

**DISTRICT III
COUNTY ELECTED OFFICIALS
IDAHO ASSOCIATION OF COUNTIES**

**(AMENDED)
OCTOBER 18, 2013**

BY LAWS

ARTICLE I.

SECTION 1. NAME

THIS ORGANIZATION SHALL BE KNOWN AS DISTRICT THREE COUNTY ELECTED OFFICIALS.

ARTICLE II.

SECTION 1. MEMBERSHIP - WHO IS ELIGIBLE?

ANY AND /OR ALL ELECTED COUNTY OFFICIALS OF ANY OF THE FOLLOWING COUNTIES WHO ARE MEMBERS IN GOOD STANDING OF THE IDAHO ASSOCIATION OF COUNTIES.

ADA	ADAMS	CANYON
BOISE	ELMORE	GEM
PAYETTE	VALLEY	WASHINGTON
OWYHEE		

ARTICLE III.

SECTION 1. MEMBERSHIP FEES

A COMMITTEE TO BE APPOINTED BY THE CHAIRMAN SHALL MEET AND PREPARE A BUDGET TO PRESENT AT THE **OCTOBER** MEETING TO DETERMINE THE AMOUNT OF THE ANNUAL MEMBERSHIP FEE TO BE VOTED ON AT THE **OCTOBER** MEETING. DUES (IF NECESSARY) SHALL BE ASSESSED TO EACH OF THE (10) TEN COUNTIES NOT TO EXCEED THE APPROVED BUDGETED AMOUNT (AS DETERMINED AT THE **OCTOBER** MEETING) AND IS TO BE HELD IN THE DISTRICT ACCOUNT. FEE ASSESSMENT SHALL BE MAILED BY THE DISTRICT TREASURER TO THE COUNTY CLERK OF EACH COUNTY IN **NOVEMBER**, AND SHALL BE PAYABLE TO THE DISTRICT IN **DECEMBER**.

ARTICLE IV.

SECTION 1. MEETINGS

ONE REGULAR MEETING OF THIS DISTRICT SHALL BE HELD DURING THE MONTHS OF FEBRUARY AND OCTOBER, THE DATE, TIME AND LOCATION TO BE DESIGNATED BY THE CHAIRMAN. REPRESENTATIVES FROM SIX (6) COUNTIES SHALL CONSTITUTE A QUORUM. THE FEBRUARY MEETING SHALL BE HELD DURING THE LEGISLATIVE CONFERENCE AND THE OCTOBER MEETING WILL BE ON FRIDAY FOLLOWING THE SECOND MONDAY. NOTIFICATION

OF ALL MEETINGS SHALL BE SENT BY THE SECRETARY AT LEAST FIVE (5) DAYS PRIOR TO EACH MEETING.

SECTION 2.

A SPECIAL MEETING MAY BE CALLED BY THE CHAIRMAN AT ANY TIME CIRCUMSTANCES MAY REQUIRE. NOTICES OUTLINING MAJOR TOPICS TO BE DISCUSSED SHALL BE MAILED AT LEAST FIVE (5) DAYS PRIOR TO THE SPECIAL MEETING.

SECTION 3.

MEMBERS SHALL CONSIDER ANY BUSINESS PRESENTED BY THE CHAIRMAN OR ANY MEMBER.

SECTION 4.

ALL VOTING SHALL BE BY VOICE, UNLESS ORDERED BY THE CHAIRMAN. A MAJORITY VOTE BY THOSE PRESENT SHALL BE REQUIRED FOR DECISIONS ON ALL ISSUES.

SECTION 1. OFFICERS

THE OFFICERS OF THIS ASSOCIATION SHALL BE:

- (1) CHAIRMAN
- (2) VICE - CHAIRMAN
- (3) SECRETARY-TREASURER

STANDING COMMITTEES SHALL BE:

