

DRAFT



**Idaho Association of Counties  
Board of Directors Meeting Agenda**

Monday, February 5, 2018

11:00 am - 2:30 pm

Local Government Center

3100 S. Vista Ave., 2nd Floor, Boise, ID 83705

**Members Present**

Donna Peterson, President  
Rose Bernal, Vice President  
Jerry White, Secretary/Treasurer  
Bill Thompson, Immediate Past President  
Robert McQuade, Past President  
Len Humphries, Past President  
Patty Weeks, Past President  
Mike McDowell, IACA Representative  
Kathy Ackerman, IACRC Representative  
Dan Dinning, IACC Representative  
Greg Shenton, IACC Representative  
Chris Goetz, ISA Representative

Barb Fry, IACT Representative  
Glenda Poston, District 1 Representative  
Dave McGraw, District 2 Representative  
Marc Shigeta, District 3 Representative  
Larry Schoen, District 4 Representative  
Mark Bair, District 5 Representative  
J'Lene Cherry, District 6 Representative  
Wayne Butts, WIR Representative  
Gordon Cruickshank, NACo Representative  
Tom Dale, Canyon County Representative  
Marc Eberlein, Kootenai County Representative

**Members Absent**

Clayne Tyler, IPAA Representative  
Pam Garlock, ISACC Representative

**Others Present**

Seth Grigg, Executive Director  
Kristin Cundiff, Director of Operations  
Amanda Pendleton, Chief Financial Officer  
Rick Winkel, Clearwater County Commissioner

**I. Call to Order**

Peterson called the board meeting to order at 11:00 am.

**II. Roll Call**

White called roll and two members were absent.

**III. Approval of Minutes: December 19, 2017**

*Cruickshank moved to approve the minutes from December 19, 2017, Shigeta seconded. Motion carried unanimously.*

**IV. 2017 Audit Report**

Josh Tyree, Harris CPAs, presented the financial statements and audit results for 2017. Tyree noted that they do not perform a governmental audit because IAC is not a governmental entity. Harris CPAs also prepares tax returns for IAC.

Harris CPAs performs their audits in three phases: planning, fieldwork, and reporting. The audit is a "risk-based audit" which focuses on areas of high risk. No significant deficiencies or material

weaknesses were identified during the course of the audit. Tyree reviewed a few changes in auditing standards that will change for next year's audit.

***Cruickshank moved to accept the audit as presented by Harris CPAs, Fry seconded. Motion carried unanimously.***

## **V. Individual Dues Assessment**

Article II, Section 2 of the IAC Bylaws state that if a county does not pay their dues, individual elected officials can ask the IAC Board what their dues would be to continue as an individual member. There are members from Ada County that are interested in joining as individual members and the board needs to set dues for the individual elected official. Cruickshank noted that NACo uses a higher registration fee for their conferences to make up for the difference. Grigg explained that we do have a non-member rate that is higher (\$250 versus \$155-175). Dale suggested that the easiest and fairest way to assess dues for the individual members is to divide the county's dues by nine. He did remind the board that the commissioners can always vote to not approve the expense. Grigg told the board that he thinks Ada's commissioners would not prohibit individual members from joining if they choose to do so. He's been working with the county on a number of issues and is hopeful they will rejoin by the end of the year.

***Dale moved to assess individual member dues by dividing the full county's dues by nine so each elected official would pay 1/9th, Shenton seconded. Motion carried unanimously.***

## **VI. IAC Dues Analysis**

IAC emailed a number of dues scenarios to the full board prior to this meeting. Grigg said there is no action needed today on the dues analysis, but he wanted to get the information in front of the board so they can start thinking about having an in-depth discussion in April. Grigg explained that the IAC Board created a dues calculation methodology in the 1980s that depended on certain income, population, and how much federal lands a county had. The association followed this dues structure until the early 1990s when the board chose to deviate from that methodology and set a base for the dues and increased every year based on a percent overall. There were three different scenarios presented to the board: an equal share, a tiered model based on population, and the original formula from the early 1990s if we were to reuse it today.

Bernal noted that if we opt to change the dues structure, we have to keep in mind that any large increase would be extremely difficult for small counties. Grigg pointed out that in our current dues, Bonneville pays the second highest in dues even though they aren't the second-highest in population. Bernal agreed we should discuss this further in April. It's a good time for the discussion even if we don't make any changes in the end.

## **VII. Legislative Communications**

Grigg reviewed IAC's Legislative Bulletin, Legislative Alerts and the bill tracker on the IAC website. Schoen let the staff know he was not receiving any of these communications. IAC staff will work with Blaine County to make sure they receive the information.

## **VIII. IAC Scholarships - 10 Awards for 2018**

***Butts moved to recess as the IAC Board and convene as the IAC Scholarship Board of Directors, Fry seconded. Motion carried unanimously.***

Grigg reminded the Scholarship Board that they approved 10 \$1000 scholarships for 2018. The applications are out and are due to IAC by February 28. Staff needs direction on how to award the additional three scholarships. We've awarded one to each district in the past and one at-large in the past.

***Cruickshank moved to award one additional scholarship to the top scorer in regions 1 and 2 combined, one scholarship to the top scorer in regions 3 and 4 combined, and the top scorer in regions 5 and 6 combined, McDowell seconded. Motion carried unanimously.***

***Eberlein moved to adjourn as the IAC Scholarship Board of Directors and reconvene as the IAC Board of Directors, Dale seconded. Motion carried unanimously.***

## **IX. Climate Summit Recap**

Schoen reminded the board that IAC was a silver sponsor for the Idaho Climate Summit last fall. Schoen attended, as well as commissioners Lamar, Riegel, and Dale. There were about 575 participants. The speakers addressed the effects of Idaho's changing climate in terms of risk, economic costs, and growth and competitive opportunities. There were breakout sessions that focused on forests, wildfire, health, recreation, infrastructure and agriculture. Dale noted that there were only a couple presentations that seemed "politically charged." It was clear the organizers of the event wanted to avoid that. There will be a Northwest Climate Summit held in Boise at the Riverside Hotel this fall from October 9-11.

## **X. WIR Annual Conference**

Blaine County and IAC are hosting this year's WIR Annual Conference. Schoen has been working with NACo on mobile and in-house workshops. Schoen walked through the tentative agenda and noted that he wants this to be Idaho's conference and not just Blaine County's conference. Blaine County is responsible for a number of events during the conference and they have been working on gathering sponsorships for those events. Blaine County hired Warm Springs Consulting to assist them in identifying sponsors for the conference and they hope to have enough funding in place by the time the conference begins.

Schoen made a formal request that IAC sponsor up to \$10,000 for the conference. Grigg explained that we do have the funds to support the conference due to the reimbursement we received for the TracFone settlement last fall. Goetz asked if we could sponsor an event specifically, but Schoen noted that IAC's logo will be on everything since we are partners.

***McGraw moved to support Blaine County and the WIR Annual Conference with a sponsorship up to \$10,000, Butts seconded. Motion carried unanimously.***

## **XI. April Planning and Development Meeting**

Peterson asked the members to mark their calendars for the Planning and Development meeting that will take place in McCall from April 25-26. We'll be focusing on the FY19 budget, dues assessment, organizational plan, and governance. An agenda will be out in the near future and IAC will be making reservations for all members. Be on the lookout for more information from IAC.