

**Idaho Association of Counties
Adult Misdemeanor Probation Administrators Association Minutes**

Date: 01/30/2025

Time: 12:15 pm

Location: Boise Centre, Grove Plaza. Boise, ID & Zoom

Meeting opened at 12:25 pm by President, Shawn Hill.

Introductions: Shawn Hill, Jennifer Homberg, Sandy Jones, Dee Dee Phillips, Andrea Gonzalez, Ron Stultz, Devin Simmons, Shawn McDowell, Tom Fitte, Mark Gough, Mary Reyes, Roy Bullington, Shawn Winston.

Zoom – Keith Hutcheson, Amanda Leader, Ashley Lezamiz, Jeff Breach, Sarah Reynolds, Tammy Adkins, Mary Gomez, Tracey Martin, Wade Dishion.

Action Items:

Review/Approval of Minutes: Shawn Hill to entertain a motion to approve the minutes from the 12/12/2024 meeting. Shawn McDowell made the motion to approve the minutes as written. The motion was seconded by Mary Reyes. Motion passed unopposed. **Zoom poll** – none opposed.

Keith Hutcheson advised that he could not hear what was going on in the meeting. Technical difficulties with the Zoom link.

Approval of Meeting Expenses: Shawn Hill to entertain a motion to approve the 12/12/2024, meeting expenses. Tom Fitte made the motion to pay for the expenses. The motion was seconded by Ron Stultz. Motion passed unopposed. **Zoom poll** – none opposed

Approval to continue to pay for MPO awards at POST: Shawn Hill addressed the issue as not needing to have a vote due to fact that the association has been paying for the awards for POST. He noted that IAC is involved in paying for the awards. Shawn inquired of the administrators if there were and questions or comments. - None

Create a Sub-Committee to evaluate Misdemeanor Probation Standards: Shawn Hill presented to the Administrators - Probation Standards that DJC, is in charge of putting a review committee together along with Juvenile Probation to review the Juvenile Probation Standards. Misdemeanor Probation does not have a review process. He discussed whether or not the Administrators wanted to create a sub-committee, to review the process of creating a similar type of review committee, for Misdemeanor Probation Standards. Discussion amongst the Administrators. Shawn Hill, discussion to be tabled for now

Non-Action Items:

Reminder to please pay association dues: Shawn Hill gave a reminder to please pay association dues with IAC. Shawn inquired of the administrators if there were and questions or comments. - None

Update on cameras: Sarah Reynolds, informed that she did not have an update on the cameras currently. Unfortunately, they lost Probation Officer Joe Powell. He passed away on November 20th, 2024, and they have been struggling with their office at this time. Shawn Hill informed that Bingham County is doing away with their Body-cams. The Sheriff's Office is purchasing new body-cams and the Probation department will not be part of the purchase. The Probation department will need to purchase their own. Shawn inquired of any other questions or comments, - None

Tall Cop training updates: Dee Dee Phillips wanted to make sure everyone received their link to the Tall Cop training. Shawn inquired if anyone on line had not received their link to the upcoming Jermaine Galloway training in February. No response.

Exploring Misd /Juvenile Probation Academy Consolidation: Shawn Winston presented on consolidation of the two academies. Pointing out that they both have overlap in the curriculums. Stating that in rural offices if you have officers that complete both academies there is a lot of missed time in the office. There is a combined missed 7 ½ total weeks for one Probation Officer to be gone from the office to complete both. His findings show, that attending both academies can be repetitive due to the courses overlapping in topics. Suggested/presented three (3) possible solutions can be up for review. Shawn Winston reviewed some financial numbers for the group. The last two academies combined, was approximately \$60,000.00 for both Juvenile & Misdemeanor. It balances about to be roughly \$200.00 per hour. He represented that consolidating the academies would potentially be approximately \$43,000.00 this would lead to saving tax payers dollars and time away from the office, which in turn could then lead to alternately reallocating funds for community-based resources instead of incarceration. He discussed the advantages of having Probation Officers cross-trained. Administrators' inquiry/discussion.

Shawn Hill inquired if there was enough interest between the Juvenile and Adult Administrators to put together a sub-committee? **Meet at lunch - next Admin meeting.**

Shawn Hill

Tammy Adkins

Tom Fitte

Roy Bullington

Sandy Jones

Shawn Winston

Sarah Reynolds

Dee Dee Phillips

Mark Bell

Shawn McDowell

Sky Taylor – all requested to be on the sub-committee.

General Administrators Discussion-Old/New Business:

Shawn Hill discussed the Probation Simulation, should run from 3:00 pm – 4:30 pm. Requested if anyone on-line that would like to volunteer to please reach out. He needs approximately 6-7 more volunteers. Shawn inquired of Administrators if there were any other general discussion topics. Dee Phillips volunteered to set up a casual group get-together for those that would be arriving in McCall the night before the meeting. Please let her know.

Shawn Hill reviewed the upcoming dates:

Important Dates:

Misdemeanor Probation Academy #18 – August 4th – August 29th, 2025

Misdemeanor Training Council meetings March, 12th, June 11th, September 17th,
and December 10th, 2025 @ 1:00 pm – 4:00 p m.

IJJA Conference September 2025

Dee Dee Phillips offered to update on the upcoming IJJA Conference. There will be an information email coming out in April.

Next Administrators meeting – April 10th, 2025 – McCall, ID &
June 2nd, 2025 – Coeur d' Alene, ID
December 4th, 2025 Boise, ID

Dee Dee Phillips gave an update on the Tall Cop training on February 5th, presented by the IJJA Council.

Sandy Jones informed everyone about the Misdemeanor Training Council's quarterly trainings. All the trainings are on-line, and individuals can reach out to Sandy for the link or find it on the IAC website, in the Misdemeanor Probation section. She also informed everyone of the ISC two (2) day training webinars on Pretrial Risk Assessments – February 20th & 21st.

Dee Dee Phillips advised that the Northwest Alcohol Conference is coming this year – 2nd week in July, 2025.

Adjournment: 1:16 pm Shawn Hill to entertain a motion to adjourn the meeting. Tom Fitte made the motion to adjourn the meeting. Dee Dee Phillips seconded the motion . Motion passed. Meeting Adjourned.