

Fremont County Prosecutor's Office is seeking a full-time Document Secretary. Duties include, but are not limited to: adept communication skills and the ability to meet deadlines. Accuracy and computer skills are a must. Veteran Preference will apply for this position. A background check and drug test will be required. A completed Fremont County Job Application is required and can be obtained at www.co.fremont.id.us or the Fremont County Clerk's office. Applications must be returned to the Fremont County Clerk's office. Job is open until filled. For more information on duties and qualifications, please contact the Fremont County Prosecutor's Office at 208-624-4418.