

CHAPTER 16

INFORMATION SOURCES FOR COUNTY OFFICIALS

An important problem faced by county officials, particularly newly elected ones, is a lack of information. This chapter describes sources of information which county officials will find valuable.

EXPERIENCED COUNTY OFFICIALS, EMPLOYEES, AND CITIZENS

Idaho counties are fortunate to have county commissioners, county clerks, other elected officials, deputies and other employees with many years of county service. A newly elected official should not hesitate to ask for advice and information from these public servants. Another good source is advisory committees which have been used in many counties to provide technical information and to sound out grass-roots sentiment for proposed courses of action. Idaho counties are also fortunate to have physicians, engineers, architects, accountants, foresters and specialists in many other fields as county residents. County officials can call upon these persons for information and advice in their areas of specialization.

IDAHO STATE LAWS

The *Idaho Code*, published by the Lexis Law Company of Charlottesville, Virginia, is the authoritative compilation of laws in Idaho. The *Idaho Code* is kept up to date with a supplement published after each session of the state legislature. This supplement is placed in the pocket at the back of each volume, and a person checking provisions of law should first check the supplement for recent legislation before referring to the code citation in the bound volume. In doing this there will be no doubt about whether the code citation has been recently amended, repealed or replaced. The *Idaho Code* is also available on the web at <http://legislature.idaho.gov/idstat/TOC/IDStatutesTOC.htm>. This is the most current version available.

Following each section of the law, the *Idaho Code* provides cross-references to other related sections of law, explanatory notes, and a brief summary of any legal cases which may apply. For further information regarding court cases, county officials may look up the citation listed in the *Idaho Code* and read the entire case in the Idaho Reports or the Pacific Reporter in the legal library of the county.

After each session of the legislature, a compilation of all enactment's of that session is published under the title of the General Laws of the State of Idaho, more commonly known as the Idaho Session Laws. In addition to newly enacted statutes, appropriation acts, resolutions and memorials which were enacted, but which are not included in the *Idaho Code*, can be found under prior sessions on the Idaho State Legislature's Home Page: www.legislature.idaho.gov.

The county prosecuting attorney is always a good source of information for review and analysis of the *Idaho Code*, federal law, rules and case law.

Handbook on County Government

Handbooks and books have been published on county government in Alabama, Florida, Georgia, Iowa, Michigan, Minnesota, Mississippi, Montana, New Mexico, North Carolina, and other states. These books provide a valuable source of information on county issues and actions in other states.

ASSOCIATIONS

National Association of Counties

The National Association of Counties (NACo) is the national counterpart of the state association of county officials and safeguards county interests in Congress and with federal agencies. NACo publishes a bi-weekly newspaper, County News, which contains information on national legislation, federal programs affecting counties, innovative county programs and other news of interest to county officials. Among the many other publications, The American County Platform is of great interest to county officials in Idaho. The American County Platform is the official policy statement of NACo describing its position on subjects such as home rule, criminal justice, education, employment and health.

The National Association of Counties offers its members a number of services including fact sheets and technical assistance, and it helps Idaho counties gain needed legislation and administrative action in Washington D.C. NACo has a national conference each summer and a legislative conference each winter. Associated with NACo are the following affiliate organizations:

- [International Association of Emergency Managers \(IAEM\)](#)
- [National Association of County Administrators \(NACA\)](#)
- [National Association of County Aging Programs \(NACAP\)](#)
- [National Association of County Behavioral Health and Developmental Disability Directors \(NACBHD\)](#)
- [National Association of County Civil Attorneys \(NACCA\)](#)
- [National Association for County Community & Economic Developers \(NACCED\)](#)
- [National Association of County and City Health Officials \(NACCHO\)](#)
- [National Association of County Engineers \(NACE\)](#)
- [National Association of County Health Facility Administrators \(NACHFA\)](#)
- [National Association of County Human Services Administrators \(NACHSA\)](#)
- [National Association of County Information Officers \(NACIO\)](#)
- [National Association of County Intergovernmental Relation Officials \(NACIRO\)](#)
- [National Association of County Planners \(NACP\)](#)
- [National Association of County Park and Recreation Officials \(NACPRO\)](#)

- [National Association of County Recorders, Election Officials, and Clerks \(NACRC\)](#)
- [National Association of County Surveyors \(NACS\)](#)
- [National Association of County Collectors, Treasurers and Finance Officers \(NACCTFO\)](#)
- [National Association of Local Boards of Health \(NALBOH\)](#)
- [National Association of Volunteer Programs in Local Governments \(NAVPLG\)](#)
- [National Council of County Association Executives \(NCCAE\)](#)
- [National Sheriffs Association \(NSA\)](#)
- [National Workforce Association \(NWA\)](#)

For further information about the National Association of Counties (NACo) or its affiliated organizations write: National Association of Counties, 440 First Street NW, Washington D.C. 20001 or check out their WEB SITE: www.naco.org.

Idaho Association of Counties

The Idaho Association of Counties (IAC) is the main association representing and serving Idaho counties. It is open to all county elected officials and derives its legal authority from the *Idaho Code*, Sections 67-2326 through 67-2333 (also known as the inter-local cooperation act). IAC officers include a president, a vice-president, a secretary-treasurer, all past IAC presidents currently in office, and twenty members of the board of directors. The representatives to NACo, and WIR/NACo are elected by the members of IAC, and the directors are appointed by the affiliated associations of elected officials and/or the six regional districts of counties. At present, the officers and membership include county assessors, clerks, commissioners, coroners, prosecuting attorneys, sheriffs, and treasurers.

General supervision over the affairs of IAC resides with the board of directors, which also has the responsibility for appointing an executive director. The executive director, acts as secretary to the board of directors, and, together with his research staff, represents the IAC before the state legislature, Congress and state and federal administrative agencies.

The IAC has an office at 700 West Washington Street, Box 1623, Boise, Idaho 83701, (Phone: (208) 345-9126; FAX: (208) 345-0379; WEB PAGE: www.idcounties.org), and publishes periodic newsletters, reports and other studies as requested by county officials. IAC has an annual conference in September, a mid-winter legislative conference, training seminars for newly elected county officials and other monthly webinar training sessions as suggested by the board of directors to meet the needs of changing circumstances. IAC represents the county viewpoint with the Idaho state legislature and acts as liaison with the National Association of Counties (NACo) and its Western Interstate Region (WIR) to present the counties' positions to Congress.

The IAC serves as an umbrella organization for seven subordinate organizations of county officials:

1. The Idaho Association of Commissioners and Clerks

2. The Idaho Association of County Assessors
3. The Idaho Association of County Recorders and Clerks
4. The Idaho Prosecuting Attorneys' Association
5. The Idaho Sheriffs' Association
6. The Idaho State Association of County Treasurers
7. The Idaho State Association of County Coroners

Each of these associations has its own officers and annual conferences. The IAC provides staff assistance to five of those. The Idaho Prosecuting Attorneys' Association and Idaho Sheriffs' Association have executive directors.

