**School Resource Officer**  
(Patrol – Lateral Transfer)

**Hiring Wage:** $25.21 – $30.75/hour, DOE  
**Status:** Full Time with Benefits  
**Closing Date:** Monday, March 30, 2020 at midnight  
**Application Materials:** Apply online at [www.adacounty.id.gov/sheriff/careers](http://www.adacounty.id.gov/sheriff/careers)

**This posting is for lateral applicants only. Applicants must have current POST certification and at least two (2) years field experience as a certified peace officer to qualify as a lateral transfer. Experience as a School Resource Officer is preferred.**

There are two current School Resource Officer openings— one is assigned to a middle school and the other is assigned to an alternative high school (part time)/at large juvenile detective (part time). A two–year commitment to the position is required.

**General Summary**
Acts as a positive role model while serving as a visible and active law enforcement figure on assigned school campus, provides law–related education and resources to school staff, students, and parents, and helps solve problems in the school community. This position is located at the Ada County Sheriff’s Office, Juvenile Detective Unit.

**Essential Functions**
- Patrols assigned school campus and surrounding area on foot or in a radio–equipped car or SUV;  
- Educates and provides resources to students and staff;  
- Interacts with students and staff regularly to build rapport;  
- Responds to calls and complaints involving fire, automobile accidents, robberies, neighborhood disturbances, and other misdemeanors and felonies;  
- Interviews suspects, witnesses, and victims, gathers information and prepares detailed reports;  
- Secures crime scenes, conducts investigations, gathers and processes evidence, obtains witnesses, and makes forceful arrests;  
- Works and maintains eligibility to work all shifts, including evenings, nights, weekends, and holidays, whether assigned or on an as needed or on-call basis;  
- Serves warrants and takes person(s) in to custody;  
- Testifies as a witness in court in connection with arrests and citations;  
- Gives advice on laws, ordinances, and general information to the general public;  
- Eligible for transfer among all Patrol Officer positions and shifts;  
- Educates public in crime prevention;  
- Administers first–aid when needed;  
- May investigate cases related to civil process, juvenile crimes, internet crimes, and other misdemeanors and felonies;  
- May be assigned to special assignments as needed; and  
- Performs related duties as required.
**JOB REQUIREMENTS**

- Must be a certified Peace Officer or eligible to challenge the Idaho POST Academy;
- Must have at least two (2) years of full-time field experience as a commissioned officer in a recognized law enforcement agency;
- Experience as a School Resource Officer is preferred;
- Must be at least 21 years of age;
- Must have a passion for working with youth and act as a positive role model;
- Must be able to read, interpret, and memorize large amounts of information relating to policies, procedures, laws, and police operations;
- Knowledge of English grammar, spelling, and punctuation;
- Skill in the peaceful resolution of conflict and diffusing tense situations;
- Skill in safely operating passenger cars, vans, or motorcycles under hazardous conditions;
- Ability to effect a forceful arrest;
- Ability to hear, listen to, and understand radio transmissions using an ear piece;
- Ability to communicate effectively, verbally and in writing, and prepare clear, comprehensive reports;
- Ability to give accurate and credible testimony in court;
- Ability to take criticism and verbal abuse from persons without reacting in a negative manner;
- Ability to project an image of self-confidence and control;
- Ability to evaluate and recognize potentially adverse or unsafe situations and react according to department policy;
- Ability to perform the duties of the position without a direct threat to the health or safety of the incumbent or others; and
- Ability to establish and maintain effective working relationships with others.

**OTHER REQUIREMENTS**

- Must pass the POST physical agility test, a polygraph exam, background investigation, medical exam and a psychological evaluation;
- Must become Idaho POST certified as a Peace Officer within one year of employment;
- Must complete Basic School Resource Officer training within one year of employment;
- Must be able to obtain and maintain a current Idaho Driver’s License;
- This position has been designated safety sensitive and therefore the incumbent is subject to random drug testing.

**WORK ENVIRONMENT AND PHYSICAL DEMANDS**

- Work is performed primarily on and around the roadways of Ada County and assigned school campuses, and involves an element of personal danger;
- May require the incumbent to ride in a car for long periods of time;
- Requires sufficient physical strength to extract injured persons from a variety of situations and to apprehend, search, and arrest individuals, some of whom may resist;
- May require movement over various types of terrain; e.g. hilly, steep, rocky, rough, wet, or slippery surfaces;
- Requires the use of first-aid and CPR techniques when necessary;
- Requires the use of a firearm;
- Must be able to work all work shifts, as well as weekends and holidays; may involve long days.

**DISCLAIMER**

To perform this job successfully, an individual must be able to perform the essential functions satisfactorily with or without reasonable accommodation. The above statements are intended to describe the general nature and level of work being assigned to this job. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of individuals in the job. This job description is not an employment agreement and/or an expressed or implied employment contract. Management has the exclusive right to alter this job description at any time without notice. Ada County provides Veteran’s Preference for all County jobs except for those deemed “key positions” in accordance with Title 65, Chapter 5 of Idaho Code.