Idaho State Association of County Coroners  
Board Meeting Minutes  
Wednesday, September 25, 2013  
Hampton Inn, 495 S. Capitol Blvd., Boise, ID, in the Gold Fork Room

**Before dinner Dennis Chambers had the honor of presenting the Mills Adler Award to Boise County Coroner Pam Garlock. This award is given to the outstanding county elected official. Congratulations, Pam!**

Following dinner ISACC President Keith Schuller called the meeting to order at 7 PM.

There was no flag so no pledge was done.

Members present at the board meeting were:
Mark Rose, John Buck, Doug Webb, Dennis Chambers, Gary Gilliam, Keith Schuller, Vicki Armbruster, Pam Garlock, Brenda Laird and Robert Pratt

February 3, 2013 Board Meeting Minutes:  
Minutes of the last meetings in February were emailed to everyone.  
MOTION: Dennis Chambers made a motion for the minutes to be approved as written and it was seconded and approved.

Financial Statement:  
These reports should be given to us tomorrow at the general meeting. Keith did have a copy of it and it was passed around the table.
MOTION: Dennis Chambers moved to approve the financial report and the attached financial documents with it including the Proposed 2014 budget. It was seconded by Mark Rose. The motion carried.  
 Assets: $73,115.58  
Total liabilities: $18,367.21
Old Business:

Tracking for Coroner Education Hours:
Keith reported that the program presented by Morgan Treasure at our last board meeting is not ready to go on line yet.
Keith passed around Title 31 for everyone to read and there was discussion on habitual offenders who do not attend continuing education. Keith suggested notifying county commissioners, maybe sending the coroner a warning letter first. John Buck stated that maybe the commissioners should withhold their paycheck until they started to attend training and complete their hours. This is done in Wyoming. They have a statute where it is all spelled out.
MOTION: Dennis made a motion that we ask the attorney general what we can do on this matter and what remedies can be taken especially since it is in code. John Buck seconded the motion. All were in favor. We will ask the IAC staff to take this to the attorney general.

Update on our upcoming October Seminar:
There are presently 35-40 non-coroners and approximately 35 coroners registered so far.
The conference will still be held at the Owyhee Plaza but lodging has now been arranged at the Safari Inn.
Keith noted that audio-visual equipment is needed and other expenses may arise so Keith made a request that $500 be set aside for incidentals.
MOTION: Pam Garlock so moved to set $500 aside for this and Mark Rose seconded. Motion was approved.

New Business:

Elections: The presentation of a slate of officers from the nominating committee for the officers and board members of the ISACC will be announced. Any member may make additional nominations from the floor. The following positions need to be filled.

President:
Vice President:
Secretary:
District representatives: 1-6
OTHER BUSINESS:
John Buck: Made a motion to donate $250 to the IAC scholarship fund out of the ISACC out of the association budget. Seconded by Pam Garlock. Motion passed.

Pam Garlock: Question on elections being held at a different time so more people would be in attendance. She also was concerned about people not attending some meetings since we are having more than the two we used to have in the past. John Buck said that this couldn’t be done as it is in the by-laws. Others also had this concern. Keith noted that we have enough money to send everyone to Las Vegas for his or her training. Maybe the coroners could go one year and the deputies another. Pam stressed that the training was originally set up for the deputies and the need to keep that training local. Maybe the deputy coroner training needs to be planned a year and a half in advance. There was more discussion. John said that maybe the education committee could meet and plan something; especially more hands on training. John suggested looking at other groups that are doing training elsewhere and Doug told us how other states may allow us to do piggy back training. Robert brought an agenda from Lewiston on some training that was held there by him and Gary. They taught many great topics to the deputy coroners. Topics included scene safety, ABC’s, lividity, skin color and temperature, rigor, eyes, prescription drugs, blood draws, what needs documented and photographed at a scene, cold water and warm water drowning and more; such as what needs collected at the scene including drivers license and their CWP if applicable. There was much discussion on this. Gary noted that photography is a very important topic that needs to be taught to everyone. Dennis has taught photography classes in the past. Dennis suggested we could even moulage people and do mock crime scenes and have those present photograph the scenes. This may be able to be taught within our agency for little cost. John thinks that everyone needs to make a list of what we think would be important training topics and discuss it at the general meeting.

MOTION: Dennis made a motion that the board make a list of possible training topics for the deputy coroners and bring it to Pam and Dennis at the general meeting. Brenda seconded it. The motion was approved.

MOTION: John Buck made a motion to pay a bill to Squaw Butte Signs for a plaque. Pam seconded it and the motion carried.
St Louis training: John said that we need to keep an eye on this location to make sure it is still a fit for our newly elected coroners. John thinks that we will probably have quite a few newcomers as many are retiring. We need to make sure that we have the money set aside for this since it is in statute. We need to make sure that we have a line item set aside for this. If not, it needs to be done. Brenda wanted to know if we could send the newly elected coroners to the Vegas conference. All who had been to the Vegas conference said this would not fit for them.

Robert Pratt wanted to know who had chosen the site chosen for this conference. There is no parking, no restaurants and we are socked in as nothing is accessible.

At 8:11 p.m. Gary entertained a motion to adjourn and it was seconded by Pam. All approved it.
ISACC NOMINATING COMMITTEE MEETING
September 25, 2013
DRAFT MINUTES

NOMINATING COMMITTEE MEETING:
Called to order at 8:12 p.m.
Members present were: Dennis, Pam, Robert, John, Brenda and Mark. Keith, Doug, Gary and Vicki were also in attendance.
The members of the board typically move into the next position the following year. Keith will move into Past-President, Gary will move to President and Vicki to Vice-President. A Secretary/treasure will be needed. The nominating committee brought Butte County Coroner Chris Merrill’s name to the floor. Chris was called and accepted. Nominations can also be made from the floor.

The following positions were all moved and approved by the committee.

The nominating committee members will stay the same with the exception of Pam Garlock being moved into the District 3 position leaving the At Large Representative position open.

Again, motions may also be brought from the floor.

District Representatives

MOTION: Robert made the motion and Dennis seconded for:
District 1: Mick Mellet

MOTION: Dennis made the motion and Mark seconded for:
District 2: Robert Pratt

MOTION: Brenda made the motion and Robert seconded for:
District 3: Pam Garlock

MOTION: Robert made the motion and Pam seconded for:
District 4: Dennis Chambers

MOTION: Robert made the motion and Dennis seconded for:
District 5: Mark Rose

MOTION: Pam made the motion and Robert seconded for:
District 6: Brenda Laird

At Large Representative: Brenda nominated Bonnie Burlage and Pam seconded the motion.

Minutes By: Vicki Armbruster
Secretary ISACC