IAC/NACo Benefits for Members

The IAC and its national counterpart, NACo, are designed and incorporated by county elected officials to provide service, research, uniformity and coordination among the member counties in order that conscientious county elected officials can better serve their tax-paying constituents. Governing authorities for these organizations are provided by constitutions and bylaws which provide boards of directors elected by the members establish limits and guidelines on activities and determine accountability of the associations to their members.

Both associations are designed to assist their members in the form of programs coordination and uniformity, education of members by sharing improved methods, and as information clearinghouses for issues affecting county government.

Following is an outline of the major programs and activities these associations provide for their members.

1. Unemployment insurance available through cooperative, self-funded resources, and statutory authority and limitations. Seminars are conducted around the state and nation each year to provide this service;
2. Liability insurance available through ICRMP to provide an all lines aggregate insurance program on a voluntary basis;
3. Education of newly elected officials as to their duties, responsibilities, resources, and statutory authority and limitations;
4. Clearinghouses for intergovernmental agencies on matters and issues pertaining to county government. Included are public land issues, law enforcement, health and welfare concerns, community affairs, and many others;
5. Tax research for statutory compliance and method improvements;
6. Health care research and recommendations for change;
7. Joint sponsorship with state and federal agencies, and others to provide monthly training webinars on issues such as welfare reform, ethics, labor laws, planning

and zoning, election reform, etc.;

8. Collaboration on publications for the benefit of county elected officials in carrying out their duties; an example is the Handbook for County Elected Officials in Idaho;
9. Advise state legislators and Congress (House & Senate) on county policy as established by members of IAC and NACo at their annual meetings;
10. Coordination of legislation in order that county elected officials can be available to testify before the legislative or congressional committees on issues potentially affecting counties;
11. Research and evaluation of state and federal legislation proposed and/or passed for reports to county elected officials regarding the impact on their counties;
12. Review of new laws, by way of seminars, to assist county officers in their implementation;
13. NACo Financial Services programs for cost savings to counties. Examples include Deferred compensation and the post employment health insurance program (PEHP).
14. NACo Prescription Discount Card Program providing a free prescription discount card exclusively for NACo member counties to offer to their residents. The service provides discounts on prescriptions for residents who are uninsured, underinsured, seniors and pet owner in the county.

Other programs and activities are added periodically to association work schedules as the members determine a new need to exist. Lobbying, as can be seen from the above outline, is an activity that involves a large percentage of the associations' time and efforts--with the majority of testimony given by county elected officials to legislators. This method has been found to be the most appropriate, since both the legislators and county officials are elected by the same taxpayers and therefore have the same purpose--service to the people they represent.

Association of Idaho Cities

Because of the increasing emphasis on city-county cooperation in providing governmental functions, county officials need to be aware of the services and publications provided by the Association of Idaho Cities (AIC). AIC is similar to IAC in that it is the main association representing Idaho cities and provides similar services for its member cities. AIC is located at 3100 S. Vista Ave., Suite 301, Boise, Idaho 83705 and can be reached by telephone: 344-8594; FAX at 344-8677 or WEB PAGE: www.idahocities.org

Local Highway Technical Assistance Council

Amended: 12/2011; 9/2014

The Local Highway Technical Assistance Council (LHTAC) provides a forum for elected officials from cities, counties and highway districts to discuss technical issues and develop solutions associated with the transportation infrastructure (Title 40, Chapter 24). LHTAC is located at 3330 Grace Street, Boise, Idaho 83703 and can be reached by telephone at 344-0565 or 1-800-259-6841; FAX: 344-0789; E-MAIL: lhtac@lhtac.org or WEB PAGE: www.lhtac.org

FEDERAL AGENCIES

Agencies of the national government provide a variety of information and services of value to Idaho counties. The Bureau of the Census of the Department of Commerce (www.census.gov) publishes statistical studies of county organizations and finances. Finances of County Governments, which is published every five years by the Bureau of the Census and is part of the Census of Governments, compares revenues and expenditures of the three thousand American counties and contains per capita cost data. Other parts of the Census of Governments cover many aspects of state, local, and special district government in the United States. The Federal Highway Administration of the Department of Transportation publishes a bi-monthly magazine, Public Roads, which reports results of recent highway research. This publication can be accessed online at www.tfhr.gov. The Bureau of Labor Statistics of the Department of Labor (www.bls.gov) publishes statistics on wages, hours and unemployment in various areas of the state and nation. The Economic Research Service of the Department of Agriculture (www.ers.usda.gov) prepares a number of publications valuable to county officials including population and economic data on non-metropolitan and rural counties.

Federal land management agencies provide valuable federal land payment and statistical information. The Department of the Interior publishes federal land payment information for the Payment In Lieu of Taxes (PILT) program including overall payment program information and historical county-county-by-county payment information (<http://www.doi.gov/pilt/index.cfm>). The Department of Agriculture's US Forest Service publishes federal forest payment information for the Secure Rural Schools (SRS) program including historical payment information, annual payment election requirements, eligibility requirements, and annual payment information (<http://www.fs.usda.gov/pts/>).

Some federal agencies provide consulting and training services as well as information. The Federal Aviation Administration (www.faa.gov) furnishes information and consulting services on airport construction and operation. The Federal Bureau of Investigation of the Department of Justice (www.fbi.gov) conducts police training schools and provides statistics on crime rates.

County officials who have frequent contact with federal officials will find a copy of the United States Government Manual helpful in finding the names of federal officials and their responsibilities. This manual can be secured from the U.S. Government Printing Office, Washington D.C. or online at <http://www.usgovernmentmanual.gov/?AspxAutoDetectCookieSupport=1>.

Information on additional services and materials provided by federal agencies may be obtained by writing any member of Idaho's congressional delegation in Washington D.C., or by contacting

the National Association of Counties.

