

DISTRICT 6

Bonneville • Butte • Clark • Custer • Fremont
Jefferson • Lemhi • Madison • Teton

3100 S. Vista Ave., Ste. 200
Boise, ID 83705
208.345.9126

District VI Elected Officials Meeting Minutes
July 22, 2025
Keefer Park Picnic Pavillion, St. Anthony

Welcome

Vice President Jon Walker (Bonneville) called the meeting to order at 11:40 a.m. and welcomed everyone. Newly-appointed Clerk Chris Poulter (Bonneville) offered the prayer and lunch was served.

Introductions were made and roll call was conducted. All counties had representation except Teton and Butte County. Kelli Brassfield from IAC was also in attendance.

New Business

The Minutes of the November 20, 2025 meeting were presented by Secretary/Treasurer Schwartz with amendments to correct the spelling of the late Commissioner, Scott Kamachi and to correct Carol Blanchard as the Fremont County Assessor, not Prosecutor Lindsey Blake (Teton). Treasurer Kammy McFarland (Lemhi) moved to approve the minutes, seconded by Assessor Jenny Rosin (Lemhi). No further discussion. Motion carried.

The financial report ending June 30, 2025 with a balance of \$2,765.51 was presented by Secretary/Treasurer Schwartz. Vice President and Commissioner Jon Walker (Bonneville) moved to accept the financial report as presented, Treasurer Kristine Lund (Jefferson) seconded; motion carried.

Secretary/Treasurer Schwartz presented a proposed budget for FY26. Discussion followed including the contradictions within the District Bylaws regarding expenses. It was agreed to approve membership dues, update the Bylaws, and conclude with approving the FY26 Budget.

District 6 Membership Dues

It was proposed to raise the district annual dues from \$150 to \$400. Discussion followed, including the carry forward that offset expenses in excess of income for FY24-25 and the rising cost of travel during the legislative session and the value of having a representative attend, testify, and report on behalf of the district. Legislative District Representative and Commissioner Brent Mendenhall (Madison) stated he tries to keep his costs down and rarely stays overnight, traveling early in the morning and returning to east Idaho late the same night. It was agreed that he continue attending and should

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have a budget to support it. Treasurer Kammy McFarland (Lemhi) moved to increase the District annual dues to \$400 per county, Coroner Mike Ernest (Lemhi) seconded the motion; motion carried.

Bylaws Changes Included:

Article III, Section 1. Membership Fees: *The Executive Board shall review and prepare an annual budget to be presented and voted upon by the body at the July meeting to determine the annual membership fee, which will also be voted upon by the body at the July meeting.* Moved by Secretary/Treasurer Lana Schwartz (Clark), seconded by Treasurer Kristine Lund (Jefferson); motion carried.

Article III, Section 2. IAC Scholarship Fund Donation: *Once yearly, after the collection of the Sixth District Elected Officials membership fees, \$500 shall be donated to the Idaho Association of Counties Scholarship Fund out of the organization's trust account held by IAC.* Coroner Mike Ernest (Lemhi) moved, Treasurer Kammy McFarland (Lemhi) seconded the motion; motion carried.

Article IV, Section 1. Meetings: *One regular meeting of the district shall be held during the months of July and November, the date, time, and location to be designated by the president of the district. The county that host the July and November meeting will be reimbursed up to \$400 for refreshments to be served during the meeting.* Moved by Treasurer McFarland (Lemhi), seconded by Coroner Ernest (Lemhi); motion carried.

Article IV. Section 4: *All voting shall be by voice, unless otherwise ordered by the president. A majority vote by those present shall be required for decisions on all issues, unless specified by a 2/3 majority vote within these bylaws.* Motion to accept by Assessor Carol Blanchard (Fremont), seconded by Clark Abbie Mace (Fremont); motion carried.

Article V. Section 2. Term of Office: *The term of office of the president, vice president, and secretary shall be for two (2) years to be elected at the November meeting in even years, and shall be open to members in good standing in a rotating order. The rotation may be in the following order: assessor, clerk, sheriff, coroner, prosecuting attorney, commissioner, and treasurer.*

A vacancy in the office of President shall be filled by the Vice President. A vacancy in the office of Vice President shall be filled by the Secretary/Treasurer. A vacancy in the

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Secretary/Treasurer or Legislative District Representative shall be filled by vote from the body. Moved by Treasurer McFarland (Lemhi), seconded by Treasurer Lund (Jefferson); motion carried.

