

**Idaho Association of Counties
Adult Misdemeanor Probation Administrators Association Minutes**

Date: 6/2/25

Time: 12:15 pm

Location: Best Western Hotel, W Appleway Ave, Coeur d'Alene, ID and ZOOM

Meeting opened at 12:25 pm by Amber Prewitt.

Introductions: Johnathan Renz, Sarah Reynolds, Skye Taylor, DeeDee Phillips, Ron Stultz, Will Hunter, Amber Prewitt, Devin Simmons, Shawn McDowell, Mark Bell, Keith Hutcheson and Teresa Espedal.

Zoom – Sandy Jones, Ivy Smith, Amanda Leader, Wade Dishion and Jennifer Homberg.

Action Items:

Review/Approval of Minutes: Amber Prewitt to entertain a motion to approve the minutes from the 4/10/25 meeting. Keith Hutcheson made the motion to approve the minutes as written. The motion was seconded by Ron Stultz. Motion passed unopposed.

Approval of Meeting Expenses: Amber Prewitt to entertain a motion to approve the 6/2/25 meeting expenses, including lunch. DeeDee Phillips made the motion to pay for the expenses. The motion was seconded by Sarah Reynolds. Motion passed unopposed.

Budget Proposal Review: Amber Prewitt to entertain a motion to review and approve the FY 2026 proposed budget. Ron Stulz made a motion to approve the proposed budget. The motion was seconded by Sarah Reynolds. Motion passed unopposed.

Non-Action Items:

Update on Misdemeanor/Juvenile Consolidation Subcommittee: Skye Taylor shared that members of the subcommittee have met one time and there will be an upcoming meeting scheduled. No update but did share that it appears that the idea of consolidating misdemeanor and juvenile probation academies has been favorable.

Adult Misdemeanor Probation Representative needed for the Misdemeanor Training Council: Keith Hutcheson is retiring and there is an opening on the Misdemeanor Training Council. The next meeting is scheduled for 6/11/25. Sandy Jones shared that letters of interest can be emailed to her. No letters of interest have been submitted to date. Keith Hutcheson shared that meetings are quarterly, virtual and that involvement in the council can have a positive impact. Further information provided that the committee reviews curriculum and training effectiveness and can influence changes based on officer feedback.

General Administrators Discussion-Old/New Business

Idaho Juvenile Justice Association Conference: DeeDee Phillips shared copies of the IJJA agenda for review by participants. She encouraged administrators to submit nomination letters to recognize their staff members performance at IJJA. Additionally, DeeDee Phillips highlighted that one of the presenters at IJJA will be speaking about Restorative Justice and discussed efforts in other states to utilize restorative justice, diversion and practices similar to juvenile probation for young adults (ages 18-25). DeeDee Phillips also shared that Wade Dishion is presenting a session on the Ignition Interlock at the IJJA and suggested that this might also be a good topic for quarterly adult misdemeanor training sessions.

Ignition Interlock Discussion: Wade Dishion asked participants at the meeting to send him questions that they have about ignition interlock devices ahead of the IJJA conference. Amanda Leader asked if medical issues like diabetes can cause problems with the ignition interlock and also asked Wade Dishion for some common reasons why individuals may experience lock outs with the devices. Wade Dishion can incorporate this information in his presentation.

Statewide Drug Testing Contract Proposal: Darci Dickinson, Idaho Supreme Court presented to the administrators at the 4/10/25 meeting regarding interest in a statewide drug testing contract. Sandy Jones reminded everyone about the importance of completing the survey for any county that is interested in participating. There is a deadline approaching to submit a proposal and RFP for statewide testing services. Averhealth is the only company that has provided some cost estimates but the plan is to request an RFP for competitive bids.

Oral Fluid Testing: Amanda Leader asked if anyone has used the Abbott Toxicology Oral Fluid Mobile Testing System. The testing device/machine is about \$4,000, technology is fairly new but Amanda Leader mentioned its potential to test for fentanyl in the future. She mentioned some concern about false positives with oral fluid testing. DeeDee Phillips shared that they have used some oral fluid tests but have not sent in any for confirmation. Keith Hutcheson shared that they are not using oral fluid devices anymore and talked about false positive results. Amber Prewitt mentioned that the window of detection is shorter on oral fluids.

Important Dates:

Misdemeanor Probation Academy #18 – August 4th – August 29th, 2025

Misdemeanor Training Council meeting June 11th, September 17th, December 10th, 2025 @ 1:00 pm – 4:00 p m. Reminder that a representative is needed and letters of interest should be email to Sandy Jones.

IJJA Conference - September 9th - 10th , 2025. Best Western University Inn, Moscow, ID. Dee Dee Phillips has materials for the upcoming IJJA conference available. Information about scholarship awards is coming soon and is condition on funding.

Misdemeanor Administrators Meeting September 8th from 4:00 pm to 5:30 pm.

Administrators meeting on December 4th, 2025 – Ada County Juvenile Probation
Boise, ID

Adjournment: 1:00 pm – Amber Prewitt to entertain a motion to adjourn the meeting. Dee Phillips made the motion to adjourn the meeting. Devin Simmons seconded the motion . Motion passed. Meeting Adjourned.