STATE AGENCIES

Idaho offices and departments can be a valuable source of information and assistance for county officials. You may want to check the Idaho Home Page at: www.idaho.gov. Among the Idaho agencies that county officials may wish to contact are:

<i>Idaho Department of Administration</i>	<u>9</u>
<i>Purchasing Division</i>	<u>9</u>
<i>Idaho Department of Agriculture</i>	<u>10</u>
<i>Attorney General</i>	<u>10</u>
<i>Idaho Bureau of Homeland Security</i>	<u>11</u>
<i>Department of Public Policy & Administration, Boise State University</i>	<u>12</u>
<i>Cooperative Extension Service, University of Idaho</i>	<u>12</u>
<i>Idaho Department of Commerce</i>	<u>13</u>
<i>Office of the State Controller</i>	<u>13</u>
<i>Idaho Department of Correction</i>	<u>14</u>
<i>Idaho Division of Building Safety</i>	<u>15</u>
<i>Idaho Office of Energy Resources</i>	<u>15</u>
<i>Department of Environmental Quality</i>	<u>15</u>
<i>Idaho Department of Finance</i>	<u>16</u>
<i>Idaho Fish and Game Department</i>	<u>16</u>
<i>Governor's Office</i>	<u>17</u>
<i>Health and Welfare</i>	<u>17</u>
<i>Idaho Public Health Districts</i>	<u>18</u>
<i>Division of Human Resources</i>	<u>18</u>
<i>Industrial Commission</i>	<u>19</u>
<i>Idaho Department of Insurance</i>	<u>19</u>
<i>State Insurance Fund</i>	<u>20</u>
<i>Idaho Department of Juvenile Corrections</i>	<u>20</u>
<i>Idaho Department of Labor</i>	<u>21</u>
<i>Idaho Department of Lands</i>	<u>22</u>
<i>Idaho State Liquor Division</i>	<u>22</u>

<i>Idaho Department of Parks and Recreation</i>	<u>23</u>
<i>Idaho State Police</i>	<u>24</u>
<i>Public Employee Retirement System of Idaho</i>	<u>24</u>
<i>Public Utilities Commission</i>	<u>24</u>
<i>Secretary of State</i>	<u>25</u>
<i>Idaho State Tax Commission</i>	<u>26</u>
<i>Idaho State Treasurer</i>	<u>27</u>
<i>Supreme Court, Administrative Office of the Courts</i>	<u>27</u>
<i>Idaho Transportation Department</i>	<u>28</u>
<i>Idaho Department of Water Resources</i>	<u>28</u>

Idaho Department of Administration

650 West State Street, Room 100

P.O. Box 83720

Boise, ID 83720-0003

Phone: 332-1824

www.adm.idaho.gov

The Department of Administration is responsible for the following:

Administrative Rules: Assures APA compliance in rule making and publishes and provides centralized access to all agency rules. Provides training in the rulemaking, rule writing and legislative review process.

Risk Management: Provides placement and maintenance of property/casualty insurance and self-funded coverage for state agencies; administers claims; assists agencies with safety/loss control issues.

Group Insurance: Administers employee group insurance and wellness programs for state employees and retirees, including medical, dental, life, integrated behavioral health, and disability coverage.

Industrial Special Indemnity Fund: Handles total and permanent disability claims and benefits, resulting from "second injury" in the workplace

Human Resources: Manages employee recruitment, retention, and classification, policies, payroll, training, and travel activities for the Department of Administration.

Purchasing Division

LBJ Building

Capitol Mall

650 W. State Street B-15

Boise, ID 83702

Our postal address:

P. O. Box 83720

Boise, ID 83720-0075

www.adm.idaho.gov/purchasing

The Division has a series of open-ended contracts with low prices on many commodities. Copies of these commodity contracts allowing participation by public agencies are made available to and may be obtained from the Idaho Association of Counties as well as online at http://purchasing.idaho.gov/statewide_contracts.html. The Purchasing Division also manages the Federal Surplus Property Program, which allows state and local government agencies to acquire property no longer required by the federal government.

Idaho Department of Agriculture

2270 Old Penitentiary Road

P.O. Box 790

Boise, ID 83701-0790

Phone: 332-8500

www.agri.idaho.gov

The Department of Agriculture was created to protect Idaho's crops and livestock from the introduction and spread of pests and transmittable diseases, to help provide the industry with a system for the orderly marketing of agricultural commodities, and to protect consumers from contaminated products or fraudulent marketing practices. The Department, for example, administers laws on livestock, dairying, commercial feed and fertilizers, animal and plant diseases, bee inspection, weights and measures, bonded warehouses and many types of commodity inspections.

County commissioners and other county officials may contact Agriculture Department officials on matters relating to the spraying of weeds and the administration by the Department of more than fifty regulatory laws on agriculture.

Attorney General

State of Idaho

Office of the Attorney General

700 W. Jefferson Street, Suite 210

P.O. Box 83720

Boise, Idaho 83720-0010

Phone: 334-2400

www.ag.idaho.gov

The Office of the Attorney General provides legal representation to the State of Idaho and meets the constitutional and statutory responsibilities through its six divisions. The Attorney General's office provides a number of publications that are beneficial to the public, state and local agencies, such as the Idaho Open Meetings Law Manual, Public Records Law Manual, Ethics manual, and other publications.

The Civil Litigation Division provides advice and representation to all state agencies in major cases. This includes defense of the State in tort claims, actions filed against members of the judiciary, employment claims made against state agencies, and actions brought against the legislature (including education lawsuits). Indian gaming matters, selected workers compensation claims, Tax Commission litigation and agency bankruptcy issues are handled by the Civil Litigation Division.

The Criminal Law Division has the responsibility of discharging the statutory duties assigned to the Attorney General to include statewide representation on all criminal appeals, discretionary assistance and investigative support to local prosecuting attorneys, investigation and prosecution of Medicaid provider fraud, prosecution of insurance fraud, investigation and prosecution of

Internet crimes against children and the provision of legal services to various departments that deal with criminal matters.

The Consumer Protection Division enforces various consumer laws, including Idaho's Consumer Protection Act, Competition Act, Telephone Solicitation Act, Pay-Per-Telephone Call Act and Charitable Solicitation Act. These laws protect consumers, businesses and the marketplace from unfair or deceptive acts and practices.

The Contracts and Administrative Law Division provides support for internal contract work for all agencies of state government. The division manages the outside legal contracts required by the Bureau of Risk Management, the State Insurance Fund, the Bureau of Child Support, and the Industrial Special Indemnity Fund.

The Administration and Budget Division provides support services to the Office of Attorney General.

The Natural Resources Division provides legal advice and representation for the State of Idaho on all natural resource and environmental law matters. The Natural Resources Division consists of four sections. It handles legal matters related to agriculture, fish and game, state endowment lands, submerged lands, mining, state parks, and recreational activities.

Idaho Bureau of Homeland Security

4040 Guard Street Building 600

Boise, ID 83705-5004

Phone: 422-3040

Emergency, After Hours: (800) 632-8000

www.bhs.idaho.gov

The Idaho Bureau of Homeland Security (IBHS), through its emergency management programs, provides coordination and technical assistance in planning, training, and exercising the state and local emergency management system. In the support of local government and the state, the Bureau serves as the Governor's State Emergency Coordinator in response to emergencies and disasters. Federal matching funds for county emergency management (civil defense) programs are also administered by the Bureau. The Bureau maintains a working relationship with the county emergency management director/coordinator through five area field officers and the main office in Boise. County officials can contact one of the seven area field offices for further information.