Article V. Section 3. Duties of Officers, Paragraph (7): *The secretary/treasurer shall: keep all minutes of any and/or all meetings of the district and distribute the same to the members at the following meeting. IAC shall hold District 6 funds in trust, collecting revenue and paying expenses upon approval of the Executive Board. The secretary/treasurer shall e-mail notices of all regular and special meetings of the organization.* Moved by Commissioner Greg Shenton (Clark), seconded by Commissioner Rick Hill (Fremont); motion carried.

Article VII. Section 1. Amendments: *These bylaws may be amended at any regular meeting of this district by a two-thirds (2/3) majority of the voting individual members present.* Moved by Commissioner Mark Chandler (Fremont), seconded by Sheriff Bart Quayle (Fremont), motion carried.

Article VIII: *Eliminated.* Moved to eliminate Article VIII by Secretary/Treasurer Schwartz (Clark), seconded by Treasurer Kammy McFarland (Lemhi); motion carried.

FY2026 Proposed Budget

Secretary/Treasurer Schwartz presented the proposed FY2025-26 budget totaling \$3650. It was amended to include a \$400 budget line for July Meeting reimbursement totaling \$4050 in budget capacity. Commissioner Roger Clark (Jefferson) moved to accept the financial report as amended, Commissioner Shayne Young (Jefferson) seconded; motion carried.

IAC Scholarship Contribution

Secretary/Treasurer Schwartz asked for a motion to approve and pay the IAC Scholarship per District 6 Bylaws. It was moved by Treasurer Kammy McFarland (Lemhi) and seconded by Coroner Mike Ernest (Lemhi), motion carried.

IAC Updates: Sydney Duncombe Award Nomination

Kelli Brassfield (IAC) gave some background regarding this award. She stated the nominee does not have to be a county official but should be someone who has greatly benefited county government. Nomination are due to Gracee Gorrell or Savannah Renslow by July 31, 2025.

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Discussion followed regarding renominating Roger Christensen, former Bonneville County Commissioner who retired last year after 30 years of service. Commissioner Michelle Mallard (Bonneville) moved to select Roger Christensen as District 6's nomination and volunteered to complete the application. Commissioner Greg Shenton (Clark) seconded the motion; motion carried.

Commissioner Roger Clark (Jefferson) moved to accept the financial report as presented, Commissioner Shayne Young seconded; motion carried.

IAC Vacancy, Unemployment Oversight Committee

Kelli Brassfield (IAC) announced there is a vacancy on the Unemployment Oversight Committee that needs filled by a District 6 representative to serve until November. She recommended it should be someone from a county that participates in and/or contributes to the unemployment fund. Assessor Jessica Roach (Jefferson) was nominated by Treasurer Kristine Lund (Jefferson) and Assessor Jenny Rosin (Lemhi) seconded, motion carried. It was noted that this position will need to be voted upon again at our November meeting for the next term, and jokes were made to just reelect Jessica then.

District 6 Meetings Survey

A survey was emailed in advance and paper copies were available for the Executive Board to collect feedback from members to make the District Meetings valuable to the elected officials. Three surveys were collected and the feedback will be presented at the November meeting.

Open Topics of Discussion and Concern

Bonneville shared they are having issues with receiving trash from waste companies that is brought in to their landfill from other counties because they are closer. Only trucks with that respective county's waste are allowed at the landfill and the public should be using the transfer station. The drivers are going to the nearest landfill instead. This causes a discrepancy between tipping charges to pay for out-of-county residents.

Madison shared its charge is \$100 per ton, while Jefferson shared its charge is \$33 per ton. It was proposed to bring this issue to IAC to make all the charges and solid waste fees uniform. Challenges of doing this are that counties' individuals budgets and costs to operate their landfills and transfer stations vary greatly.

