



Idaho State Association of County Coroners Business Meeting Minutes

Hampton Inn Boise Spectrum, Boise, Idaho | September 28, 2018

Members Present

Dotti Owens, Ada County, Chair
Bonnie Burlage, Fremont County

Sue Warner, Adams County
Mike Ernest, Lemhi County Coroner

Members Absent

Mark Rose, Power County Coroner

Others Present

Kristin Cundiff, IAC Director of Operations
John Buck, Gem County
Tim Melcher, Teton County
Chad Workman, Custer County

Perry Larson, Lewis County
Warren Keene, Kootenai County
Cody Funke, Idaho County
Tara Parsons, Butte County

I. Call to Order

Burlage called the meeting to order at 12:15 pm on Friday, September 28, 2018.

II. Education Committee Report

The Education Committee met on Wednesday evening. The group discussed upcoming conferences and trainings for 2019 and 2020. Owens noted that there were a few people that haven't paid ISACC or IAC&ME dues. If 2019 ISACC dues aren't paid then the association will not reimburse for anyone attending approved trainings next year. Also, if IAC&ME dues are not paid then the county will be responsible for the non-member portion of the registration fee.

III. Nomination Committee Report

This year's Nomination Committee chair is Sue Warner. The board's district representatives are the other members of the Nomination Committee.

IV. Board of Directors Report

The Board met on Wednesday evening. They voted to approve a Code of Conduct for ISACC. This will be available on the ISACC page on IAC's website. The board has also set up a workgroup to look at training and standards for coroners across the state. There might not be time to put anything together before this legislative session but they will start working on it.

V. NACo Report

Owens has been attending the National Association of Counties (NACo) meetings and there are many groups that are talking about requirements for coroners. It will be good to get ahead of anything that might happen nationally so Idaho has a say in what they think should be the requirements for being a coroner.

VI. FY2019 ISACC Budget

Bourn presented the FY2019 ISACC Budget to the membership and fielded questions from the members. Cundiff indicated that the February Conference expense was significantly higher because there was a hosted dinner and two hosted lunches. We've only had one or two lunches in the past.

Bourn moved to increase line items 405.10 and 570.10 (Annual Conference Revenue and Expense) by \$1,000 each, Rinehart seconded. Motion carried unanimously.

Bourn moved to approve the amended budget, Rinehart seconded. Motion carried unanimously.

VII. IAC Board Report

Pam Garlock attended the IAC Board as the Board Representative on Thursday, September 27. She sent a written report to Owens. Garlock reported that the IAC board was asking why coroners aren't involved with the IAC Conferences. The IAC Board would like to have suggestions on what might encourage coroners to participate in their conferences. Burlage and Owens encouraged the ISACC board members to attend the IAC Annual Conference and the IAC Midwinter Conference. They could even attend one day if they can't attend the entire conference. Owens and Burlage both feel it is important to have a presence at the IAC Conferences. Seth Grigg, IAC Executive Director, echoed this statement by informing the group that they would be involved in the resolution process and they would have a voice in what resolutions and legislative IAC moves forward with each year. Bourn suggested that IAC could hold a workshop that could talk about accreditation for coroners that would help the commissioners, clerks, and other officials understand the importance of training for their coroner.

VIII. Election of 2018 - 2019 ISACC Officers and Representatives

The ISACC Nomination Committee brought forward Dotti Owens, Ada County Coroner, for the office of President.

Keene moved to cease nominations for the President, Larson seconded. Motion carried unanimously.

The ISACC Nomination Committee brought forward Lucky Bourn, Minidoka County Coroner, for the office of Vice President.

Rinehart moved to cease nominations for the Vice President, Workman seconded. Motion carried unanimously.

The ISACC Nomination Committee brought forward Tara Parsons, Butte County Coroner, for the office of Secretary/Treasurer.

Rinehart moved to cease nominations for the Secretary/Treasurer, Bourn seconded. Motion carried unanimously.

The ISACC Nomination Committee brought forward Lucky Bourn, Minidoka County Coroner, for the IAC Legislative Committee Representative and Dotti Owens, Ada County Coroner, for the IAC Legislative Committee Alternate.

Keene moved to cease nominations for the IAC Legislative Committee Representative and Alternate, Funke seconded. Motion carried unanimously.

The ISACC Nomination Committee brought forward Dotti Owens, Ada County Coroner, for the IAC Board of Directors Representative and John Buck, Gem County Coroner, for the IAC Board of Directors Alternate.

Bourn moved to cease nominations for the IAC Board of Directors Representative and Alternate, Smith seconded. Motion carried unanimously.

The ISACC Nomination Committee brought forward the following members to sit on the ISACC Board:

- Warren Keene, Kootenai County, District 1
- Perry Larson, Lewis County, District 2
- Sue Warner, Adams County, District 3
- Craig Rinehart, Cassia County, District 4
- Mike Gardner, Bingham County, District 5
- Bonnie Burlage, Fremont County, District 6
- John Buck, Gem County, At-Large

Laird moved to cease nominations for the IAC Board of Directors Representative and Alternate, Funke seconded. Motion carried unanimously.

IX. Other Business

Owens reminded the members about the grant for toxicology on potential overdoses. The grant will roll over for next quarter, so please turn in applications to Owens. You can also set up time to come to Boise for training and will be reimbursed through the grant.

Owens will email out a digitized logo so you can make your own shirts/patches/etc. at home.

Rinehart moved to purchase challenge coins for ISACC, Melcher seconded. Motion carried unanimously.