February 3, 2013

ISACC Board Meeting

Morgan Treasure with IAC was in attendance to discuss a software program that is being developed by KRC. This program will be available around the end of March. Morgan has reviewed this software and believes that it will be able to track all of our continuing education hours. The software costs $30 a month or $360 per year. In order for IAC to track all of our hours correctly, though, Morgan noted that the certificates that are turned in need to have the hours listed so they can be properly documented. This program will also be able to provide information as to which coroners have not attended the mandatory training.

It was also noted that the IAC keeps track of the coroner hours only and the coroners themselves should keep a record of their deputy’s education hours.

MOTION: John Buck made a motion for IAC to purchase/or subscribe to this software. The cost could come out of our training budget. Dennis Chambers seconded and the motion carried.

Keith asked for a motion to pay PATC (Public Agency Training Council) for the pediatric training that is being held tomorrow.

MOTION: Pam Garlock made a motion to pay PATC $8,300 for the training class. It was seconded by Dennis Chambers and the motion carried unanimously.

Keith reported that the POST academy had a room we could use for the training but it would only seat 50 and we have over 70 registered for tomorrow’s class. The Riverside Hotel already has a convention booked on the October 24th and 25th dates and is not available.

Keith reported that the Owyhee Plaza Hotel has a room available that will hold 100. There would be no charge for the use of their large meeting room, provided that our ISACC pay for the following: a buffet lunch for all those attending both days of training at a cost of $19.95 per person, per meal. They will also furnish coffee at $26.00 per gallon, juice at $12.00 per pitcher, bottled water at $2.25 each and Danish rolls at $21.95 per dozen and soft drinks at $1.95 each, on an as-needed basis for breaks during the
training. A special room rate of $82.00 per night is offered for room reservations made prior to September 23, 2013.

Dennis Chambers does not think that the president should be on the education committee as he already has enough to do.

**MOTION:** Dennis Chambers made a motion that the president should not be on the education committee. It was seconded by Robert Pratt and the motion carried. The education committee will meet and come up with ideas for future training and ask others if they are interested in being on this committee.

Keith will, however, continue working on the pediatric death training for October 24th and 25th since he already is deeply involved in the process.

**MOTION:** Pam Garlock made a motion to hold the October training meeting on the above dates and pay the cost of $10,000 at the completion of the class. The motion was seconded by John Buck and after some discussion it was approved by all.

**MOTION:** Brenda Laird made a motion to hold this 2 day training conference at the Owyhee Plaza Hotel and pay for the expenses for lunch and breaks. They had already given Keith a breakdown of the costs for the buffet lunch for both days and the refreshments for breaks as detailed above. It was seconded by Mark Rose and this motion carried as well.

Minutes by:
ISACC Secretary
Vicki Armbruster, Custer County Coroner