**Idaho Capital Crimes Defense Fund**

3100 S. Vista Ave. Ste. 200, Boise, ID. 83705 Phone: (208) 345-9126 Fax: (208) 345-0379 [www.idcounties.org](http://www.idcounties.org)

District 1: Commissioner Glen Bailey District 5: Commissioner Ladd Carter

District 2: Commissioner Doug Zenner District 6: Commissioner Greg Shenton

District 3: Commissioner Mark Rekow At-Large: Commissioner Dave McGraw

District 4: Commissioner Paul Christensen, Chair Administrator: Idaho Association of Counties

IDAHO CAPITAL CRIMES DEFENSE FUND

BOARD OF DIRECTORS

Minutes

Monday, September 25, 2017

9:00 am to 11:00 am

Local Government Center – 3100 S. Vista Ave. Boise, ID 83705

I. CALL TO ORDER-ROLL CALL-OPENING COMMENTS

* Minutes – June 2017

***Dave McGraw made a motion to approve the minutes from June 2017. Mark Rekow seconded. Motion carried.***

II. CONSIDERATION OF APPROVAL OF EXPENSES (Executive session under Idaho Code 74-206(1)(d), 74-104(2)).

***Doug Zenner made a motion to go into executive session pursuant Idaho Code 74-206(1)(d), 74-104(2). Mark Rekow seconded. Roll call: Glen Bailey, yes. Doug Zenner, yes. Mark Rekow, yes. Paul Christensen, yes. Ladd Carter, yes. Greg Shenton, yes. Dave McGraw, yes. Motion carried.***

 Cases to be discussed:

* *2016-01 \**

*Kelli Brassfield stated there are claims and orders in the amount of $24,242.08.*

* *2016-02*
* *2016-03*
* *2016-04*
* *2016-05*
* *2016-06 \**

*Kelli Brassfield stated there are claims and orders in the amount of $151,870.55*

* *2017-01 \**

*Kelli Brassfield stated there are claims and orders in the amount of $19,796.71*

Out of executive session.

***Doug Zenner made a motion to approve claims/orders for 2016-01 in the amount of $24, 242.08. Dave McGraw seconded. Motion carried.***

***Doug Zenner made a motion to approve claims/orders for 2016-06 in the amount of $151,870.55. Dave McGraw seconded. Motion carried.***

***Doug Zenner made a motion to approve claims/orders for 2017-01 in the amount of $19,796.71. Mark Rekow seconded. Motion carried.***

III. CCDF INVESTMENT DATA – AMANDA PENDLETON

 Paul Christensen stated that the CCDF investment report looks good. He asked the board if there were any concerns or questions. The board agreed the report looks good.

IV. IDAHO CAPITAL CRIMES DEFENSE FUND GUIDELINES AND POLICY FOR REIMBURSEMENT

* POLICIES
* PROCEDURES
* JOINT POWERS AGREEMENT AMENDMENTS

The board made one small adjustment to the manual and Joint Powers Agreement to say that elections of the chairman and vice-chairman shall be held at the annual CCDF meeting (which will be the meeting held at the IAC annual conference).

***Doug Zenner made a motion to approve the JPA and manual with the board chairman and vice-chairman election amendment. Glen Bailey seconded. Motion carried.***

V. ELECTIONS

***Doug Zenner made a motion to elect Paul Christensen as chairman and Dave McGraw as vice-chairman. Ladd Carter seconded. Motion carried.***

***Greg Shenton made a motion to adjourn. Doug Zenner seconded. Motion carried.***