Area Field Offices:

- | | | |
|----|--|-----------------|
| 1. | 600 W. Prairie, Coeur d'Alene, ID 83814-8764 | Phone: 666-6738 |
| 2. | 2707 16 th Ave, Lewiston, ID 83501 | Phone: 799-5127 |
| 3. | 4040 Guard Street Building 600, Boise, ID 83705 | Phone: 334-3460 |
| 4. | 1069 Frontier Road, Twin Falls, ID 83301-3371 | Phone: 736-3076 |
| 5. | 10714 N. Fairgrounds Rd., Pocatello, ID 83202-5219 | Phone: 238-9113 |
| 6. | P.O. Box 97, Rigby, ID 83442 | Phone: 745-8641 |

The Idaho E911 Emergency Communications Commission (IECC) is to assist cities, counties, ambulance districts and fire districts in the establishment, management, operations and accountability of consolidated emergency communications systems. The IECC was established by Idaho Statute Title 31, Chapter 48, Section's 15-18.

The Idaho Statewide Interoperability Executive Council (SIEC) provides a policy level direction and promotes efficient and effective use of resources related to public safety wireless radio interoperability.

Department of Public Policy & Administration, Boise State University

1910 University Drive

Boise, ID 83725

Phone: 426-1476

<http://sspa.boisestate.edu/publicpolicy/>

The programs and services of the Public Affairs Program reflect the nature of the discipline of public administration--a mixture of theory and practice. The Program offers a professional graduate degree in public administration (Master of Public Administration-MPA) as well as a Doctor of Philosophy in Public Policy and Administration (Ph.D.) and is involved in a wide range of research, training, and consulting services for the public sector. Recent research projects include: Improving Rural Library Services in Idaho; Capital Availability in Idaho; Personal Care Services Assessment; Fiscal Analysis of the Ada County Highway District; Comparative Analysis of Tax Burdens in the West, Comprehensive Personnel Management Review; Financial Trend Analysis for Selected Idaho Cities; The One Percent Initiative and Voter Attitudes; Implementing California's Proposition 13 in Idaho: Is it Possible?; The 1978 One-Percent Initiative as Reported in the Idaho Press; and a Demographic Analysis of the One Percent Initiative. Recent training activities include the creation of the Northwest Institute of Municipal Clerks and the Local Government Training Institute for County Officials. Other training activities relate to such topics as strategic planning and leadership development for local officials in Idaho and Oregon; the development of a training guide for elected officials; and supervisory training for municipal employees. The Program also coordinated the publication of the Municipal Source Book For Idaho City Officials.

Cooperative Extension Service, University of Idaho

Agricultural Sciences Building, Room 48

P.O. Box 442338

Moscow, ID 83844-2338

Phone: 885-5883

www.uidaho.edu/extension

The Cooperative Extension Service (CES) disseminates pertinent and timely information and conducts educational programs for adults and youth in agriculture, rural development, and home economics. There are CES offices in 42 of Idaho's 44 counties, and extension specialists are located on campus, as well as at research and extension centers and district offices throughout the state.

Idaho Department of Commerce
700 W State Street
PO Box 83720
Boise, Idaho
83720-0093
Phone: 208-334-2470
www.commerce.idaho.gov

The Idaho Department of Commerce is a lead economic development agency for the state, whose mission is to create jobs and strengthen communities and the market. Its programs are based on the perception that Idaho communities cannot experience growth or economic health unless sound economic development principals are in place. The Department encourages communities to define and secure their economic futures. The Department works with the Economic Advisory Council and the Idaho Travel Council to administer several programs affecting local government such as the Department of Idaho Community Development Block Grant Program. It also administers the Regional Travel and Convention Grant Program which receives funds from the state's hotel, motel, and campground tax. The Department also has an economic development and data program, which can provide economic data valuable to business firms as well as local governments.

Office of the State Controller
700 W. State St.
P.O. Box 83720
Boise, ID 83720-0011
Phone: 208 334-3100
www.sco.idaho.gov

The Idaho state controller is one of seven statewide elected constitutional officers in the executive branch of Idaho state government and serves a four-year term. In 1994, a constitutional amendment passed by Idaho voters changed the name of the state auditor to state controller. This amendment granted the state controller the authority to establish statewide internal pre-audit accounting controls to assure state funds are spent properly. The amendment transferred post-audit functions to the Legislative Services Office enabling separation of accounting and after-the-fact auditing operations.

The state controller is the chief fiscal officer of the state of Idaho, responsible for:

- Maintaining all accounting and financial records
- Paying all the state's bills and employees
- Preparing the state's annual financial report
- Operating the state's Computer Service Center

To accomplish these tasks, the State Controller's Office is divided into three operating divisions:

1. Division of Statewide Accounting
2. Division of Computer Services

3. Division of Statewide Payroll

In addition to being the state's chief fiscal officer, the state controller is the state of Idaho Social Security Program Administrator and is ex-officio secretary of the State Board of Examiners, which is responsible for examining claims against the state and approving or rejecting the same.

The state controller also serves Idaho citizens as a member of four statewide organizations:

1. Idaho State Board of Land Commissioners (Manages Idaho's public endowment lands—lands that benefit public schools and institutions)
2. Idaho State Board of Canvassers (Certifies election results)
3. Idaho State College Savings Program Board (Provides families with an affordable way to save for college under a "529 college savings program," named IDEAL)
4. Information Technology Resource Management Council (ITRMC—reviews and evaluates telecommunications policies and systems for state agencies)

Idaho Department of Correction
1299 North Orchard Street, Suite 110
Boise, ID 83706
Phone: 658-2000
www.idoc.idaho.gov

The Idaho Department of Correction (IDOC) is responsible for managing felony offenders in prison and on probation and parole. IDOC operates eight prisons, five community work centers and numerous probation and parole offices. In addition, the department monitors the contracts between the state of Idaho and two privately-run prisons south of Boise.

A three-member panel, called the Board of Correction, oversees IDOC. The governor appoints the members. They serve six-year terms. In turn, they hire a director who directs all aspects of the department's operations.

IDOC is comprised of four divisions – Prisons, Management Services, Education, Treatment and Reentry, and Parole. Many of its employees are correctional officers and probation and parole officers. Other staff include teachers, mental health clinicians and drug and alcohol rehabilitation specialists.

Idaho Correctional Industries (CI) was created as a training program and now teaches life skills to minimum and medium security offenders to prepare them for a successful transition into society. It is self-funded and has operated for nearly four decades.

Idaho Division of Building Safety
1090 E. Watertower Street, Suite 150
Meridian, ID. 83642
Phone: 334-3950
Fax: 877-810-2840
<http://dbs.idaho.gov/>

The Division of Building Safety (DBS) is responsible administration of building and construction-related safety and licensure standards. DBS hosts to seven regulatory boards within the Executive Office of the Governor, which are: Idaho Building Code Board, Idaho Electrical Board, Idaho Heating, Ventilation and Air Conditioning (HVAC) Board, Idaho Plumbing Board, Manufactured Housing Board, Modular Building Advisory Board, and Public Works Contractor License Board.

The Division's Industrial Safety Program performs annual safety inspections of public schools and state-owned buildings and monitors the safety certification of elevators and escalators statewide. DBS also operates Idaho's Logging Safety Program.