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Pooling Resources

It was discussed if there would be a benefit to pool certain resources amongst the district's counties. Clark County currently borrows IT personnel from Jefferson County when needed. Clark County pays the personnel as contractors and Jefferson County allows for flexibility in scheduling and prioritizing. During discussion, the 911 system is connected through all of the counties providing backup if a county's dispatch is unavailable or busy. It was discussed if one individual was designated for grant writing that could assist multiple counties, if that would be beneficial. Discussion was held but no specific solution was proposed.

Domestic Wells- Senate Bill AS1083

Madison County P&Z is currently looking into the issues this bill has caused in development. The intent of the Bill was to have a community well service homes in new developments, but the Bill only allows for water usage within the home, not for lawn care or outdoor use. There was an attempt to make the bill retroactive, but the feasibility would be impossible. This Bill only applies to subdivisions, not individual homes bordering those subdivisions, which would still be on their own individual well. Idaho Department of Water Resources has sent letters with *their* interpretation of the Bill. This will continue to impact counties as IDWR either enforces the Bill or the legislature cleans it up.

Legislative Update

Legislative District Representative and Commissioner Brent Mendenhall (Madison) provided an updated regarding topics being addressed across the state. He would like to attend meetings, such as the domestic wells issue, to more fully understand the legislation and its impacts. He shared the outlook on the impact overarching issues like the state budget, revenue sharing, tax cuts, and property taxes will be based on communication with legislators. IAC provides great assistance and has developed a solid reputation within the legislature. Commissioner Mendenhall encouraged everyone to build up relationships with your representatives and communicate early with concerns.

The legislative process has begun. The deadline for legislative issues is August 15th; earlier this year due to the IAC Annual Conference being held earlier this year. If you write a resolution, be prepared to present it at IAC in committee meeting or it will not be out of committee.

Commissioner Mendenhall's last updated was that there will be limited funding coming from LTACH. He encouraged everyone to send him questions as they come up.

GEM Plan/ICRMP Updates**CHAIR**

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Commissioner Greg Shenton (Clark) and board member for both GEM Plan and ICRMP gave updates. Gem Plan went up 4% across the board to contribute for inflation but continues to hold steady.

ICRMP will be celebrating its 40th anniversary with a party at IAC Monday night during the cornhole tournament. Reinsurance is down and the future is looking good for that at 6-15% depending on your ratios. The Law Enforcement ratio will be reviewed soon. He encouraged the counties to make sure the coverage on properties and buildings is accurate using their valuation programming. ICRMP is looking to possibly bring on some schools next year, because timing did not work out for this year.

With regards to insurance, Fremont County shared they have saved more than \$1 million so far this year with ICHRA, which covered the entire benefit package of employees and their families. Clerk Abbie Mace (Fremont) also said they saved money when they dropped the agent fee due to the conflict of interest presented after Commissioner Mark Chandler was appointed and his brother was the county's insurance agent.

Training

President Hancock led the group in a brief training of using the SMART method in setting goals that can be office specific, department specific, or county-wide. If elected officials are setting tangible goals and tracking and reporting them, it can keep focus and resources on the most important things. Discussion included the benefit of collaborating as all elected officials and department heads to meet county goals, not just commissioners. Each office can play a part, but they need to know what the game is.

S-Specific	What do you want to accomplish? Answer 5 W's
M-Measurable	Clear indicators of progress/accomplishments/Qualitative
A-Attainable	Do we have the funds? Skill, Knowledge, Motivation
R-Realistic	Does it align with mission, vision, and values of county
T-Time Bound	Start date/end date/ interim targets and deadlines

Following the discussion on goals, President Hancock shifted to assessing county needs using a SWOT Analysis. He asked how this analysis can help complete our goals. Being aware of a weakness, might trigger a different goal; gives a frame-work to gather buy-in from different groups.

S-Strengths	What are your County's strengths
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W-Weaknesses
O-Opportunities
T-Threats

What are your County's weaknesses
What is available to your County
Biggest obstacles to the County

County Updates

Lemhi county shared they are currently facing challenges regarding family burials on private property. The Coroner's association is working on legislation and guidelines for uniformity.

Fremont county shared their updates on recording deeds in their vault.

No other county updates were given.

Elected Official Updates

No individual elected official updates.

The next meeting will be held at the Bonneville County Elections Building in November, with a date to follow.

Meeting was adjourned.

Approved _____

President Hancock

Vice President Walker

Secretary Schwartz

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