

**Idaho Association of Counties
Adult Misdemeanor Probation Administrators Association Minutes**

Date: 9/8/25

Time: 4:00 pm

Location: Best Western University Inn, Moscow, ID and ZOOM

Meeting opened at 4:00 pm by Shawn Hill.

Introductions: Shawn Hill, Jennifer Homberg, Amber Prewitt, Keri Anderson, Alisa Walker, Sarah Reynolds, Aletia Straub, Teresa Espedal, Jodie Fuller, Wade Dishion.

Zoom – Sandy Jones, Kelli Brassfield.

Action Items:

Review/Approval of Minutes: Shawn Hill to entertain a motion to approve the minutes from the 9/08/25 meeting. Jennifer Homberg made the motion to approve the minutes as written. The motion was seconded by Amber Prewitt. Motion passed unopposed.

Approval of Meeting Expenses: No expenses to review for approval.

Budget Proposal Review: Shawn Hill inquired if the Budget documents were sent out – they were email to all. Shawn states that he would not review the documents due to confusion of documents, but inquired if anyone in the room or on line had any questions. No inquiries or concerns.

IJJA Misdemeanor Commitment to Service/Juvenile Justice Awards process:

Shawn Hill presented an idea to have a clear and concise procedure for nominating Misdemeanor Probation Officers for the Commitment to Service Award for their districts. He explained the process of nomination for the Juvenile Justice awards. He presented the idea that **any nomination** received, would receive an award. He explained that the IJJA Conference could be the platform that individuals would be recognized through, That the Administrators Association receives the invoice, and would continue to pay it through our account with IAC. There was discussion the IJJA website is not set up to receive Misdemeanor Probation nominations. Further discussion on process.

Shawn Hill to entertain a motion to approve the process for Commitment to Service Awards for Misdemeanor Probation Officers. Amber Prewitt made the motion to have nominations for Commitment to Service Awards for MPO, submitted to IACAMPAA Secretary. That the invoice would be submitted to IAC for payment. That all nominations would receive an award. This process would also be on a one (1) year trial basis. The motion was seconded by Keri Anderson. Motion passed unopposed

POST Council Misdemeanor/Juvenile Representative letter of support: Shawn Hill gave some background on this discussion, going back to December 2015, POST Council - when they removed the FBI Special Agent in Charge from the Council. Then

the motion to have a representative for MPO, JPO and Juv Detention on the POST Council passed. Shawn reached out to State Representative Marco Erickson if he would be willing to sponsor legislation to change statute **IC19-5102 & IDAPA** rules, covering the members of the POST Council. Representative Erickson agreed to this. Shawn stated this motion was just to approve the verbiage in the letter to be sent to Representative Erickson. He stated the individual who would fill this position should be someone who had a stake in all three disciplines and understood that they represented all three disciplines on the Council – but that would be for later discussion.

Shawn Hill entertained a motion to approve the language in the letter sent to Representative Erickson. Teresa Espedal made the motion to approve the language being sent for the changes in statute IC19-5102 & IDAPA bringing a MPO, JPO, and Juv Detention representative to the POST Council Board. The motion was seconded by Sarah Reynolds. Motion passed unopposed.

Non-Action Items:

Update on Misdemeanor/Juvenile Consolidation Subcommittee: Shawn Winston was in attendance at meeting. Shawn Hill made some comments from meeting. Stating that Shawn Winston did show him some data that supported, both academies did have a lot of similar classes and could save money. This will be a very big endeavor. Alisa Walker informed all that at some point there will be a survey sent out to Administrators wanting their input. Shawn stated some of POST concerns – difficulties to accomplish the consolidation. Further discussion amongst Administrators. Sandy Jones stated that 14 counties are separated in their departments between Misdemeanor & Juvenile and that would leave the remainder with having their MPO & JPO consolidated departments.

Discussion on finding a Representative for Misdemeanor Probation for legislative/funding: Jody Fuller advised and updated Kelli Brassfield, on having an entity to assist in controlling Misdemeanor Probation training funds other than POST. To possibly be able to create a committee to control the funding. Kelli Brassfield thought that would be something that could be accomplished. She suggested that this would need to be worked on more and in cooperation with County Commissioners. The Administrators would need to have a purposeful reason as to why the money should be removed from POST and be placed with another entity such as IAC. Shawn requested that this be placed on the December agenda.

General Administrator Discussion-Old/New Business:

Aletia Straub-Workman requested having a letter of support from the Administrators group for IJJA. Shawn requested that it be placed on the December agenda as an Action Item for the Executive Board to draft a letter.

Shawn Hill asked on Mary Reyes's behalf how closures are being handled in other counties. Jefferson County reports that the Prosecutor is involved in case closures. Shawn stated that the prosecutor in his county wants to have the say as to when cases can be closed. Further discussion.

Important Dates:

Misdemeanor Training Council meeting September 17th, December 10th, 2025 @ 1:00 pm – 4:00 p m.

Misdemeanor Training Council quarterly training – Stalking & Technology Trafficking on November 12th, 2025.

Administrators meeting on December 4th, 2025 – Ada County Juvenile Probation, Boise, ID

Adjournment: 5:23 pm – Shawn Hill to entertain a motion to adjourn the meeting. Amber Prewitt made the motion to adjourn the meeting. Keri Anderson seconded the motion. Motion passed. Meeting Adjourned.