Idaho Office of Energy Resources
304 N. 8th Street, Suite 250
P.O. Box 83720
Boise, Idaho 83702-0199
Phone: 208-332-1660
www.energy.idaho.gov

The Office of Energy Resources has the responsibility for energy planning, policy and coordination in the State of Idaho. Their goal is to communicate Idaho's energy policies to our stakeholders and provide the public with the information they need to help us meet our state's future energy needs. The Office of Energy Resources provides technical assistance to local governments on energy conservation and renewable resource development, assistance to elected officials, planning and zoning personnel and code officials on the development of model building standards, financial assistance through federal grants for conservation measures in public buildings, and coordination of utility conservation programs.

Department of Environmental Quality
1410 N. Hilton
Boise, ID 83706
Phone: (208) 373-0502
Fax: (208) 373-0417
www.deq.idaho.gov

As a regulatory agency, DEQ enforces various state environmental regulations and administers a number of federal environmental protection laws including the Clean Air Act, the Clean Water Act, and the Resource Conservation and Recovery Act. DEQ manages a broad range of activities

including:

- Assessment of environmental problems;
- Oversight of facilities that generate air, water, and hazardous waste pollution;
- Monitoring of air and water quality;
- Cleanup of contaminated sites; and
- Education, outreach, and technical assistance to businesses, local government agencies, and interested citizens.

Within the department are five divisions, which are: Air Quality, Water Quality, Waste Management and Remediation, Environmental Management and Information, and Technical Services. They are responsible for developing, administering, and enforcing environmental policies and for providing technical and administrative support. Division staff is housed in the department's state office. On-the-ground implementation of environmental programs is conducted by six regional offices throughout the state. Beginning in 2014, DEQ will begin a phased in assertion of state primacy over the National Pollutant Discharge Elimination System program. By 2022 the DEQ will assume full administrative and enforcement authority for permits associated with the NPDES program.

Regional Offices:

1. Coeur d'Alene: 2110 Ironwood Pkwy., Coeur d'Alene, ID 83814 Phone: (208) 769-1422
2. Lewiston: 1118 "F" Street, Lewiston, ID 83501 Phone: (208) 799-4370
3. Boise: 1445 N. Orchard, Boise, ID 83706 Phone: (208) 373-0550
4. Twin Falls: 1363 Fillmore St., Twin Falls, ID 83301 Phone: (208) 736-2190
5. Pocatello: 444 Hospital Way, #300, Pocatello, ID 83201 Phone: (208) 236-6160
6. Idaho Falls: 900 N. Skyline, Suite B, Idaho Falls, ID 83402 Phone: (208) 528-2650

Idaho Department of Finance

800 Park Blvd., SUITE 200

Boise, ID. 83712

Phone: 332-8000

www.finance.idaho.gov

The Idaho Department of Finance provides oversight of financial institutions, investment opportunities, and credit transactions. Through administration of laws enacted by the Idaho Legislature, legitimate financial transactions are encouraged, while fraud, unsafe practices, and unlawful conduct are detected and appropriate enforcement action is taken.

Idaho Fish and Game Department

600 South Walnut

P.O. Box 25

Boise, ID 83707

Phone: 334-3700

www.fishandgame.idaho.gov

The Department of Fish and Game can assist county officials on most matters involving fish and wildlife in the individual counties. The assistance may range from providing fish and wildlife data for comprehensive county planning, reviewing proposals for their impacts on fish and wildlife, servicing complaints involving wildlife, advising county residents and officials on fish management questions involving private or county ponds, advising county commissioners on prospective land easements for public access to hunting and fishing areas within the respective counties, and coordinating with commissioners on prospective land acquisitions for fish and wildlife management programs in the individual counties.

On most matters concerning fish and wildlife, county officials can contact the regional office nearest to their county:

Regional Offices:

1. **Panhandle Region:** 2885 W. Kathleen Ave., CDA, ID 83815 Phone: 769-1414
2. **Clearwater Region:** 3316 16th Street, Lewiston, ID 83501 Phone: 799-5010
3. **Southwest Region:** 3101 S. Powerline Rd., Nampa, ID 83686 Phone: 465-8465
4. **McCall Subregion:** 555 Deinhard Ln, , McCall, ID 83638 Phone: 634-8137
5. **Magic Valley Region:** 3324 S 417th E, Suite 1 Jerome, ID 83338 Phone: 324-4359
6. **Southeast Region:** 1345 Barton Rd, Pocatello, ID 83204 Phone: 232-4703
7. **Upper Snake Region:** 4279 Commerce Circle, Idaho Falls, ID 83401 Phone: 525-7290
8. **Salmon Region:** 99 Highway 93 North, P.O. Box 1336, Salmon, ID 83467
Phone: 756-2271

Governor's Office

State Capitol
P.O. Box 83720
Boise, ID 83720
Phone: 334-2100
www.gov.idaho.gov

Health and Welfare

450 West State Street
P.O. Box 83720
Boise, ID 83720-0036
Phone: 334-5500
<http://www.healthandwelfare.idaho.gov/>

County officials may need to contact one of the departmental offices on matters related to medical and financial assistance for recipients of state welfare programs, social services, youth rehabilitation, child development centers, mental health, substance abuse and environment. On most matters, county officials will need to contact the regional offices:

Field Offices:

- Region 1: 1120 Ironwood Dr., Suite 204, Coeur d'Alene, ID 83814 Phone: 769-1515
Region 2: 1118 F St., P.O. Drawer B, Lewiston, ID 83501 Phone: 799-4338
Region 3: 3402 Franklin Rd., Caldwell, ID 83605-6932 Phone: 455-7101

Region 4: 1720 Westgate Dr., Boise, ID 83704 Phone: 334-6700
Region 5: 601 Poleline Rd, Twin Falls, ID 83301 Phone: 736-3020
Region 6: 1070 Hiline Rd, P.O. Box 4166, Pocatello, ID 83205 Phone: 239-6280
Region 7: 150 Shoup Ave. Idaho Falls, ID 83402 Phone: 528-5791

For matters related to medical indigency contact the Combine Application Unit:

Combined Application Unit
P.O. Box 83720
Boise, Idaho 83720-0003
Phone: 208-528-370
E-Mail: SRCU-CntyhospApp@dhw.idaho.gov

On matters related to environmental quality and health, the Department advises county officials to contact their district health department.

Idaho Public Health Districts

As independent agencies, Idaho's seven health districts are primary outlets for public health services. These districts work closely with Health and Welfare and other state and local agencies. Each district has a board of health appointed by county commissioners within that region. The districts are not part of any state agency.

Each district responds to local needs to provide services that may vary from district to district, ranging from community health nursing and home health nursing to environmental health, dental hygiene and nutrition. Many services are provided through contracts with Health and Welfare.

For information about services in your community, click on your district on the map below to go to that public health district's website.

