chairman
3. Legislative District Chairman
4. Alternate Legislative District Chairman

5. Board Member to IAC
6. Alternate Board Member to IAC
7. Secretary-Treasurer

Section 2. Term of Office

The term of office for all officers shall be for two years to be elected at the regular fall quarter meeting on all even numbered years. Officers shall be installed at the regular fall quarter meeting on all even numbered years or as soon thereafter as possible. If, for any reason, an Officer is not be able to carry out the duties of the such Office, a replacement shall be appointed by the Chairman to complete the remaining term of office.

Section 3. Duties of Officers

1. The Chairman shall:

Preside at all meetings of the District
Call Special Meetings
Appoint all standing and special committees and name the Chairman thereof, and
Fill any offices vacancies by appointment.

2. The Vice-Chairman shall:

If for any reason the Chairman cannot attend any meeting of the District, the Vice-Chairman shall preside at such meeting.

3. The Legislative District Chairman shall:

Be charged with the responsibility of gathering all proposed legislation for this District and submitting the same to the Idaho Association of Counties.

Contact the appropriate elected official in each County regarding urgent legislative matters being considered during the current Legislative session. These elected officials shall contact their Legislative members.

If the District Legislative Chairman is unable to attend any meeting, he or she must notify the Alternate Legislative District Chairman.

4. The Alternate Legislative District Chairman shall:

Serve in the absence of the regular Legislative District Chairman.

5. The Board Member to IAC shall:

Attend all Board meetings of the IAC and transmit the views of the majority of the District.

Report action of the IAC Board to the District.

If the IAC Board Member is unable to attend any meeting, he or she must notify the Alternate Board Member to IAC.

6. The Alternate Board Member to IAC shall:
Serve in the absence of the regular Board Member to IAC, with full voting rights as though he/she was regularly elected or appointed.

7. The Secretary-Treasurer shall:

Keep all minutes of any and/or all meetings of the District and distribute to the members prior to the next meeting.

Keep all monies collected from the Counties of the District in a bank to be approved by the membership to be withdrawn upon order of the Secretary-Treasurer at the direction of the Chairman.

Prepare a Financial Report to reflect the income, expenditures and balance on hand for each quarter.

Notify all members of all regular and special meetings of the organization.

Section 4. Compensation

The officers shall not receive compensation for their services, but shall be reimbursed for mileage and expenses while performing duties required by the District, but not for attending regular or special meetings. Any member called upon to perform special duty shall be reimbursed for mileage and expenses.

Section 5. Rate of Mileage

The rate of mileage shall be determined by a majority vote of the membership present at the fall quarter meeting each year.

ARTICLE VI

Section 1. Amendments

These By-Laws may be amended at any regular meeting of the District by a two-thirds majority of the voting members present.

Section 2. Notification of Proposed Change of By-Laws

All members shall be notified of a proposed change in the By-Laws no later than ten (10) days prior to any meeting at which a change in the By-Laws shall be voted on.

ARTICLE VII

Deleted

ARTICLE VIII

Section 1. Rules of Order

The meetings of this District and its committees shall be governed by Roberts Rules of Order.

ARTICLE IX

Section 1. Effective Date

These By-Laws shall become effective upon approval by a two-thirds majority of the voting members present at a meeting of this District.

APPROVED AND ADOPTED by the District II Elected Officials at their regular meeting held in Lewiston, Idaho on the 12th day of November, 1982.

APPROVED AND AMENDED by the District II, Idaho Association of Counties pursuant to these By-Laws at their regular meeting held in Moscow, Idaho on the 17th day of November, 2014.

DISTRICT II, IDAHO ASSOCIATION OF COUNTIES



Secretary-Treasurer