- (1) LEGISLATIVE DISTRICT CHAIRMAN (2 YEAR TERM)
- (2) ALTERNATE LEGISLATIVE DISTRICT CHAIRMAN (2 YEAR TERM)
- (3) BOARD MEMBER TO IAC (2 YEAR TERM)
- (4) ALTERNATE BOARD MEMBER TO IAC (2 YEAR TERM)
- (5) CAPITAL CRIMES DEFENSE FUND ALTERNATE BOARD MEMBER (ELECTED BY THE IAC BODY)
- (6) SHERIFF'S STANDARDS COMMITTEE (2 YEAR TERM) ELECTED BY COMMISSIONERS
- (7) GEM PLAN BOARD MEMBER – ELECTED BY COMMISSIONERS
- (8) ICRMP BOARD MEMBER – VACANCIES ARE FILLED BY THE DISTRICT COMMISSIONERS
- (9) CAT BOARD – VACANCIES ARE FILLED BY THE DISTRICT COMMISSIONERS

SECTION 2. TERMS OF OFFICE

THE TERM OF OFFICE FOR CHAIRMAN, VICE CHAIRMAN AND SECRETARY TREASURER SHALL BE FOR ONE YEAR TO BE ELECTED AT THE REGULAR OCTOBER MEETING. THE TERMS OF THE LEGISLATIVE DISTRICT CHAIRMAN AND THE ALTERNATE LEGISLATIVE DISTRICT CHAIRMAN SHALL BE TWO (2) YEARS AND SHALL BE ELECTED AT THE REGULAR OCTOBER MEETING ON THE YEAR OF THE GENERAL ELECTION. THE TERMS OF THE IAC BOARD MEMBER AND THE ALTERNATE IAC BOARD MEMBER SHALL BE FOR TWO YEARS AND SHALL BE ELECTED DURING THE REGULAR OCTOBER MEETING. TERM OF THE SHERIFF'S STANDARDS COMMITTEE SHALL BE A TWO YEAR TERM AND SHALL BE ELECTED DURING THE REGULAR OCTOBER MEETING.

ARTICLE V.

SECTION 3. DUTIES OF OFFICERS

- (1) THE CHAIRMAN SHALL:
PRESIDE AT ALL MEETINGS OF THE DISTRICT;
CALL SPECIAL MEETINGS;
APPOINT ALL STANDING AND SPECIAL COMMITTEES AND NAME THE CHAIRMAN THEREOF, AND FILL ANY VACANCIES BY APPOINTMENT.

- (2) THE VICE-CHAIRMAN SHALL:
IF FOR ANY REASON THE CHAIRMAN CANNOT ATTEND ANY MEETING OF THE DISTRICT, THE VICE-CHAIRMAN SHALL PRESIDE AT SUCH MEETING.

- (3) THE LEGISLATIVE CHAIRMAN SHALL:
BE CHARGED WITH THE RESPONSIBILITY OF GATHERING ALL PROPOSED LEGISLATION FOR THIS DISTRICT AND SUBMITTING THE SAME TO THE IDAHO ASSOCIATION OF COUNTIES;
CONTACT THE APPROPRIATE ELECTED OFFICIAL IN EACH COUNTY REGARDING URGENT LEGISLATIVE MATTERS BEING CONSIDERED DURING THE CURRENT LEGISLATIVE SESSION. THESE ELECTED OFFICIALS SHALL CONTACT THEIR LEGISLATIVE MEMBERS.
IF THE DISTRICT LEGISLATIVE CHAIRMAN IS UNABLE TO ATTEND ANY MEETING, HE OR SHE MUST NOTIFY THE ALTERNATE LEGISLATIVE DISTRICT CHAIRMAN.

- (4) THE ALTERNATE LEGISLATIVE CHAIRMAN SHALL:
SERVE IN THE ABSENCE OF THE REGULAR LEGISLATIVE DISTRICT CHAIRMAN.

- (5) THE BOARD MEMBER TO IAC SHALL:
ATTEND ALL BOARD MEETINGS OF THE IAC AND TRANSMIT THE VIEWS OF THE MAJORITY OF THE DISTRICT;
REPORT ACTION OF THE IAC BOARD TO THE DISTRICT;
IF THE IAC BOARD MEMBER IS UNABLE TO ATTEND ANY MEETING, HE OR SHE MUST NOTIFY THE ALTERNATE BOARD MEMBER TO IAC.