1. www.phd1.idaho.gov
2. www.idahopublichealth.com
3. www.publichealthidaho.com
4. www.cdhd.idaho.gov
5. www.phd5.idaho.gov
6. www.sdhdidaho.org
7. www.phd7.idaho.gov

Division of Human Resources

700 West State Street
P.O. Box 83720
Boise, ID 83720-0066
Phone: 334-3900
www.dhr.idaho.gov

As the State of Idaho's central human resources agency under the Office of the Governor, the Division of Human Resources provides consultation on various HR issues to state agencies,

employees, and Idaho citizens. Areas of Emphasis include: Recruitment; Compensation; Employee Relations; Classification; and HR Management.

Industrial Commission

317 Main
P.O. Box 83720
Boise, Idaho 83720-0041
Phone: 334-6000
www.iic.idaho.gov

The Industrial Commission is comprised of four divisions: Compensation, Rehabilitation, Adjudication, and the Crime Victims Compensation Program. They offer rehabilitation services for injured workers. Employees are the state's greatest business asset. It is essential to the fiscal health of the state to quickly return injured workers to the labor force. It is also an administrative court, and through the Adjudication Division, provides decisions in workers' compensation disputes between workers and employers. The Commission is also the upper level reviewing authority for unemployment insurance decisions issued by the Idaho Department of Labor. The Industrial Commission also assists victims of crime recover from the traumatic effects of crime by providing financial assistance and community education in accordance with state and federal law through the Crime Victims Compensation Program.

Idaho Department of Insurance

700 West State, 3rd Floor
P.O. Box 83720
Boise, Idaho 83720-0043
Phone: 334-4250
www.doi.idaho.gov

The Department of Insurance (DOI) is a regulatory agency created to regulate the business of insurance in Idaho. State regulation of Idaho's insurance business began in 1901 and in 1961 the present Department of Insurance was created. When the Executive branch of state government was reorganized in 1974, the Department of Insurance became one of twenty major departments of the Executive branch. The director of the department is appointed by the Governor and is subject to confirmation by the state senate.

The DOI has two divisions, the Insurance Division and the State Fire Marshal. The Insurance Division has three bureaus that consist of Consumer Services, Product Review and Company Activities. The State Fire Marshal's Office participates in and coordinates an integrated statewide system designed to protect human life from fire and explosions through fire prevention, investigation and public education activities. The program involves fire prevention activities, fire/arson investigations, code enforcement and the operation of the Idaho Fire Incident Reporting System. The State Fire Marshal's Office provides assistance to local fire agencies throughout the state.

State Insurance Fund

1215 W. State
P.O. Box 83720
Boise, ID 83720-0044
Phone: 334-2370
www.idahosif.org

The State Insurance Fund was created for the purpose of providing a reliable source of workers compensation insurance for Idaho employers and to provide security for the payment of benefits to covered workers. It is self-supported from premium tax and investment earnings. Loss prevention consulting services are provided to assist employers in establishing effective prevention programs and reducing workers compensation costs.

Idaho Department of Juvenile Corrections

954 W. Jefferson St.
P.O. Box 83720
Boise, ID 83720-0285
Phone: (208) 334-5100
Fax : (208) 334-5120
www.idjc.idaho.gov

The Idaho Department of Juvenile Corrections (IDJC) was created in 1995 from the Juvenile Corrections Act of 1995. This changed Idaho's approach to juvenile justice and corrections and is based upon the "Balanced Approach" model. It creates a new set of purposes for the system—to improve balanced attention to the protection of the community, the imposition of accountability for offenses committed, and the development of competencies to enable juvenile offenders to become responsible and productive members of the community.

District Liaisons work with Idaho's 44 counties to connect the Department with community stakeholders including elected officials, judges, prosecutors and public defenders, law enforcement, education, contract providers, juvenile probation/detention administrators and advocacy groups. Communication and collaboration among the Department, legislators, and local entities is essential to the success of juvenile justice programs. District Liaisons assist in developing alternative interventions, prevention, and diversion programs to keep youth from being committed to state custody and to speed the transition back to the community after treatment. They work with counties on use and reporting of Juvenile Corrections Act funds, and Tobacco Tax funds and Lottery monies. District Liaisons provide important technical assistance to county juvenile justice staff who apply for and use funds available through Juvenile Justice Planning/Grants Administration.

District Liaisons:

- 1 and 2. Jim Crowley - 1250 Ironwood Drive, Suite 304, Coeur d'Alene, ID 83814
Phone: 769-1449, Ext. 13 E-mail: jcrowley@idjc.idaho.gov
3. Joe Langan – 1650 11th Ave. N, Nampa, ID 83687
Phone: 465-8443, Ext. 131 E-mail: Joe.langan@idjc.idaho.gov

4. Jason Stone – 954 W. Jefferson, St. Boise, ID 83720-0285,
Phone: 577-5444 E-mail: Jason.stone@idjc.idaho.gov
5. Bev Ashton – 2469 Wright Ave., Twin Falls, ID. 83301
Phone: 736-4776 Ext. 11 E-mail: Bev.ashton@idjc.idaho.gov
6. Lennart Nivegard – 1070 Hilline, STE. 320, Pocatello, ID. 83201
Phone: 236-6395 EXT. 11 E-mail: Lennart.nivegard@idjc.idaho.gov
7. Shane Boyle – 2220 E. 600 N., P.O. Box 40, St. Anthony, ID. 83445
Phone: 624-2103 E-mail: Shane.boyle@idjc.idaho.gov

Idaho Department of Labor

317 W. Main Street
Boise, ID 83735
Phone: (208) 332-3570
Fax: (208) 334-6300
<http://labor.idaho.gov>

The Idaho Department of Labor offers a multitude of employment-related programs and services, which can be grouped into 5 major categories: Unemployment Insurance, Employment Service, Job Training, Labor Market Information, and administration of Idaho's Labor Laws. These programs are delivered through a Central Office and 25 local Job Service offices located in communities across the state. Five of these Job Service offices serve as comprehensive One Stop Career Centers, bringing together the services of 17 workforce development partners, designed to increase access for Idaho's citizens to the full array of workforce development services available in Idaho.

Unemployment Insurance provides partial replacement of wages to persons who lose their job through no fault of their own. Employment Service provides a broad array of labor exchange services to businesses and to jobseekers. Job training programs assist adults and disadvantaged youth with long-term employability and entry into the workforce and help dislocated workers become reemployed; at the same time these programs assist local businesses meet their workforce needs.

Labor Market Information includes a variety of data at the state, regional, and local level on past, current and projected labor market conditions, as well as statistics on employment and unemployment that serve as key economic indicators and are produced in cooperation with the U.S. Department of Labor's Bureau of Labor Statistics. Idaho's Labor Laws deals with the payment of wages and minimum wage laws, primarily through dispute resolution.

