

Poll Worker Training Tools

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Tools Overview

- Calendly (<https://calendly.com>)
 - Scheduling tool that automates scheduling of poll worker classes
 - Can be integrated into existing website
 - Has a free option, as well paid options that allow more features as well as discount available for government entities.
- Socrative (<https://www.socrative.com/>)
 - Free program that allows the trainer to build quizzes that can be completed via a smart phone or tablet
 - Allows a test for knowledge for Poll Workers
- U.S. Election Assistance Commission (<https://www.eac.gov/election-officials/>)
 - Best practices and white papers on different training ideas that has worked in different jurisdictions throughout the US
- Idaho Secretary of State Website (<https://idahovotes.gov>)
- Election Tools Website (<https://electiontools.org>)
 - Free templates and tools to produce videos and other media

Resources

- The Center for Technology and Civic Life (<https://www.techandcivicliflife.org>)
 - Has a Tech Tutorial section to assist with tools that can be used for training
 - Twitter
 - Facebook
 - Excel
 - Google Voice
- Electionline (<https://electionline.org/training-resources/>)

Calendly

- Online scheduling tool that can automate scheduling training courses, saving time and making it more effortless
 - Can be integrated directly into Election Website
- Has 3 options for service
 - Basic option
 - Free
 - Allows 1 type of event
 - Premium option
 - \$8 per month for annual, \$10 per month for monthly (discount for government)
 - Unlimited event types
 - Group events (preferable for class scheduling)
 - Customizable email reminders to be sent to attendees
 - Pro
 - \$12 per month for annual, \$15 per month for monthly (discount for government)
 - Has customizable SMS Text message reminders

Report Card

- Evaluation to the Chief Judge
 - Registration Cards
 - Inspection of Critical or Minor errors
 - Poll Book
 - Inspection of Critical errors or missing signatures
 - Personal Identification Affidavits
 - Does the counts match between Poll Book and what was turned in?
 - District Judge Notes
 - What notes (if any) did the District Judge put on checklist
 - Scanner Start/Stop times
 - Did the scanners start and stop on time

Report Card Evaluation

			Total Registration Cards	200	Scanner Times	
Registration Cards Errors	Type	Amount	Critical Errors	3.50%	Start	7:48 AM
Box 2 (DL/SSN missing/incomplete)	Critical	2	Minor Errors	0.50%		
Box 9 (Legal Disqualifications)	Critical	5	Total Errors	4.00%		
Box 10 (Signature date blank/wrong)	Minor	1			Stop	8:57 PM
Poll Book Errors	Type		Personal Identification Affidavits	1		
CJ Oath signature (blank)	Critical					
Transfer seal numbers (blank)	Critical		District Judge Notes	Doug did the best with the space he had. Lack of space for precinct.		
Registration Card count (blank)	Critical					
Accounting sheet (blank/incomplete)	Critical					
Absentee ballot not noted spoiled or called into have spoiled as per procedures						
	Minor					

Socrative

- Free testing site
- Free version allows up to 50 people in a classroom to take customized quizzes
- Allows for live reporting of testing results
- Students can take quizzes through smart phones, computers or tablets

Let's play with Socrative

- Open a browser to **b.socrative.com**
- Select Student Login
- Room name is **POLLWORKER**
- Enter your name and then answer the 4 questions

Thank you for your time!