BINGHAM COUNTY
Is Recruiting for the Position of

SOLID WASTE ATTENDANT
October 3, 2019

Salary: Starts at $12.96/hour
Fulltime, County Benefits Included
Closing Date: Open Until Filled

Pay Grade: N7 FLSA Designation: Non-Exempt

Purpose Of Class/Primary Function

The principal function of an employee in this class is to provide friendly and professional customer service to the public at the Central Transfer Station as well as the various County landfills; employees screen loads for foreign objects and toxic and hazardous materials and operate heavy equipment to perform skilled maintenance at the landfills and in the moving of Municipal Solid Waste in the transfer station and solid waste compactor. Additionally, work requires the proper handling for disposal of Non-Municipal Solid Waste for transport to the County landfills and handling of the material once at the landfills. The work is performed under the direct supervision of a Solid Waste Supervisor. The principal duties of this class are performed in an outdoor environment and include working in adverse weather conditions and dangers involving the use of heavy equipment and potential exposure to hazardous materials.

Essential Duties and Responsibilities (will vary by assignment; employees in this classification may be utilized as needed at either the Central Transfer Station or any County landfill)

- Provide satisfactory customer service including but not limited to friendly and professional verbal directions, answering questions, & providing clear explanations, as well as providing immediate physical assistance to customers in the proper disposal of municipal solid waste and construction and demolition waste;
- Records daily solid waste yardage
- Perform scheduled and assigned maintenance of County facilities including regular and daily litter pickup;
- Monitoring to ensure the proper placement of solid waste in the designated disposal areas of the Central Transfer Station and various landfills.
- Wear required Personal Protection Equipment and abide by regulatory work safety standards in the performance of daily work duties.
- Satisfactory work attendance and punctuality;
- Satisfactorily complete required training classes and attend meetings as directed;

- Operate heavy equipment including, but not limited to, front end loader, track loader compactor, and related heavy and specialized equipment, according to rules and regulations;
- Inspect loads for hazardous materials and separate hazards according to rules and regulations;
- Separate and remove foreign objects (e.g. batteries, refrigerator compressors, propane tanks, tires, air conditioners, and other designated hazardous material) from loads to be dumped according to rules and regulations;
- Separate, remove and dispose of hazardous liquids (e.g. gas, oil, paints, antifreeze, etc.) according to rules and regulations;
- Move, bury, compact, and dispose of waste, burn woodpiles, plow snow, sweep compound and weight scales;
- Perform maintenance checks and minor service work on equipment utilizing hand and power tools;
- Contact supervisor(s) and service providers for major equipment maintenance when necessary;
- Perform all work duties and activities in accordance with County and state policies, procedures and safety practices;
- Perform other duties as assigned.

Other Duties and Responsibilities

- May be required to accept and process customer payments and to reconcile financial transactions throughout, and at the conclusion of a work shift.

Competency Requirements

Knowledge of:

- Methods, materials, procedures, and standard practices of safe heavy equipment operation in a solid waste transfer station environment or landfill;
- Heavy equipment operation and basic maintenance;
- Customer service methods, techniques, and objectives;
- Emergency procedures and practices related to solid waste environments;
- Hazardous and non-acceptable waste rules and regulations and related safety practices;
- County Employee & solid waste transfer station and landfill rules and regulations;
- Equipment and tool operation and maintenance practices;
- Federal (OSHA) and state regulations and County policies regarding safe work practices relating to use of personal protection equipment, hand and power tools, slopes, heavy equipment and solid waste transfer station and landfill operations.

Ability to:

- Operate heavy and other motorized equipment, including but not limited to, waste compactors, front end loaders, motor vehicles, ATVs, backhoes, and related equipment as assigned;
- Operate hand and power tools safely;
- Monitor the safe and proper dumping of municipal & non-municipal solid waste and other materials;
- Instruct and assist the public in safe and proper dumping methods according to solid waste central transfer station and landfill rules and regulations;
- Perform basic maintenance and repair on equipment, including but not limited to heavy equipment & motor vehicles;
- Identify hazardous and unacceptable solid waste and other material and dispose of properly;

- Adhere to daily solid waste rules and regulations;
- Maintain logs, records, correspondence and files related to solid waste operations;
- Communicate effectively in a friendly and professional manner with the public and other employees, occasionally in stressful conditions;
- Follow written and oral instructions;
- Establish and maintain effective working relationships with fellow employees, supervisors, County administrators, vendors, contractors, other state and federal agencies, and the public;
- Communicate effectively both orally and in writing; and
- Process payments and reconcile financial transactions

Acceptable Experience and Training

- High school diploma or GED equivalency is preferred; and
- One year experience operating heavy equipment; or
- One year experience working in a solid waste environment; or
- Any equivalent combination of experience and training which provides the knowledge and abilities necessary to perform the duties and responsibilities of the classification.

Special Qualifications

- SWANA training preferred.

Essential Physical Abilities

- Sufficient clarity of speech and hearing or other communication capabilities, with or without reasonable accommodation, which permits the employee to discern verbal instructions and communicate effectively in person and by telephone, with other employees and the public;
- Sufficient visual acuity, with or without reasonable accommodation, which permits the employee to comprehend written work instructions and work orders, and operate a variety of heavy equipment and hand tools;
- Sufficient manual dexterity, with or without reasonable accommodation, which permits the employee to operate a personal computer and other office equipment and heavy equipment;
- Sufficient personal mobility, stamina, flexibility, and balance to operate heavy equipment and power tools and work outdoors in and around waste sites;

Jobs in this class require, with or without reasonable accommodation, lifting or moving 25 pounds regularly and up to 75 pounds occasionally; the employee is regularly required to stand; maneuver over rough or uneven ground; sit; stoop, kneel, or crouch. The employee is frequently required to use hands to operate power tools and other material.

Benefits

Bingham County offers a highly competitive benefits package including membership in the Public Employee Retirement System of Idaho (PERSI), paid time off, holiday pay, as well as medical, dental, vision and life insurance. If you would like to view all of the benefits Bingham County offers our full-time employees, please visit our website: www.co.bingham.id.us, then click on Human Resources and that will take you to our web page and on the right side you will see "Employee Benefits", if you click on this you will be directed to our Benefits page.

How to Apply

A job description and the ***Application*** may be picked up at the Bingham County Courthouse, Department of Human Resources, Room 110 or you may find the application on our website: www.co.bingham.id.us. When you have completed the ***Application*** and have attached all of the required documentation, you may submit it by bringing it to the address listed above, or you may mail it to this address: 501 N Maple #202, Blackfoot, Idaho 83221. If you choose to mail it, it must be received in the office by 4.00pm on closing day. You may also fax the paperwork to (208) 782-2681 or email it to: lpope@co.bingham.id.us by the closing date and time.

The back page of the ***Application*** is an Authorization for Release of Records and Personal Information. You will need to sign this document in front of a Notary Public. You may bring a picture ID with you to the Courthouse and Human Resources will notarize this page for you.

Items that must be attached to the Application

Valid Idaho Driver's License

If your application is not complete or doesn't have the required documentation, you will not be considered for this job posting.