Idaho Department of Lands
300 North 6th Street, Suite 103
P.O. Box 83720
Boise, ID 83720-0050
Phone: 334-0200
www.idl.idaho.gov

The Idaho Department of Lands manages more than 2.4 million acres of state endowment trust land under a Constitutional mandate to maximize long term financial returns to a number of State institutions, mainly public schools. IDL also manages Idaho's public trust lands for the good of the public, the lands beneath Idaho's navigable waterways including millions of miles of riverbed and the beds and banks of Idaho's navigable lakes. IDL provides regulatory oversight of forestry practices in the State and some regulation of Idaho's mining industry and provides assistance to Idahoans through a number of forestry programs and provide fire protection and prevention on more than 6 million acres in Idaho.

The Idaho Department of Lands also is the administrative arm of the Idaho Oil and Gas Conservation Commission. IDL operates under the management directives of the Land Board.

County officials may wish to contact the Lands Department on the following matters: rights-of-way across state lands, state land sales, grazing leases, timber sales, reforestation laws, fire protection on state-owned and private lands, forest management assistance, forest insect and disease analysis and prescription, Forest Practices Act administration, administration of the Lake Protection Act, permitting for the use and occupancy of state-owned beds of navigable lakes, rivers, and streams.

IDL has ten supervisory areas that include fourteen offices. Below is the link to the Supervisory Areas: <http://www.idl.idaho.gov/areas/index.html>.

Idaho State Liquor Division
1349 East Beechcraft Court
Boise, ID 83716
Phone: 947-9400
www.liquor.idaho.gov

The Idaho State Liquor Division (ISLD) provides control over the importation, distribution, sale, and consumption of distilled spirits; to curtail intemperate use of beverage alcohol; and to responsibly optimize the net revenues to the citizens of Idaho. Information about the distribution of liquor profits to county and city government can be obtained from the dispensary.

Idaho Department of Parks and Recreation

5657 Warm Springs Ave.

Boise, ID 83716

Phone: 334-4199

www.parksandrecreation.idaho.gov

The Idaho Department of Parks and Recreation provides technical assistance to local communities in the planning and organizing of recreational facilities and programs. The Department also offers financial aid through the administration of a number of separate funds. Money collected from the registration of boats and off-highway vehicles goes directly back to the users through grant awards for docks, enforcement, trail maintenance, facilities, programs and other improvements.

The federal "land and water conservation fund" program is a source of funds for acquisition of lands to be used for outdoor recreation and the development of outdoor recreation facilities, as well as statewide comprehensive planning. Federal land and water conservation funds are granted on a fifty percent (50%) matching basis for approved projects, depending on the availability of funds.

The federal "boat safety fund" program provides funds to counties to enhance their boating safety programs in Idaho, to reduce the number of boating accidents and to promote safe boating activities. Funds are approved on a fifty percent (50%) matching basis. Fund use is for boating safety programs (law enforcement, search and rescue, and education). The "state waterways improvement fund" program provides funds for public agencies to use on projects that provide for protection and promotion of safety, building and/or improvement of boat launching ramps and moorings, marking waterways, search and rescue, and the purchase of real and personal property.

The federal "recreational trails program" provides funds for the maintenance and restoration of existing trails, development and rehabilitation of trailhead facilities and construction of new trails. The "off-road motor vehicle fund" program is a source of funds for facilities, trails, and trail improvements for ORMV recreation projects. The ORMV fund can also be used for acquisition of land and equipment. The "motorbike recreation fund" is used to build and maintain off-highway motorbike facilities. The "recreation vehicle (RV) fund" provides financial assistance to public entities for the acquisition, development, improvement, and maintenance of facilities that benefit the RV user. The "snowmobile registration fund" is used for plowing parking areas, grooming snowmobile trails, building and maintaining shelters/facilities. The "cross-country ski program" provides funds for designated Park 'N' Ski areas. Funds are used for plowing parking lots, constructing signs, grooming trails, and restroom facilities.

Idaho State Police
700 S Stratford Dr.
P.O. Box 700
Meridian, ID. 83680-0700
Phone: 884-7000
www.isp.idaho.gov

The Idaho State Police provides statewide Patrol, Investigation, Forensic, Criminal Identification, Commercial Vehicle Safety, Alcohol Beverage Control services and Idaho State Sex Offender Repository. The Police Officers Standards and Training, Brand Board, and Racing Commission are also located within the department. ISP has locations in each of the six districts.

County sheriffs and prosecuting attorneys work together with many of these units enforcing liquor laws, assisting in narcotic investigations, and other law enforcement matters. Through the Planning, Grants, and Research section the department administers federal grants, including the Byrne anti drug and violence and Stop Violence against women programs, in which funding is made available to local law enforcement, prosecutors, and not-for-profit organizations.

Public Employee Retirement System of Idaho

607 North 8th Street
P.O. Box 83720
Boise, ID 83720-0078
Phone: 334-3365 or 1-800-451-8228
www.persi.idaho.gov

The Public Employee Retirement System of Idaho (PERSI) is a \$12 billion retirement plan providing secure, long-term pension benefits for all state and school district employees, as well as most city, county and other public entity employees in Idaho.

PERSI offers both a traditional pension plan and a voluntary 401(k). With the combination of plans, you have the best of both worlds – the security of the traditional Base Plan and the opportunity to direct your own investments and make voluntary contributions in the Choice Plan 401(k).

For information, visit PERSI's website at www.persi.idaho.gov or call the PERSI office in your area: Boise 334-3365, Coeur d' Alene 769-1474, Pocatello 236-6225.

Public Utilities Commission

472 West Washington
P.O. Box 83720
Boise, Idaho 83720-0074
Phone: 334-0300
www.puc.idaho.gov

The Public Utilities Commission (IPUC) regulates investor-owned or privately-owned utilities that provide gas, water, electricity or some telephone services for profit. Examples are: Idaho

Power, Intermountain Gas and United Water Idaho. The Commission no longer has rate-setting authority over most telephone service providers, including Qwest. It does, however, regulate landline providers for service quality, billing, and customer relations. In addition to rates, billing issues, quality of service and customer relations, the Commission is also responsible for safe operations of the utilities it regulates including inspection of gas pipelines.

The IPUC oversees the safe operation of railroads and enforces state and federal regulations safeguarding the transportation of hazardous materials by rail. It also inspects railroad crossings for safety and maintenance. The Commission reviews railroad abandonment proposals.

The IPUC does NOT regulate utility cooperatives (owned by the customers) or utilities operated by cities. The Commission has no jurisdiction over sewer operations, cable or satellite television, Internet service providers or cellular telephone companies.

The Commission is a three-member board appointed by the Governor. The IPUC has quasi-legislative and quasi-judicial as well as executive powers and duties. In its quasi-legislative capacity, the commission sets rates and makes rules governing utility operations. In its quasi-judicial mode the commission hears and decides complaints, issues written orders similar to court orders and may have its decisions appealed to the Idaho Supreme Court. In its executive capacity, the commission enforces state laws affecting utilities and rail industries.