- (6) THE ALTERNATE BOARD MEMBER SHALL:
SERVE IN THE ABSENCE OF THE REGULAR BOARD MEMBER TO IAC, WITH FULL VOTING RIGHTS AS THOUGH HE OR SHE WAS REGULARLY ELECTED OR APPOINTED.

- (7) THE SECRETARY - TREASURER SHALL:
KEEP ALL MINUTES OF ANY AND / OR ALL MEETINGS OF THE DISTRICT AND DISTRIBUTE TO THE MEMBERS AT THE FOLLOWING MEETING;
KEEP ALL MONEYS COLLECTED FROM THE COUNTIES OF THIS DISTRICT IN A BANK TO BE APPROVED BY THE MEMBERSHIP TO BE WITHDRAWN UPON THE ORDER OF THE SECRETARY - TREASURER AT THE DIRECTION OF THE CHAIRMAN;
MAIL NOTICES OF ALL REGULAR AND SPECIAL MEETINGS OF THE ORGANIZATION.

- (8) THE CAPITAL CRIMES DEFENSE FUND ALTERNATE BOARD MEMBER SHALL:

SERVE IN THE ABSENCE OF THE REGULAR CAPITAL DEFENSE FUND BOARD MEMBER, WITH FULL VOTING RIGHTS AS IF HE OR SHE WERE ELECTED OR APPOINTED.

SECTION 4. COMPENSATION

THE OFFICERS SHALL NOT RECEIVE ANY COMPENSATION FOR THEIR SERVICES, BUT SHALL BE REIMBURSED FOR MILEAGE AND EXPENSES WHILE PERFORMING DUTIES REQUIRED BY THE DISTRICT, BUT NOT FOR ATTENDING REGULAR OR SPECIAL MEETINGS. ANY MEMBER CALLED UPON TO PERFORM SPECIAL DUTY SHALL BE REIMBURSED FOR MILEAGE AND EXPENSES.

SECTION 5. RATE OF MILEAGE

RATE OF MILEAGE SHALL BE REIMBURSED AT THE CURRENT RATE ALLOWED BY THE IRS.

ARTICLE VI.

SECTION 1. AMENDMENTS

THESE BY - LAWS MAY BE AMENDED AT ANY REGULAR MEETING OF THIS DISTRICT BY A TWO - THIRDS MAJORITY OF THE VOTING MEMBERS PRESENT.

SECTION 2.

ALL MEMBERS SHALL BE NOTIFIED OF A PROPOSED CHANGE IN THE BY – LAWS NO LATER THAN FIVE (5) DAYS PRIOR TO ANY MEETING AT WHICH A CHANGE IN THE BY - LAWS SHALL BE VOTED ON.

ARTICLE VII.

SECTION 1. CHAIRPERSONS (as amended 7-15-88)

EACH ELECTED OFFICE WITHIN THE COUNTY SUCH AS ASSESSOR, CLERK, COMMISSIONER, PROSECUTOR, SHERIFF OR TREASURER WILL HAVE THEIR OWN CHAIRPERSON. EACH CHAIRPERSON SHALL CONDUCT THE BUSINESS OF THEIR RESPECTIVE ORGANIZATION TO BEST ALLOW THE ATTENDANCE OF ALL MEMBERS AT THE QUARTERLY MEETING OF THE THIRD DISTRICT.

ARTICLE VIII.

SECTION 1. RULES OF ORDER

THE MEETINGS OF THIS DISTRICT AND OF IT'S COMMITTEES SHALL BE GOVERNED BY ROBERT'S RULES OF ORDER.

ARTICLE IX.

SECTION 1. EFFECTIVE DATE

THESE BY - LAWS SHALL BECOME EFFECTIVE UPON APPROVAL BY A TWO THIRDS MAJORITY OF THE VOTING MEMBERS PRESENT AT A MEETING OF THIS DISTRICT.

APPROVED AND ADOPTED BY THE DISTRICT THREE ELECTED OFFICIALS AT THEIR REGULAR MEETING HELD IN CASCADE, IDAHO ON THE 18TH DAY OF OCTOBER, 2013.

SIGNED BY KATHRYN 'KATHY' ALDER
CHAIRMAN AS OF 10/18/2013
TYPED AS AMENDED
ADOPTED AS AMENDED 10/18/2013