Secretary of State

Administrative Office

700 West Jefferson, E205

P.O. Box 83720

Boise, Idaho 83720-0080

Phone: 334-2300

Commercial Office

450 North 4th

Boise, Idaho 83702

www.sos.idaho.gov

The Secretary of State's office oversees the election process in Idaho. Contained in the office are an Elections Division and a Commercial Division. The Elections Division provides answers questions relating to the election laws, oversees the sunshine law for political funds and lobbyists and publishes manuals. The Commercial Division helps facilitate business activity and provides timely and accurate information to business.

Idaho State Tax Commission
800 Park Blvd., Plaza IV
PO Box 36
Boise ID 83722-0410
Phone: 334-7660 or 1-800-972-7660
www.tax.idaho.gov

The State Tax Commission has five Divisions: Audit, Collections, Revenue Operations, Property Tax and General Services. The STC is governed by a four member commission appointed by the Governor.

The Audit Division ensures fairness and consistency of Idaho's tax laws by examining tax returns for potential errors and obtaining tax returns in cases where a return is required to be filed but no return was submitted.

The Collection Division provides taxpayers with education and programs to ensure equitable and fair compliance, as well as payment of unpaid tax debts. The division oversees field offices around the state, and includes Taxpayer Services. Taxpayer Services provides tax preparation support and education, and serves as a link between the public and the agency.

The Property Tax Division appraises public utilities and provides technical assistance and education for Idaho's counties to help them administer the property tax system. The Tax Commission conducts studies each year to determine whether counties are in compliance with state guidelines for proper administration of the property appraisal and taxing system.

The Division of County Support prepares manuals and guides used by county assessors. The Commission's Education Section teaches a Basis Appraisal Course in various parts of the state in January and in August, which is a full week school for assessors, appraisers and other county officials. The Education Section will also conduct seminars for county officials at various times of the year in different parts of the state on special types of assessment or problem areas in assessing.

The Centrally Assessed Property Section appraises all operating property in the state and makes the proper allocation of those values to the counties annually.

The Revenue Operations Division processes tax returns and payments.

The General Services division consists of Legal and Tax Policy, Information Technology, Management Services, Human Resources, and Taxpayer Services. The Tax Policy Section maintains information about income, sales and property tax. Specific, district by district, as well as statewide property tax budgets, levies and values are available. Sales tax allocations for each district and under each distribution formula are also kept under the tax policy section.

The Technical Support Bureau is available for technical computer advice and assistance. The Bureau also prepares and distributes, at no cost to the counties, uniform assessment notices, tax notices and programs to implement the mandates of the law (63-219).

Idaho State Treasurer
700 W. Jefferson St., Suite 126
P.O. Box 83720
Boise, ID 83720-0091
Phone: 334-3200
www.sto.idaho.gov

The Idaho State Treasurer operates as the chief financial officer and banker of monies collected by Idaho. Duties include receiving all state monies, redeeming warrants, accounting for the receipt and disbursement of public funds, investing idle state monies, issuing state tax anticipation notes, investing local government and agency monies and acting as custodian for worker's compensation insurance securities on deposit with the state and custodian of the Endowment Public School Income Fund. The office can provide advice to county treasurers in investing idle county funds and on legislative proposals to improve county investment programs. The State Treasurer also administers a Local Government Investment Pool under the Joint Exercise of Powers Act. This pool can be used as an investment alternative by counties. Counties should contact the State Treasurer for more information.

As of July 1, 2010, the Treasurer's Office is the administrator of Idaho's Unclaimed Property Program. Nearly \$57 million in unclaimed assets in Idaho are just waiting to be claimed. These include stocks, bonds, mutual funds, bank accounts, uncashed payroll checks, utility deposits, traveler's checks, contents from deposit boxes, and more. Most of the assets are ones that people didn't know they had or just forgot about, and sometimes they are worth thousands of dollars.

Additionally, the Idaho State Treasurer administers several programs including the 529 College Savings Program, the Idaho Bond Bank, the Idaho School Bond Guaranty Program and the Small Business Assistance Program.

Supreme Court, Administrative Office of the Courts
451 West State Street
PO Box 83720
Boise, ID 83720-0101
Phone: 334-2246
www.isc.idaho.gov

The Idaho Supreme Court, through its Administrative Office of the Courts, is responsible for the administration and supervision of the trial courts. District magistrate commissions, composed primarily of county commissioners and mayors, are responsible for the appointment and removal of magistrate judges. The Idaho Judicial Council is an independent body of lay persons and lawyers set up to investigate complaints against district judges and Supreme Court justices. For information concerning the operation of the courts, district magistrate commissions, or the Idaho Judicial Council, contact the Administrative Office of the Courts.

Idaho Transportation Department

3311 West State Street,
P.O. Box 7129
Boise, ID 83707-1129
Phone: 334-8000
www.itd.idaho.gov

The transportation department's headquarters are in Boise. But because Idaho has such varied geographic regions, the transportation department divides the state into six administrative districts. Each district is responsible for transportation planning, construction and maintenance of the highways within its boundaries. Administrative district offices are located in Coeur d'Alene, Lewiston, Boise, Shoshone, Pocatello and Rigby. Within these administrative districts are 36 maintenance sheds whose staff keeps Idaho roads repaired and opened. The Division of Aeronautics office is located at the Boise airport. ITD is governed by a seven member board who establishes state transportation policy and oversees the operation of the Department.

District Offices:

- | | | |
|----|---|-----------------|
| 1. | 600 W. Prairie, P.O. Box D, Coeur d'Alene, ID 83814 | Phone: 772-1200 |
| 2. | 2600 Frontage Rd, P.O. Box 837, Lewiston, ID 83501 | Phone: 799-5090 |
| 3. | 8150 Chinden Blvd, P.O. Box 8028, Boise, ID 83707 | Phone: 334-8300 |
| 4. | 216 Date St, P.O. Box 2-A, Shoshone, ID 83352 | Phone: 886-7800 |
| 5. | 5151 South 5 th , P.O. Box 4700, Pocatello, ID 83205 | Phone: 239-3300 |
| 6. | 206 N. Yellowstone Hwy, P.O. Box 97, Rigby, ID. 83442 | Phone: 745-7781 |

Idaho Department of Water Resources

322 East Front Street
P.O. Box 83720
Boise, ID 83720-0098
Phone: 287-4800
www.idwr.idaho.gov

Some major responsibilities include: administering new and existing water rights, investigating the quantity and quality of surface and ground water resources, administering the dam safety act and the stream channel protection act, licensing well drillers and supervising well construction, issuing permits for developing geothermal energy resources, governing the use and construction of waste disposal and injection wells, coordinating districts and assisting with grants and loans in the construction of water projects, conducting all comprehensive state water planning, acting as the state GIS manager, and managing the Snake River Basin Adjudication. IDWR has four regional offices.

NOTES